



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: March 30, 2010

SUBJECT: Final Acceptance and Notice of Completion for Safe Routes to School Project, Project No. 08-26

Report in Brief

On August 28, 2009, the City executed a construction contract with C & C Construction, Inc. in the amount of \$509,837.90 for the 2009 Safe Routes to School Project. The project constructed traffic calming medians, ADA improvements, and visibility enhancements for children walking and biking to six of the ten elementary schools in Woodland.

The project work was performed in accordance with the plans and specifications and is ready for acceptance by the City Council; however, some punch list work remains that will be completed once the weather improves. Due to the nature and extent of the work, staff recommends that the City withhold a portion of the project retention. However, the City is not precluded from accepting the project and filing the Notice of Completion.

Staff recommends the City Council withhold \$28,600 of the \$55,659.30 project retention until items remaining are finished, accept as complete the contract with C & C Construction, Inc. for work on the 2009 Safe Routes to School Project, and authorize the City Clerk to file a Notice of Completion.

Background

City staff applied for and received State Safe Routes to School grant funding to install traffic calming medians, ADA curb ramps, and in-roadway warning light systems at Maxwell, Freeman, Dingle, Zamora, and Tafoya Elementary Schools; and to construct ADA curb ramp improvements at Beamer Elementary School.

Due to the favorable bidding climate, staff was able to award an additional \$130,000 in bid alternates to the project. The additional work included ADA curb ramp and storm drain improvements near Dingle School and pavement re-surfacing, after construction, at all of the school locations.

Discussion

The contractor began work on September 3, 2009, and was substantially complete November 10, 2009. The work was completed on time and within the approved budget. The contract was executed for \$509,837.90 and was increased by \$46,755.48 for a total of \$556,593.38. This 8.4% increase paid for additional work required to meet ADA standards, additional pavement re-surfacing, and adjustments to account for field conditions.

While the contractor was substantially complete on November 10, 2009, staff has been waiting for the completion of punch list work before bringing the project before Council for acceptance. Remaining are certain punch list items that cannot be completed at this time due to weather. Due to the nature and extent of the punch list work, staff recommends withholding \$28,600 of the \$55,659.30 project retention until the remaining items are complete. Because the contractor has substantially completed the work and the City has taken beneficial use of the improvements, the City is required to release the retention less the withholding amount.

If C & C Construction completes the remaining items within a reasonable time frame, the withheld amount will be paid. Otherwise, the City will deduct the cost of uncompleted work from the withheld amount to make the corrections through another contractor and pay the remaining amount to the C & C Construction. While this remaining work needs to be done during improved weather conditions, the City is not precluded from accepting the rest of the project and filing the Notice of Completion.

During construction, staff maintained consistent communication with the Principals of the affected schools and the School District Transportation Director to coordinate schedules, minimize delays, and eliminate interruptions to bus service during construction.

Fiscal Impact

The project was included in the FY2009 Mid-Year Capital Budget approved on January 20, 2009. The project was funded by \$630,720 in Safe Routes to School Grant funding and \$87,485 of Road Development funding. There is no impact to the General Fund.

Public Contact

Posting of the City Council agenda.

Recommendation for Action

Staff recommends the City Council withhold \$28,600 of the \$55,659.30 project retention until items remaining are finished, accept as complete the contract with C & C Construction, Inc. for work on the 2009 Safe Routes to School Project, and authorize the City Clerk to file a Notice of Completion.

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