

# City of Woodland

## REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: October 20, 2009

SUBJECT: Commission on Aging Meeting Minutes of May 18 and July 27, 2009

### **Report in Brief**

Attached are the Commission on Aging's regular meeting minutes of May 18 and July 27, 2009 for the Council's review. No action necessary, this is informational only.

### **Recommendation for Action**

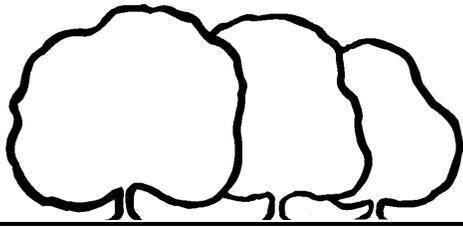
No action is required, informational report only.

Prepared by: Carey Sullivan  
Interim Director

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Mark G. Deven  
City Manager

Attachment



# City of Woodland

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Commission on Aging  
Regular Meeting Minutes of May 18, 2009

I. CALL TO ORDER

Meeting convened at 3:32 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chairperson Wright presiding.

Commissioners Present: Campbell, Overholt, Wright, (vacancy)  
Absent: Talkington  
Staff: Gentry, Reinhart, Atchison  
Guests:

II. PLEDGE OF ALLEGIANCE

III. MINUTES: **Meeting Minutes of April 27, 2009 (Item 1)**

Commissioner Overholt moved approval of the Minutes of March 23, 2009; Commissioner Campbell seconded. Motion carried.

IV. CORRESPONDENCE (no comments)

V. PUBLIC COMMENT (none)

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR: **Senior Center Report (Item 2)**

Commissioner Campbell moved approval of the Consent Calendar; Commissioner Overholt seconded. Motion carried.

VIII. NEW BUSINESS – ACTION ITEMS (none)

IX. NEW BUSINESS – INFORMATION ITEMS: (none)

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATION ITEMS

**Work Plan 2009 (Item 3)**

(A) At the City Council Meeting on May 19, 2009, Commissioner Campbell will present the Power Point report prepared by Commissioner Overholt and will accept an Older Americans Month proclamation from the Council. (B) Manager Reinhart reported on planning for the Focal Point Coordinating Council meeting to be hosted by the Woodland COA at 9:30 a.m. on June 17, 2009. The featured presentation will be from the California

Telephone Access Program. (C) No report at this time on future promotional programs. (D) There was discussion and evaluation of the Senior Resource Fair on May 13, 2009, and general consensus that the event had been quite successful. (E) Mobility training project completed. (F) Commissioner Talkington is overseeing the annual Apartment List revision scheduled for completion in August.

**Senior Center Concerns Update (Item 4)**

(#1) Director Gentry stated that the “geek squad” at Best Buy has been engaged to install Senior Center Computer Lab screen and projector. (#2) Work is continuing to complete glare-reduction tinting on windows and doors. (#3) Quotes for the installation of automatic doors are being obtained.

XII. COMMITTEE REPORTS

No report.

XIII. OTHER BUSINESS

Manager Reinhart reported that the Information and Assistance contract with Area 4 Agency on Aging would be terminated on June 30, 2009. Director Gentry detailed budget and staffing cuts in the Parks and Recreation Department that are scheduled or proposed to deal with the City’s current budget crisis. He stated that there would be no staff shifts from other departments to compensate for extremely heavy losses in Parks and Recreation.

XIV. BUSINESS ITEMS FOR NEXT MEETING:

Budget and staffing issues, Work Plan, Senior Center concerns.

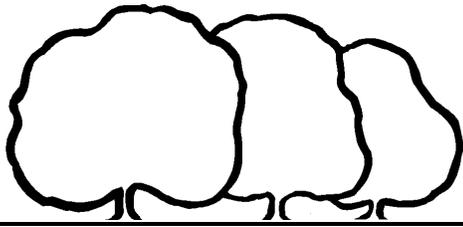
XV. NEXT MEETING DATE:

A possible Joint Commission meeting (with the Parks and Recreation Commission) may be called prior City Council’s June 9<sup>th</sup> Study Session on proposals to deal with the City’s budget and financial crisis during the coming fiscal year. Should this happen there was consensus that the June 22, 2009, meeting of the Commission on Aging be cancelled; the next meeting will be July 27, 2009.

XVI. ADJOURN: Vice Chair Overholt adjourned the meeting at 4:14 p.m.

Respectfully submitted,

*Ken Atchison*  
Administrative Clerk III  
Park & Recreation Department



# City of Woodland

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Commission on Aging  
Regular Meeting Minutes of July 27, 2009

I. CALL TO ORDER

Meeting convened at 3:32 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chairperson Wright presiding.

Commissioners Present: Campbell, Talkington, Wright, (vacancy)  
Absent: Overholt  
Staff: Rice, Atchison  
Guests: none

II. PLEDGE OF ALLEGIANCE

III. MINUTES

**Meeting Minutes of May 18, 2009 (Item 1)**

Commissioner Campbell moved approval of the Minutes of May 18, 2009, Regular Meeting; Commissioner Talkington seconded. Motion carried.

**Meeting Minutes of June 1, 2009 (Item 2)**

Commissioner Campbell moved approval of the Minutes of the June 1, 2009, Special Joint Commission Meeting; Commissioner Talkington seconded. Motion carried.

IV. CORRESPONDENCE (no comments)

V. PUBLIC COMMENT (none)

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR: **Senior Center Report (Item 3)**

Commissioner Talkington moved approval of the Consent Calendar; Commissioner Campbell seconded. Motion carried.

VIII. NEW BUSINESS – ACTION ITEM: **August Meeting Cancellation (Item 4)**

Commissioner Campbell moved approval of the annual August meeting cancellation; Commissioner Talkington seconded. Motion carried.

IX. NEW BUSINESS – INFORMATION ITEMS (none)

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATION ITEMS

**Work Plan 2009 (Item 5)**

Commissioners discussed informally the completed elements of items A through E. The June 17, 2009, Focal Point Coordinating Council meeting in Woodland was well attended and marked by lively sharing among participants. The fall meeting will be hosted by the Yolo County Commission on Aging and Adult Services. Commissioner Talkington, with help from other Commissioners, will begin collecting information for the 2009 Apartment List (F).

**Senior Center Concerns Update (Item 6)**

Completion of remaining projects was noted.

**Budget Update (Item 7)**

Commissioners discussed with Superintendent Rice the impact of severe budget cuts and staff reductions upon the Parks & Recreation Department and especially the Senior Center.

XII. COMMITTEE REPORTS (no reports)

XIII. OTHER BUSINESS (none)

XIV. BUSINESS ITEMS FOR NEXT MEETING:

Work Plan, budget and staffing issues.

XV. NEXT MEETING DATE:

Scheduled for September 28, 2009.

XVI. ADJOURN: Chairperson Wright adjourned the meeting at 3:55 p.m.

Respectfully submitted,

*Ken Atchison*

Administrative Clerk III

Park & Recreation Department