

Woodland City Council Meeting
City Hall, Council Chambers
300 First Street
Woodland, California

MINUTES

**JOINT CITY COUNCIL/
REDEVELOPMENT AGENCY BOARD
SPECIAL/CLOSED SESSION**

NOVEMBER 28, 2006

5:00 P.M.

CLOSED SESSION

At 5:00 Council held a conference with the Labor Negotiator pursuant to Section 54957.6. The Designated Representatives were members of the Library Board of Trustees. The employee discussed was the Library Services Director. Present at this session were Mayor Flory, Vice Mayor Davies, Council Members Marble, Monroe and Pimentel (arrived at 5:03), Members of the Library Board of Trustees Alain Traig and Kay Hodges, City Manager Kirkwood and Assistant City Manager Marler.

Council held a conference with Labor Negotiators pursuant to Section 54957.6. The Agency Designated Representative was Phillip Marler and the Employee Organizations discussed were Woodland City Employees' Association, Woodland Professional Firefighters' Association, Mid-Management and Professionals' Association, Confidential Employees, Fire Mid-Management, and Management Employees. Present at this session were Mayor Flory, Vice Mayor Davies, Council Members Marble, Monroe and Pimentel, City Manager Kirkwood and Assistant City Manager Marler.

Council also held a conference with Real Property Negotiators pursuant to Section 54956.8 for the property considered for a Fire station to be located in the Spring Lake Specific Plan area. The Agency Negotiator was the City Manager and the Negotiating Parties the City of Woodland and various property owners. Under negotiation was price and terms of payment. Present at this session were Mayor Flory, Vice Mayor Davies, Council Members Marble, Monroe and Pimentel, City Manager Kirkwood and Assistant City Manager Marler.

The Redevelopment Agency Board held a conference with Real Property Negotiators pursuant to Section 54956.8 for the Railroad Property in 27 acre Redevelopment Area. The Agency Negotiator was Agency Executive Director Kirkwood and the Negotiating Parties the Redevelopment Agency and Union Pacific Railroad Company. Under Negotiation were price and terms of payment. Present at this session



were Board Chairperson Flory, Vice Chairperson Davies, Board Members Marble, Monroe and Pimentel, Executive Director Kirkwood and Assistant Director Marler.

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

At 6:39 p.m., Mayor Flory called the regular meeting of the Council to order.

CLOSED SESSION ANNOUNCEMENT

Mayor Flory announced that Council had met in closed session to discuss Labor Negotiations and direction had been provided to the Agency Designated Representative and the Library Board of Trustees. Council also discussed a matter of property negotiations and gave direction to the Property Negotiator. The Redevelopment Agency discussed a matter of property negotiations and gave direction to the Property Negotiator.

PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance, led by Assistant City Manager Marler.

ROLL CALL

COUNCIL MEMBERS PRESENT: Skip Davies, William Marble, Jeff Monroe, Art Pimentel, David Flory

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Richard Kirkwood, Phillip Marler, Carlyn Drivedahl, Dan Gentry, Sue Vannucci, Barry Munowitch, Carey Sullivan, Paul Miller, Gary Wegener, Michael Cahill, Joan Drayton, Greg Meyer, Lynn Gatie, Miguel Chavez, Randy Madison, Kent Perkes



MINUTES

Council Member Pimentel asked the City Clerk to check the wording of the minutes of October 24, 2006 in that the Council did endorse the Measures H and I, but did not take formal action on the Resolution to so endorse. Council Member Marble asked that the minutes of the October 3, 2006 be changed to indicate Council had not approved \$150,000 for storm enterprise fund public information but had only approved \$75,000. The City Clerk will check the tapes of the minutes and make adjustments as necessary.

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council approved the minutes of the regular Council meeting of October 3, 2006 with corrections as necessary following review of the tape as per above, the minutes of the joint regular meeting of the Council and the Redevelopment Agency Board of October 17, 2006 as presented and the minutes of the Special/Study Session meeting of the City Council of October 24, 2006 with corrections as necessary following review of the tape as per above.

COMMUNICATIONS - WRITTEN

Council received the September 2006 Coordinator's Report and Funding Opportunities Memo from the Yolo County Homeless Coordinator.

COMMITTEE REPORTS

Council received the minutes of the Yolo County Communications Emergency Services Agency meetings of July 5, Sept. 6, and Oct. 10, 2006.

Council received the minutes of the Manufactured Homes Fair Practices Commission meeting of March 9, 2006.

Council received the minutes of the Parks and Recreation Commission meeting of September 25, 2006.

