



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: February 2, 2010

SUBJECT: Historic Preservation Commission Meeting Minutes
June 10, 2009
July 8, 2009
August 12, 2009
September 9, 2009

Report in Brief

The Historic Preservation Commission meeting minutes from June 10, 2009, July 8, 2009, August 12, 2009 and September 9, 2009 are attached for the Council's review. No action is necessary on this item; the minutes are provided for the City Council's information.

Prepared by: Jimmy A. Stillman
Associate Planner

Reviewed by: Paul Siegel
Deputy Director CDD

Mark G. Deven
City Manager

Attachment: Historical Preservation Commission Minutes

CITY OF WOODLAND
HISTORICAL PRESERVATION COMMISSION

APPROVED ACTION MINUTES
June 10, 2009

MEMBERS PRESENT: Orlins; Brookshear; Bunse; Butler
MEMBERS ABSENT: None
STAFF PRESENT: Stillman; Morris

Roll Call:

- The meeting was called to order at 6:01 PM.

Approval/Revision of Agenda:

- The agenda was approved unanimously.

Approval of Minutes:

- None

Secretary's Report: Jimmy Stillman provided an update on the following:

- 210 Lincoln Avenue: The Chief building official has contacted the property owner's representative, with the intent to get a roof on the house and flooring throughout.
- Historic Preservation Commission vacancy: The City Clerk continues to look for members for all City commissions. He said that the City Manager's office can now focus on this issue now that budget season is past.
- 333 Main Street: There is no new update. The Redevelopment Agency is working with the property owners to discuss financing. There will be no Prop 1C money involved.

Public Comment:

- None

Commission and Staff Comments:

- None

Heritage Home Award Presentations:

The Heritage Home Awards are a public recognition of a remarkable family home and commemorates that home's contribution to the aesthetically and historically significant residential architecture of Woodland. The award is honorary and recognizes those homes that have been well cared for or well restored.

- The Historic Preservation Commissioners present the 2009 Heritage Home Awards to the owners of the following properties:
 - 440 Pendegast Street was presented by Commissioner Butler.
 - 152 Third Street was presented by Commissioner Orlins.
 - 804 College Street was presented by Commissioner Brookshear.
 - 133 First Street was presented by Commissioner Orlins.

There being no further business the meeting adjourned at 7:16 PM.

Respectfully submitted,

James A. Stillman
Associate Planner

CITY OF WOODLAND
HISTORICAL PRESERVATION COMMISSION

APPROVED ACTION MINUTES
July 8, 2009

MEMBERS PRESENT: Commissioners Brookshear, Orlins, Bunse and Butler.
MEMBERS ABSENT: None
STAFF PRESENT: Stillman

Roll Call:

- The meeting was called to order at 6:00 PM.

Approval/Revision of Agenda:

- The agenda was approved unanimously.

Approval of Minutes:

- None

Secretary's Report:

- Jimmy Stillman provided the following updates:
 - Maxwell School – Staff has indicated that CDBG Money is involved in this project in the amount of \$115,000. As well City Council and McCandless and Associates are involved. The property was once owned by Dowling and SADBC is moving in.
 - 601 Main Street – The restaurant is now open, 3 of 5 residential units are occupied and a tenant improvement for office space is ongoing on the 2nd floor.
 - 09/10 Work Plan – A review to prioritize the plan is underway.

Public Comment:

- None

Commission and Staff Comments:

- None

Heritage Home Nominations:

- The Commissioners had a follow up discussion about this year's awards and provided suggestions for future ceremonies.

Ordinance Update: Chapter 12A:

- The Commissioners discussed the appeals process and recommended a one (1) tier system where appeals are sent to the City Council, consistent with all other appeals filed at the City of Woodland. The Commissioners recommended to change the wording from "dissatisfied" to "injured by when", related to who can file an appeal on a project.

There being no further business, the meeting was adjourned at 7:00 PM.

Respectfully submitted,

James A. Stillman
Associate Planner

CITY OF WOODLAND
HISTORICAL PRESERVATION COMMISSION

APPROVED ACTION MINUTES
August 12, 2009

MEMBERS PRESENT: Commissioners Brookshear, Orlins, Bunse and Butler.
MEMBERS ABSENT: None
STAFF PRESENT: Stillman

Roll Call:

- The meeting was called to order at 6:00 PM.

Approval/Revision of Agenda:

- The agenda was approved unanimously

Approval of Minutes:

- None

Secretary's Report:

- Jimmy Stillman provided the following updates:
 - Stroll through History – The Stroll will take place on September 12, 2009. The Commissioners were asked to donate two (2) hours of their time to the City booth to sell Walking Tour Guides.
 - CDD Office Hours – The public counter is now open Monday through Friday from 8:00 AM to 11:00 AM. Staff is still available by telephone and for appointments from 8:00 AM to 5:00 PM.

Public Comment:

- None

Commission and Staff Comments:

- None

Selection of Chair and Vice Chair, Discussion of Terms, and Commission Schedules:

- The Commissioners discussed the rules and procedures. They voted to elect Commissioner Orlins as Chair and Commissioner Bunse as Vice Chair. Commissioner Butler requested to know when his time on the Commission expires.

Ordinance Update: Chapter 12A:

- None

There being no further business, the meeting was adjourned at 7:01 PM.

Respectfully submitted,

James A. Stillman
Associate Planner

CITY OF WOODLAND
HISTORICAL PRESERVATION COMMISSION

APPROVED ACTION MINUTES
September 9, 2009

MEMBERS PRESENT: Commissioners Brookshear, Orlins, Bunse and Butler.
MEMBERS ABSENT: None
STAFF PRESENT: Stillman

Roll Call:

- The meeting was called to order at 6:00 PM.

Approval/Revision of Agenda:

- The agenda was approved unanimously

Approval of Minutes:

- It was moved by Commissioner Bunse, seconded by Commissioner Orlins, and unanimously voted that the minutes of August 20, 2008 be approved as written.

- It was moved by Commissioner Bunse, seconded by Commissioner Orlins, and unanimously voted that the minutes of May 13, 2009 be approved as written.

Secretary's Report:

- Jimmy Stillman provided the following updates:
 - Stroll through History – He reminded the Commissioners of their booth coverage commitments on September 12th.
 - Maxwell School Update – He provided another update on the status of Maxwell School, including that they plan to paint the building in the near future.
 - Review of Annual Recurring Events Handout – Commissioner Brookshear presented a list of the recurring events that the Historic Preservation Commission should focus on in the 09/10 year and when each even should start.
 - Reduction of HPC Meeting dates – Staff proposed and the Commissioners discussed reducing the Historic Preservation Commission meeting to once every month. This proposed change was approved by the Commission and the next scheduled meeting will be set for November 18, 2009.

Public Comment:

- None

Commission and Staff Comments:

- None

Ordinance Update: Chapter 12A:

- None

There being no further business, the meeting was adjourned at 7:00 PM.

Respectfully submitted,

James A. Stillman
Associate Planner