



# City of Woodland

## REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: April 13, 2010

SUBJECT: Minutes of Yolo Emergency Communications Agency Board

### **Report in Brief**

Request that the City Council receive and accept the minutes of the YECA Joint Powers Agency Board meeting.

### **Background**

Attached are the minutes from the YECA JPA Regular Board meetings held on:

February 3, 2010

Prepared by: Carey F. Sullivan  
Chief of Police

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Mark G. Deven  
City Manager

Attachments: YECA Board Minutes for 2/3/10

# YOLO EMERGENCY COMMUNICATIONS AGENCY

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## REGULAR MEETING YECA GOVERNING BOARD BRIEF OF MINUTES February 3, 2010

The Governing Board met at 2:08 p.m. on Wednesday, February 3, 2010, at the Yolo Emergency Communications Agency.

**PRESENT:** Primary Board Members: Ray Groom, Yolo County; Bruce Muramoto, City of Winters; Carol Richardson, City of West Sacramento; Carey Sullivan, City of Woodland; Executive Director (ED) Patricia Williams

**ABSENT:** ///

2. **Public Comment:** none.

3. **Announcements:** printed on the agenda; no additional.

4. **Approval of the Agenda: Minute Order No. 2010-01.**

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

5. **Consent Agenda: Minute Order No. 2010-02.**

The consent agenda was approved as presented.

MOTION: Sullivan. SECOND: Richardson. AYES: Sullivan, Groom, Muramoto, Richardson.

6. **Federal Appropriations Request/DWR Grant: Minute Order No. 2010-03.**

The staff report was noted. Yolo County staffers (Cindy Tuttle, Bill Martin) offered commentary that supported the staff report. Board member Sullivan indicated that the City of Woodland would be submitting an appropriations request citing YECA's emergency communications improvements as their second priority. The JPA Board authorized the ED to file an appropriations request and continue pursuing funding from DWR for emergency communications expenses.

MOTION: Sullivan. SECOND: Richardson. AYES: Sullivan, Groom, Muramoto, Richardson.

7. **CAD Replacement Project:**

The staff report was noted: no action(s) recommended by staff. The next project team meeting will be held on February 10<sup>th</sup>.

## YOLO EMERGENCY COMMUNICATIONS AGENCY

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**8. Generator Replacement:**

The staff report was noted; no action(s) recommended by staff. Board member Groom recommended having the UST removed or pumped clean and suggested applying for Brownfields' funding to pay for said actions. He will have a County Fleet staffer examine the tank.

**9. Radio over Internet Protocol (RoIP):**

The staff report was noted; no *motion* needed as the recommendation did not constitute a formal operational or policy change.

**10. Phone System Equipment Replacement:**

The staff report was noted; no action(s) recommended by staff. All board members were given a personally addressed copy of the California State 9-1-1 Office's *Commitment to Fund Memo*.

**11. JPA Membership Expansion:**

The staff report was noted: no action(s) recommended by staff. Board member Richardson recommended that each board member meet with their elected councils to determine their level of support for the Yocha Dehe Wintun Nation's membership. She will draft a memo that each board member can include in their respective meetings. Yocha Dehe Fire Chief Chandler indicated his intent to recommend to tribal administration the timely drafting of legislation and pursuit of sponsorship.

**12. Emergency Backup Center:**

The staff report was noted; no action(s) recommended by staff.

**13. Nat'l Environmental Policy Act & Nat'l Historic Preservation Act Section 106 Compliance: Minute Order No. 2010-04.**

The staff report was noted. Board member Groom expressed concern about the cost of the proposed Professional Services Agreement and indicated that he would consult with County PPW staff for potential cost savings.

An **amended motion** was presented and approved as follows: the JPA Board approves the Professional Services Agreement with Sycamore Environmental Consultants, Inc., subject to Board member Groom's staff consultation.

AMENDED MOTION: Richardson. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto, Richardson.

## YOLO EMERGENCY COMMUNICATIONS AGENCY

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**14. Phase I Radio System Upgrade: Minute Order No. 2010-05.**

The staff report was noted. Board member Groom recommended negotiating a fiber agreement under Yolo County's primary agreement. Board members Groom and Sullivan cautioned staff against "project creep." The project spreadsheet that was disseminated last year was requested for review as it relates to the Cache Creek improvements.

The JPA Board approved the Magnum Towers Inc. Proposal; and authorized staff to negotiate construction details and a site license agreement with MetroPCS and Yolo County; and proceed with negotiations for the use of fiber between Winters and Davis.

MOTION: Richardson. SECOND: Sullivan. AYES: Muramoto, Richardson, Sullivan.  
OPPOSED: Groom.

**15. Agency Budget Status Report:**

The report with budget details for December 2009 - January 2010 was noted; expenditures remain below the aggregate rate. The JPA Board discussed reductions in their member agency budgets and the potential effect on YECA. The ED indicated that a YECA FY 10/11 budget would be presented at the March Board meeting.

**16. Items for Future Agendas of the Governing Board**

- a. New construction and potential signal interference for the radio tower at Woodland PD.

**17. Closed Session:**

The public meeting adjourned to closed session at 3:53 p.m. Closed session adjourned at 4:29 p.m.

**18. Closed Session Announcements: none.**

**19. Adjournment:**

The meeting was adjourned at 4:30 p.m.

MOTION: Richardson. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto, Richardson.

\*The next regularly scheduled Board meeting is planned for March 8, 2010 at 9 AM; YECA Conference Room, 35 N. Cottonwood St. Woodland, CA.