Council received the minutes of the Parks and Recreation North Park Landscaping and Lighting District meeting of September 25, 2006.

Council received the minutes of the Commission on Aging meeting of September 25, 2006.



COUNCIL/STAFF COMMENTS

Vice Mayor Davies indicated he had attended a meeting regarding the round-about at County Road 98 and Kentucky Avenue and many citizens expressed strong concerns about the proposal. He feels more information and discussion is needed.

He indicated on November 16, 2006 the Sacramento Area Council of Governments had a meeting in Davis that focused on the Interstate 5 and State Route 113 and Interstate 5 and County Road 102 interchange issues.

Council Member Marble said the Chamber of Commerce Governmental Affairs meetings in November had focused on concerns throughout the community. The Infrastructure Committee met this afternoon and they will be organizing a Citizens' Advisory Committee to address the storm water increase. Council is asked to appoint citizens to serve on this committee.

PRESENTATION

ACTIVITY REPORT-PARKS AND RECREATION COMMISSION

Tanya McKay of the Parks and Recreation Commission gave a very brief update of the activities of the Commission, who have focused primarily of late on the Community and Senior Center project. She indicated the Commission is in need of a new member to fill the current vacancy.

CONSENT CALENDAR

At the request of Council Member Marble and with concurrence by the Council, the following item was removed from the Consent Calendar for discussion:

ADDITION OF ARMORED VEHICLE TO CITY FLEET

Council Member Marble asked why Colusa County had determined they did not need this vehicle. Police Chief Sullivan indicated the vehicle is not suitable to the needs for that County. They are in need of a vehicle with more agility due to their rural environment.

At the request of Mayor Flory and with concurrence by the Council, the following item was removed from the Consent Calendar for discussion:



REPLACEMENT AND NEW VEHICLE AND EQUIPMENT PURCHASES FOR FISCAL YEAR 07-08

Mayor Flory said there had been a criteria established to determine whether vehicles should continue under the maintenance cycle or be replaced due to the extensive cost to repair. Public Works Director Wegener said the Vehicle Replacement Form (BP-8), provides the steps to determine whether the cost of maintenance has begun to exceed the norm and the vehicle should be replaced. It includes the age, cost for repairs and the like. The staff carefully goes through that process to make the determination and thus the recommendation to Council to replace the subject vehicle. Vice Mayor Davies asked if the Police Department has seen the changes that Public Works had made and Chief Sullivan indicated the changes in the vehicle designations had been discussed with his Department. There are other changes which are in the process at this time.

At the request of Vice Mayor Davies and with concurrence by Council, the following item was removed from the Consent Calendar for discussion:

ADMINISTRATIVE REVISIONS TO THE COMPREHENSIVE FEE SCHEDULE

Vice Mayor Davies said that a 7% cost of living was to be included and asked if it had been incorporated in to the schedule. Director Wegener said it is carried forward but it was not an across the board increase on all fees. This is an administrative revision of items that had not been covered elsewhere in the schedule. City Manager Kirkwood said the italicized items in the report are the changes as so indicated.

On a motion by Council Member Monroe, seconded by Vice Mayor Davie and carried unanimously, Council moved this item to the December 5, 2006 meeting for further information and recommended action.

At the request of Council Member Pimentel and with Council concurrence, the following item was removed from the Consent Calendar for discussion:

MANDATED AND NON-MANDATED ETHICS TRAINING

Council Member Pimentel said members of Boards and Commissions should not be allowed to continue serving without taking the training. Mayor Flory said a timeline should be set and then those who did not comply could be removed from their seat on the Board or Commission. City Clerk Vannucci



indicated that Council has the option to remove any Board or Commission Member from their seat at any time without identification of a reason for such removal. They would have that same right for failure to take the training as well. Council concurred this item to return on the January 9, 2007 Agenda for an update and action if necessary.

At the request of Vice Mayor Davies and with concurrence of the Council, the following item was removed from the Consent Calendar for discussion:

CERTIFICATE OF APPRECIATION-RETIRING CITY EMPLOYEE DENNIS PARRISH

Parks and Recreation Director Gentry indicated that Mr. Parrish did not wish to appear before Council to receive his Certificate of Appreciation but a luncheon in his honor is scheduled for Thursday.

