



# City of Woodland

## REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: December 1, 2009

SUBJECT: Library Board of Trustees minutes for special closed and regular meeting of October 15, 2009

### **Report in Brief**

Staff recommends that the City Council receive the Library Board meeting minutes for October 15, 2009.

### **Recommendation for Action**

No action required.

Prepared by: Sandra Briggs  
Library Services Director

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Mark G. Deven  
City Manager

Attachments

**WOODLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Minutes, October 15, 2009**

Present: Alain Traig, Bud Goding, Jorel Difuntorum, Kay Hodges

Staff: Sandy Briggs

The Library Board of Trustees closed session was called to order at 3:10 pm.

Pursuant to Government Code Section 54957 Title Library Services Director Personnel issues were considered, and the Board provided direction to Sandy.

The Library Board of Trustees regular meeting was called to order at 4:05 pm.

- I. Welcome Visitors  
Alain welcomed Bobby Harris
- II. Public Comment  
There was no public comment.
- III. Review of Agenda  
The agenda was approved.
- IV. Approval of Minutes  
Upon motion made by Bud and seconded by Jorel, the minutes of the October 1, 2009 meeting were approved as submitted.
- V. Communications  
Sandy received notification from the State Library that they will be withholding 80 percent of all interlibrary and direct loan rates. The rate for interlibrary loans is \$5.99 and for direct loans, \$1.20. Based on the annual certification of Woodland's population of 56,399, the library will be receiving \$19,035 from the Public Library Fund for the July 2009-June 2010 period.
- VI. Old Business
  - A. Furlough Schedule  
Upon motion made by Bud and seconded by Kay, the furlough schedule for the library proposed by Sandy was approved.
- VII. New Business
  - A. Friends' Author Visit: October 22, 2009  
The Friends are sponsoring a "Fright Night" event that will include a members-only reception and wine tasting at 6:45 pm, followed by an author talk and book signing that is open to the public at 7:30 pm. The featured author is Alan Jacobson, author of *The 7<sup>th</sup> Victim* and *Crush*.
  - B. Golden Handshake/Retirement Incentives—Round Two

The City has issued a second round of retirement incentives to all eligible employees within affected departments. The deadline for response is October 30, 2009, at which time those employees who wish to accept this incentive will be required to sign a notice of irrevocable intent to retire no later than April 30, 2010. With the exception of one employee, the entire library staff is eligible for this retirement incentive program.

C. MVLS Delivery

Sandy was notified that the current four days of delivery is unacceptable. MVLS suggested that partners purchase another day of delivery, and Sandy explained that due to the lack of funds as well as Monday closings, this would not be possible. The current four-day schedule will be accommodated for the time being.

VIII. Reports

A. Director's First Quarter Report 2009-2010

Sandy reviewed her report with the Board. The report was focused primarily on the changes and results that have occurred as a consequence of the budget and staff cuts.

B. (1) Council meeting attendance

None

(2) Individual Board reports

None

The meeting was adjourned at 5:05 pm.

The next meeting will be November 5, 2009

Minutes prepared by Kay Hodges.