



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: May 4, 2010

SUBJECT: Library Board of Trustees Minutes for March 18, 2010

Report in Brief

Staff recommends that the City Council receive the Library Board meeting minutes for March 18, 2010 regular meetings.

Recommendation for Action

No action required.

Prepared by: Sandra Briggs
Library Services Director

Mark G. Deven
City Manager

Attachment

Woodland Public Library
Board of Trustees Meeting Minutes
March 18th, 2010

Meeting Called to Order by President Alan Traig at 4:00 pm
Present: Board Members Alain Traig, Tom Pavao, Bud Goding
Staff Members: Librarian Roberta Boegel, Library Director Sandra Briggs
Excused absences: Board Members Kay Hodges, Jorel Difuntorum

The agenda was reviewed and approved without changes. The minutes were reviewed and on a motion by Bud Goding, seconded by Tom Pavao, approved by acclamation.

- 1) Communications – Sandy read a brief note from Yolo County Women’s History Month Committee that included a gift of \$100 for materials related to women’s history. Literacy Coordinator Sue Bigelow will be co-hosting a workshop with Yolo Reads Literacy Coordinator Heater Bratt entitled “Tutoring People with Dyslexia” to be presented by David Hagerty.
- 2) Final invoice for the computer room modification was received and forwarded to Sunrise Rotary with thanks. A public reception to acknowledge Sunrise Rotary’s financial and labor support and formally open the new computer facility was discussed and a date is to be set convenient for all participants, most likely in early April.
- 3) Sandy acknowledged receipt of a letter from a graduate of the literacy program who expressed his gratitude for the help the program gave him in improving his situation in life.
- 4) Alain presented a communication from Kay regarding the recruitment of a new Director and adjusting our meeting dates to allow for review of applicants and interviews.

At this point City Manager Mark Deven arrived for a planned discussion regarding current and future budgets and their probable impact on Library operations. Due to the poor projections and ongoing shortfalls in tax revenues, the budget situation has become ever more bleak, and despite the assurances given in our joint meeting with the City Council, it is apparent that even with passage of the ¼ cent sales tax measure, that the library will be severely impacted in next year’s budget, with probable cutbacks in hours of operation and further staff reductions highly likely, even in the best case scenarios. This discussion lasted for approximately one hour and covered most aspects of the situation, including the available alternatives of annexation to the county, closing the doors completely, and operating on budget reductions of 15 and 20% of our current allocation. The failure of the county assessor’s office to provide necessary information regarding the budget of a separate Library Services District formed was discussed briefly as was the ongoing legal discussion between current and former county counsels regarding the annexation of the Woodland Library to the county system. It was also pointed out that any such annexation would require a ballot measure reversing the 1978 measure that separated the city and county libraries. No real clarity regarding the actual budget numbers will be available until after the budget study sessions planned for March 30th and May 25th.

After Mark’s departure the Board returned to the agenda. Sandy presented the signage package for the nonsmoking area. Despite the Board’s intent to keep it as simple and inexpensive as possible, the legal requirements demand much more extensive signing than first thought. Cost

is approximately \$900. An error in the signage language was noted and will be corrected before posting.

A short discussion regarding alternatives to annexation to the County Library, including the possibility that annexation would not change the funding status of the County system ensued.

Bud was queried regarding follow up with Paul Miller, former Woodland Library Director, on details of Special District Libraries, as he has special knowledge in this area. No further communications had been received and Bud will continue to pursue this topic.

Transition planning for the possibility of drastically reduced hours was the next item for discussion. Sandy noted that such drastic reductions in service hours will require a shift in the service paradigm and priorities.

After discussing the alternatives and timelines, the Board set meeting dates of April 8 and April 22, primarily for the purpose of reviewing and interviewing candidates for the upcoming Director's vacancy.

A summary of the Mystery Night fundraiser was presented by Sandy – approximately \$3000 dollars in tickets and a further \$3500 from the silent auction was realized. Expenses have not been completely tabulated, but if in line with previous mystery nights, this should be the largest amount raised to date from this activity.

The ¼ cent tax measure was discussed briefly; including checking the math involved, and support from Jim Hillard and others in the community was noted. The polls conducted by the Daily Democrat and the Yolo County Taxpayers association were discussed as was the Your City, Your Voice poll.

Council Meeting attendance: Sandy attended the last meeting. The importance of having board members at future meetings regarding budget matters was noted.

Tom Pavao, board liaison to the Literacy Council, has been asked to serve on the Literacy Board. He stated that while morale is good on the council, the board has difficulty making quorums and his input and presence on the council would be welcome. It was noted that, while there are occasional conflicts, that having a library board member on the Literacy has presented no problem in the past.

Meeting adjourned at 6:45

Minutes submitted by Bud Goding (in the absence of Kay Hodges)