At the request of Vice Mayor Davies and with concurrence of Council, the following item was removed from the Consent Calendar for discussion:

RESOLUTION-EXTEND UNSPENT CALTRANS FUNDING FOR MAIN STREET BIKEWAY PROJECT 05-15

Vice Mayor Davies said this is a request to extend the opportunity to use the funds. He asked if there are other consequences and competition for these funds. Director Wegener said there are other competitors for these funds and the City was not successful in their bid last year. This year the City is in a better position. Mayor Flory asked if the bikeway is similar to the East Street project and Director Wegener said the project will include some landscaping but it will be limited in scope. Mayor Flory asked about the width and whether it would take in the entire strip or just certain areas. Director Wegener said it is the main path on the North side of West Main Street. Mayor Flory said it would be better utilized if it was done along Gibson Road and Director Wegener said there are no unmet needs along Gibson but his request could be pulled from the East Main Street site. The East Main project was part of the Bicycle Master Plan approved by Council previously. The funds cannot be transferred to another location. The project had been identified as a primary need and came out of a grant process. He will go over the entire Plan with Council at a future time.

On a motion by Vice Mayor Davies, seconded by Council Member Marble and carried unanimously, Council approved the following Consent Calendar items:



TREASURER'S INVESTMENT REPORT-SEPTEMBER 2006

Council reviewed and accepted the Treasurer's Investment Report for September 2006 as presented.

MONTHLY STATUS REPORT-FIRE DEPARTMENT

Council received the October 2006 Fire Department Monthly Status Report.

RESOLUTION 4780 - MEMORANDUM OF UNDERSTANDING - CONFIDENTIAL EMPLOYEES

Council adopted Resolution 4780, "A Resolution of the City Council of the City of Woodland Approving Certain Terms and Conditions for Confidential Employees", effective July 1, 2006 through June 30, 2009.

RESOLUTION 4781 - MEMORANDUM OF UNDERSTANDING - MANAGEMENT EMPLOYEES

Council adopted Resolution 4781, "A Resolution of the City Council of the City of Woodland Approving Certain Terms and Conditions for Management Employees", effective July 1, 2006 through June 30, 2008.

RESOLUTION 4782 - MEMORANDUM OF UNDERSTANDING - FIRE MID-MANAGEMENT EMPLOYEES

Council adopted Resolution 4782, "A Resolution of the City Council of the City of Woodland Approving Certain Terms and Conditions for Fire Mid-Management Employees", effective July 1, 2006 through June 30, 2008.

RESOLUTION 4783 - 2006 CONFLICT OF INTEREST CODE

Council adopted Resolution 4783, a "Resolution of the City Council of the City of Woodland Amending Conflict of Interest Code for Designated Positions and Incorporating by Reference the Fair Political Practices Commission Standard Model Conflict of Interest Code".



RESOLUTIONS 4784 THROUGH 4791-AMEND EMPLOYEES AND RETIREES
PUBLIC EMPLOYEES' RETIREMENT SYSTEM MEDICAL CONTRIBUTIONS FOR
2007

Council adopted Resolutions 4784 through 4791, "Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act", as follows:

Resolution 4784	Police
Resolution 4785	Police Supervisors
Resolution 4786	Police Mid-Management
Resolution 4787	City Manager
Resolution 4788	Management
Resolution 4789	Confidential
Resolution 4790	City Council
Resolution 4791	Fire Mid-Management

UTILITY MANDATORY OBLIGATION REQUIREMENTS

Council received a report as requested on the requirements of the City Code, other mandated Codes and standard operating procedures for waivers from water, sewer and solid waste services.

ADDITION OF ARMORED VEHICLE TO CITY FLEET

Council accepted the ownership of a 1985 GMC Brigadier Armored Vehicle from the Colusa County Sheriff's Office and assigned an authorization number to the vehicle. See further discussion on page 4.

REPLACEMENT AND NEW VEHICLE AND EQUIPMENT PURCHASES FOR FISCAL
YEAR 07-08

Council authorized the purchase of replacement vehicles and equipment in accordance with the Five Year Recovery Plan approved by Council in February 2005; authorized the purchase of two Police Department vehicle and one Parks and Recreation vehicle. See further discussion on pages 4 and 5.



2006 ASSISTANCE TO FIREFIGHTERS GRANT AWARD

Council received the 2006 FEMA (Federal Emergency Management Agency) Assistance to Firefighters' Act Grant Award for an Interoperable Voice Communication Project. Total Grant received is \$11,840 with a \$2,960 local match.

MANDATED AND NON-MANDATED ETHICS TRAINING

Council received a report on the A. B. 1234 mandated Ethics Training participants. See further discussion on page 5.

CERTIFICATE OF APPRECIATION FOR RETIRING CITY EMPLOYEE DENNIS PARRISH

Council approved presentation to Dennis Parrish of a Certificate of Appreciation in recognition of 29 years of service to the City. See further discussion on page 6.

UPDATE CEMETERY CONSTRUCTION PROJECT 02-45

Council received an update on the status of construction on the Cemetery Revitalization Project 02-45.

ON-CALL CONSULTANT SERVICES AGREEMENTS FOR CAPITAL IMPROVEMENT PROJECT INSPECTIONS

Council authorized the City Engineer to execute contracts for on-call construction management and services with Associated Engineering Consultants, Parsons Brickerhoff Construction Services and Salaber Associates for as-needed construction management and inspection services for a one-year period with options for awarding up to three additional one-year periods.

RESOLUTION 4792-EXTEND UNSPENT CALTRANS FUNDING FOR MAIN STREET BIKEWAY PROJECT 05-15

Council approved Resolution 4792, "A Resolution of the City of Woodland Approving the Request to CalTrans for a Cooperative Work Agreement (CWA)



Extension for the Bicycle Transportation Account (BTA) Funds of the Main Street Bikeway Project”, and authorized the Mayor to sign the Local Assistance Projects, Bicycle Transportation Account, CWA Cycle 4 Budget Authority Lapsing on June 30, 2007 to request CWA extension for the named project. See further discussion on this item on page 6.

HYDRAULIC BREAKER-CASE BACKHOE

Council authorized the purchase of a hydraulic breaker for the CASE backhoe with funds allocated in the Fiscal Year 2006-07 Sewer Collection budget at a cost not-to-exceed \$20,300.

REPORTS OF THE CITY MANAGER

2006-07 AND 2007-08 CAPITAL BUDGET

Jacki Cottingim, Superintendent of the Woodland Joint Unified School District, said she would like to address the item in the budget on the Gibson Road over crossing. The District is looking at locations for new elementary schools and she does not feel this over crossing is necessary. She requested further discussion on the item.

Scott Sheldon said the District is looking at other property options in the Gibson Road/Ogden Avenue area and they would like to continue to work with Staff on this prior to making a decision on location. Council Member Pimentel asked what the District will do with the parcel at East Gibson and Ogden. Mr. Sheldon said they are working on a possible land exchange as one option. Community Development Director Munowitch said there is an application in to change the General Plan on this parcel and the District is proposing to eliminate the over crossing altogether. The petition to amend has been approved so that discussion can go forward and the request will be analyzed and return to Council prior to re-zoning.

Council Member Monroe asked if the new school site would serve the area surrounding it as the Tafoya Elementary School is overcrowded. If there is no over crossing, the elementary students will be crossing at the intersection. Mr. Sheldon said the children utilizing this new school would be from the Spring Lake area and would not be crossing Gibson Road. Part of the report will discuss the enrollments at Tafoya Elementary School. Mayor Flory said we need some commitment from the District that younger children will not be crossing this



major road. Superintendent Cottingim said there is a decline in the enrollment at Tafoya and they have dropped the multi-track at that site accordingly. It has been stated that children do not utilize the over crossings and she feels crossing guards would be the better alternative. There is more work to be done on this. Mayor Flory said the District should be paying for these crossing guards. Council Member Marble said this over crossing was not just for the children. Council Member Pimentel said this should be studied further and Council Member Marble said the Infrastructure Committee should look at this as well. Director Wegener said this must go through the public process.

At 7:25 Council Member Pimentel left the Chambers.

Senior Management Analyst Gatie said there is a step-by-step process for staff to utilize before items can be placed on the Capital Budget. Within that process the budget promotes planning and implementation of the various plans, maintains consistency with City-wide goals, plans to utilize resources effectively and encourages consensus on the projects.

At 7:27 Council Member Pimentel returned to the Chambers.

The general categories of these projects include: (1) maintenance, repair or rehabilitation of existing infrastructure, (2) new infrastructure related to development, (3) new facility projects related to Measure E, (4) studies and plans. Within those categories projects are identified and tied to the sources of funding.

Council Member Pimentel asked why Measure E dollars are already being spent and not separated from the budget at this time. Director Wegener said there have been projects Council had approved for the planning phase. There are also some wrap up items on the Community and Senior Center. Council Member Pimentel would like those Measure E funds removed from consideration as the committee needs to be involved. Analyst Gatie said the only funds included at this time are those previously approved or are concurrent with development fees. City Manager Kirkwood said Council seems to want them separated and not to move forward with any Measure E items at this time. Staff is working with a Measure E Committee on these and we need to marry them with development fees to get the job done. It must also go through the Planning



Commission. The money will not be spent but the City must meet the legal process.

Council Member Monroe asked if the widening of Kentucky Avenue is included and Director Wegener said in three years it will be done at a cost of ±\$13 million. This recommendation is for the Engineering to identify the rights-of-way land acquisition and all of the preliminary work, i.e., environmental review and looking at all of the options.

At 7:40 Council Member Monroe left the Chambers.

Vice Mayor Davies feels he needs to have a budget workshop to understand the budget and the process.

At 7:41 Council Member Monroe returned to the Chambers.

Vice Mayor Davies feels Measure E is a priority so the City does not spend money it does not yet have. Other areas on which he needs clarification are contingencies, storm drain fund, the General Plan, and the Specific Plans.

Council Member Pimentel feels the Spring Lake Police staffing should be covered by that area. Director Wegener said that the outfitting of Police staff is covered by development fees so the existing budget does not pay the cost. This is development fee related. City Manager Kirkwood said when the feasibility study for the Spring Lake Specific Plan area was done, the ability to cover that cost was discussed. Council Member Pimentel said there are some things that were not included and he feels several hours are needed on this budget to understand fully. City Manager Kirkwood said this is one of the most important issues before the Council and does support a time set to discuss this fully. Also the Measure E recommendations should be included. He suggested sometime in January a time be set to discuss more fully. Council concurred.

COMMUNITY/SENIOR CENTER PROJECT 00-15 EXTERNAL SECURITY SYSTEMS

Parks and Recreation Director Gentry said Council had asked for exterior security for the new Community and Senior Center building. Council Member Monroe asked who will monitor the security and Director Gentry indicated the



front counter staff at the Center will monitor and they can also dial in to look at the camera from remote sites. Vice Mayor Davies asked if the system is expandable and Ron Retta from Stantec indicated additional cameras can be added to the light standards as they have all been readied for such an addition as needed.

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council received the report from Stantec Consulting regarding the exterior security system at the Community and Senior Center and provided direction to staff on implementation.

LIMITED TERM ADVISORY COMMITTEE-ART IN PUBLIC PLACES

City Manager Kirkwood indicated Council had requested this item on the formation of a Sub-Committee to consider the Art in Public Places Policy proposals.

On a motion by Vice Mayor Davies, seconded by Council Member Monroe and carried unanimously, Council appointed Vice Mayor Davies and Council Member Monroe to serve on a Sub-Committee to meet with community members regarding Art in Public Places.

APPOINT, REAPPOINT AND ACCEPT RESIGNATIONS OF BOARD AND COMMISSION MEMBERS

City Clerk Vannucci advised Council of the annual need to reappoint those members of City Boards and Commissions who wish to continue their service. Also before the Council are recommendations to appoint new and to accept resignations of those who can no longer serve.

On a motion by Council Member Marble, seconded by Vice Mayor Davies and carried unanimously, Council reappointed the following to continue service:

Regan Overholt	Commission on Aging	1/1/07-12/31/10
Debbie Garbesi	Historical Preservation Commission	1/1/07-12/31/10
John Hancock	Historical Preservation Commission	1/1/07-12/31/10
Thomas Pavao	Library Board of Trustees	1/1/07-12/31/09
Alain Traig	Library Board of Trustees	1/1/07-12/31/09
Angela Dennie	Parks and Recreation Commission	1/1/07-12/31/10
Wim Van Muyden	Parks and Recreation Commission	1/1/07-12/31/10
Donna Slattery	Personnel Board	1/1/07-12/31/10



Patricia Murray	Planning Commission	1/1/07-12/31/10
Ronald Mikalson	Traffic Safety Commission	1/1/07-12/31/10

Council appointed the following new members:

Joseph Johnson	Board of Building Appeals	1/1/07-12/31/07
Seth Wurzel	Planning Commission	1/1/07-12/31/10

Council accepted the following resignations:

Charles Moore	Board of Building Appeals	Effective 12/31/06
David Thompson	Board of Building Appeals	Effective 12/31/06
M. Elizabeth Flynn	Commission on Aging	Effective 12/31/06
Anthony Newman	Historical Preservation Commission	Effective 12/31/06
Dennis O'Bryant	Planning Commission	Effective 12/31/06
Edward Shelley	Traffic Safety Commission	Effective 12/31/06

ADJOURN

Mayor Flory adjourned the regular meeting of the City Council at 7:56 p.m.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk