

Woodland City Council Minutes
Council Chambers
300 First Street
Woodland, California

July 1, 2003

CITY COUNCIL
REGULAR MEETING

7:00 P.M.

CALL TO ORDER

Mayor Flory called the regular meeting of the City Council to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance led by Alan Smith of Woodland Access Visual Enterprises.

ROLL CALL

COUNCIL MEMBERS PRESENT: Martie Dote, Jeff Monroe, Neal Peart, David Flory

COUNCIL MEMBERS ABSENT: Matt Rexroad

STAFF MEMBERS PRESENT: Rick Kirkwood, Phil Marler, Ann Siprelle, Margaret Vicars, Tricia Stevens, Sue Vannucci, Karl Diekman, Gary Wegener, Bob Carlson, Dan Gentry, Nell Hessel, Susannah Reinhardt, Dana Todorovic, Allen Carter, Marvin Hohman, Dan Rice, Kathy Amen, Aaron Laurel, Kent Wickstrom, Ernie Fatta, Ken Bechthold, David Turk, John Nail, Bruce Lecair, Randy Ortiz, Curtis Maglinte, Chris Delcour

OTHERS PRESENT: Contract Engineer Alan Mitchell



PUBLIC COMMENT

Colette Stewart of the League of Women Voters advised Council that the recent articles placed by the League in the Daily Democrat which address the Pros and Cons of the Fire Assessment District were incorrect in stating the Assessment would pay for a new Fire Station. Council Member Dote also clarified that the proposed 3% annual increase would be by Council action, not an automatic increase.

PRESENTATIONS

RETIRING FIRE PERSONNEL—CAPTAIN DANA TODOROVIC, ENGINEER MARVIN HOHMAN AND ENGINEER ALLEN CARTER

Chief Diekman introduced three retiring Fire Department members, Captain Dana Todorovic and Engineers Allen Carter and Marvin Hohman. Collectively, these three individuals have 82 years of service to the City. Council Members presented Certificates of Appreciation to each and congratulated them upon their dedication to the Department and the City.

FOURTH OF JULY EVENT AND SPONSORS

Tanya McKay of the Parks, Recreation and Community Services Commission outlined the events taking place throughout the City on the Fourth of July. The Council and Staff commended the several sponsors of the programs, the Daily Democrat, the Wiseman Company, Best, Best and Krieger LLP, RJM Design Group, Ponticello Enterprises and Stantec Consulting.

FIRE MUSTER

Fire Prevention Specialist Amen presented a synopsis of the events for the upcoming California Firemen's Muster Association event to be held at the Yolo County Fairgrounds on July 18 through 20, 2003. Fire Captain Bechthold is the current President of the Association and the City has been affiliated since 1979. One of the kickoff events will be an antique Fire Engine parade through the City in conjunction with the Woodland Street Cruisers.



UPDATE FROM WOODLAND ACCESS VISUAL ENTERPRISES PUBLIC ACCESS TELEVISION

Alan Smith, Executive Director of Woodland Access Visual Enterprises, (WAVE) indicated the purpose of public access television station. WAVE has been working with Charter Communications to provide this access and will expand upon that collaboration to increase services. Some of the events seen have been the Destruction Derby, Christmas Parade, various civic events such as the Police Station construction, 9-11 Tribute, Tribute to the Troops. They are working with Woodland High School on various programs. The budget base is that of the City contributions, which has been reduced over the past years. There are some donations received, but they are minimal. They are currently operating at a loss of approximately \$2,000. The "Wave-A-Buck" campaign started but did not materialize as hoped. With the capability of the live studio becoming active, live broadcasting and donations should be evident. This should also increase membership. Mayor Flory suggested that once the State budget picture is clear, funding for WAVE be reconsidered. At present, the facility for WAVE is provided by the City at \$1 rent per year. Randy Russell indicated that many events are covered by Channel 21, such as the Scottish Games and Concert in the Park. Tania Garcia-Cadena of the WAVE Board works with youth and feels the programs through WAVE are very important to her programs. Assistant City Manager Marler indicated the disposition of facility where WAVE is presently located is uncertain with the completion of the new Police Station.

JOSEPH SCHNEIDER PARK PLAYGROUND EQUIPMENT– PROJECT 02-47

Council Member Monroe recognized Eagle Scout candidate David Vaughn for his dedication to the installation of the playground equipment at Schneider Park. Council Member Monroe presented a Certificate of Appreciation to Mr. Vaughn in recognition.

CHARTER COMMUNICATIONS ON CABLE TELEVISION/INTERNET

John Adams, Vice President of Operations and Jennifer Cunningham, Director of Government Relations were introduced. Mr. Adams advised Council of the changes in the company. The system upgrade and build out, digital television system, high speed internet feature and addition of channels was described. He believes these additional features will be advantageous to current and future companies interested in utilizing telecommuting. Residential high-speed modems are offered with small business and commercial products available. They have connectivity point-to-point. The intention is to work with



WAVE and feels there will be a mutual enhancement between the two. Assistant City Manager Marler clarified that the Board of Supervisors does not have access at present. They tape their meetings and WAVE rebroadcasts.

AMERICAN LUNG ASSOCIATION CLEAN AIR PROGRAM

Terri Davies of the American Lung Association indicated the Mission of the Association is to provide for healthy lungs through the provision of clean air and elimination of lung disease. She indicated this area is one of the most polluted areas in the United States. Studies have shown that pollution has a direct correlation to lung function, respiratory illness and absence from work and school. Transportation in the region is a primary cause of this pollution and the goal is to reduce emissions to increase the quality of the air. Bikeable and walkable communities, clean and expanded transit, cool communities are some of the aspects to assist in the cleaning of the air. She encouraged the Council to consider these variables in planning for the City and future growth. Council Member Peart indicated these elements have been considered and included in the Spring Lake Specific Plan. Council Member Dote said the Yolo County Transit Authority has received the Clean Air Award on two occasions for their efforts. Larry Green of the Yolo-Solano Air Quality Management District reminded Council of the effect their decisions have on air quality. City Manager Kirkwood indicated that the Lung Association has urged support of A. B. 680 relating to "smart growth" and our Council had rejected support of this Bill because of the negative effects it will have on the City in other areas.

COUNCIL/STAFF STATEMENTS AND REQUESTS

Council Member Monroe asked that a Resolution requested by SBC be placed on a future Agenda. Council concurred.

Council Member Dote said a press release has been submitted by the League regarding June 25 version of the budget which indicated \$2 billion in cuts to local governments.

Mayor Flory said the A. B. 1426 could be coming to the SACOG Board for endorsement. He may request a polled vote from the Council on this issue. Our City should be supporting other Cities that will be affected by this Bill. It was Council consensus to add this issue to the July 15, 2003 Council meeting for discussion. City Manager Kirkwood indicated there were many amendments that move our City into a more neutral and somewhat advantageous mode. Council Member Peart suggested our City continue to support the Coalition of Cities and Counties formed to address these Bills and their effect.



PUBLIC HEARINGS

RESOLUTION 4454-GIBSON RANCH LIGHTING AND LANDSCAPING ASSESSMENT DISTRICT

Director Vicars indicated this Lighting and Landscaping District is the only one with an escalation clause. It started with a base and has been increased by \$6 per year as an inflation factor. There have been reserves in the past to cover the costs but those reserves have been depleted. The inflation factor is through the life of the District. The \$6 per year annual, automatic discontinues at build out, within two to two and one-half years. The increase this year is from \$133.36 to \$195.06 and is based on all of the improvements during the past year, which includes the upkeep of the infrastructure added to the area in the past three years. Director Wegener said the second Phase of the infrastructure had a significant increase. It includes such things as lawn and tree care and maintenance, lights, parks, etc.

At 8:36 Mayor Flory opened the Public Hearing. Hearing no comments, the Public Hearing was closed at 8:36.

Council Member Monroe said he cannot support the annual levy until privatization is considered further. Director Vicars said levy must be to the County of Yolo by August 8, 2003 to be included on the Tax Rolls. At present the Parks, Recreation and Community Services Department is preparing the specifications for consideration on contracted services. Mayor Flory asked if the increase is not approved, how the increased costs will be covered. Director Vicars indicated there is only a small reserve which would not cover the estimated \$80,000 for the increase in costs. Council Member Monroe asked for clarification on the reserves. Director Vicars said there was a lag in development and some of the reserves are from those years. This was used to keep the increases low in the past and they have had only a \$22 increase in seven years. Council Member Dote asked how much capital investment has been in the landscaping and parks. Director Vicars said it is difficult to break that out exactly. The total project is between \$12 to \$15 million and some of that is through development fees.

City Manager Kirkwood said this started at \$110 and went to \$133 in seven years which is a 2.75% increase per year. We have had increases of 25% in power costs.

Director Gentry said it takes some time to put together this type of report. He did a surface look when preparing the budget. The contractors with whom is



spoke gave him preliminary figures which were significantly higher than current levels with our own staff. With the Gibson District there has not been an increase in staff to handle the needs as in other areas. We have contracted with Procidia on some of these needs already. Director Wegener said when originally developed, it was a phase in, and build out would be over the ten-year period. The factor allows the phases of the infrastructure to be completed.

On a motion by Council Member Peart, seconded by Council Member Dote and carried, Council adopted Resolution 4454, "A Resolution of the City Council of the City of Woodland, California, Amending and/or Approving the Annual Levy Report and Ordering the Levy and Collection of Assessments within the Gibson Ranch Lighting and Landscaping District, Fiscal Year 2003-2004", confirming the District map and ordering the assessment as set forth in the annual report. Council Member Monroe voted to the negative.

City Manager Kirkwood said there are a number of standards that must be met to consider privatization and this item will be returned in the Fall with complete information. Council Member Monroe indicated he would contact contractors and Mayor Flory cautioned that Council Member Monroe work through staff on this as there are some associated legal issues. Assistant City Manager Marler reminded Council that this is considered "contracting out" and is subject to the Meet and Confer process.

RESOLUTION 4455 - NORTH PARK LIGHTING AND LANDSCAPING ASSESSMENT DISTRICT

Director Vicars indicated there will be no increases to the assessment for this District as cost increases are within the budget. The assessment at this time is \$215.40 per year for at least the past five years. There are fewer people sharing the cost in this District than in others.

At 8:50 Mayor Flory opened the Public Hearing. With no comments heard, the Public Hearing was closed at 8:51.

On a motion by Council Member Peart, seconded by Council Member Dote and carried, Council adopted Resolution 4455, "A Resolution of the City Council of the City of Woodland, California Amending and/or Approving the Annual Levy Report and Ordering the Levy and Collection of Assessments within the North Park Landscaping and Lighting District, Fiscal Year 2003-2004", confirming the District map and ordering the assessment as set forth in the annual report. Council Member Monroe did not vote.



RESOLUTION 4456-STRENG POND LANDSCAPING ASSESSMENT DISTRICT

Director Vicars indicated this is a very small District and services have been cut back with the cost at \$79.10 per year. The services cut include less water, mowing and fertilizer.

At 8:52, Mayor Flory opened the Public Hearing. With no comments heard, the Public Hearing was closed at 8:52.

On a motion by Council Member Peart, seconded by Council Member Dote and carried, Council adopted Resolution 4456, "A Resolution of the City Council of the City of Woodland, California, Amending and/or Approving the Annual Levy Report and Ordering the Levy and Collection of Assessments within the Streng Bond Landscaping District, Fiscal Year 2003-2004", confirming the District map and ordering the assessment as set forth in the annual report. Council Member Monroe did not vote.

Council recessed from 8:53 to 9:05 p.m.

REPORTS OF THE CITY MANAGER

SACRAMENTO MUNICIPAL UTILITY DISTRICT ANNEXATION INITIATIVE

Assistant City Manager Marler indicated the Cities of Davis, West Sacramento and Winters and the County of Yolo have been considering annexation with the Sacramento Municipal Utility District (SMUD) as a possible method of reducing power costs. This would be a County wide initiative to explore that possible annexation. The City of Woodland's share to prepare the feasibility study would be approximately \$65,000. SMUD rates are substantially lower than current Pacific Gas and Electric rates. The Council had approved a letter of interest last Spring to be sent to SMUD. The criteria and twelve tasks outlined for consideration within the feasibility study were set and each of the Cities in the County evaluated against those parameters. SMUD has agreed to act as the Contract Manager and pay for 50% of the associated feasibility costs. The feasibility study will determine how much savings will be realized and provide a clear picture of all aspects of the possible move to SMUD.

Council Member Monroe said SMUD does not appear to be interested in annexation and are under no obligation to allow participation. Assistant City Manager Marler indicated the SMUD Board held their meeting today it is hoped



they will approve the funding for their portion of the study. Council Member Monroe said he has also heard that SMUD is to consider West Sacramento only in the annexation. Mayor Flory would like a representative from SMUD present to discuss this issue prior to making a decision. Assistant City Manager Marler indicated the County Board of Supervisors considered today and the Cities of Davis and West Sacramento will consider within the next week. SMUD has adopted the criteria to be considered for possible annexation. Mayor Flory asked what the expense and incentive would be for SMUD to annex. Assistant City Manager Marler indicated the feasibility study would indicate whether it is cost effective to move forward. Council Member Peart said this is in the very early stages of the process. Council Member Dote asked if there were any portions of the Request for Proposal that dealt with reliability of the source. Assistant City Manager Marler indicated that is unclear. At present the City cost annually for electricity is \$1.9 million. The cost for the study would be spread out over a two-year period. The University has not indicated an interest in participating.

Council Member Dote feels we should participate only if the other Cities in the area will be participating and also wants to hear from the SMUD Board their thoughts on this possible annexation. City Manager Kirkwood recommended that at either the July 22 or July 29, 2003 Council meeting, representatives from SMUD and P. G. and E. be invited to attend and provide input. At that time, the Board of Supervisors and Cities of Davis and West Sacramento should have determined their involvement. Action on this item deferred to a date uncertain.

MAJOR PROJECT FINANCING PLAN AND PROJECT PROGRAMMING SUMMARY SHEET; TREE COMMISSION RECOMMENDATION; APPROVE SCHEMATIC DESIGN FOR SITE MASTER PLAN AND PHASE I OF THE COMMUNITY/SENIOR CENTER PROJECT 00-15

Director Gentry summarized the processes thus far and reiterated the purpose of the construction of this new facility. The ballot measure indicated "a citywide community, senior and youth center is needed. A YES vote for Measure F and H will provide guidance and funding for this much needed facility. A modern community center is a gathering place for the entire community." As a result, the project as identified in the ballot is moving forward. The Council Sub-Committee has met to address some concerns and those recommendations are before the entire Council for approval. Council Member Dote asked for clarification of what Phase II would include and Director Gentry indicated it will include 3 additional soccer fields, part of the Community Park (18 acres), and possibly the aerobics facility. Grants are being sought for expansion of the soccer facilities and the youth center.



On a motion by Council Member Monroe, seconded by Council Member Dote and carried by the Members present, Council approved the Major Projects Financing Plan sheets for City-2 Community/Senior Center, Park-105 Community Park Phase 2-Sports Facility, and Park-107 Community Park Remainder; approved the amended Project Programming Summary Sheet for the Community /Senior Center, Sports Complex and Community Park; concurred with the recommendation of the Tree Commission to remove trees as necessary for the left-turn lane on East Street; approved the Schematic Design for the Site Master Plan and Phase I project; authorized staff to proceed with Phase I design for Project 00-15.

COUNCIL MEETING SCHEDULE FOR JULY AND AUGUST 2003

Council set the following schedule of meetings for July and August 2003:

July 1, 2003	Regular Meeting
July 15, 2003	Regular Meeting
July 22, 2003	Regular Meeting with Expanded Agenda
July 29, 2003	Regular Meeting
August 19, 2003	Regular Meeting for Spring Lake Specific Plan Purposes Only

VOTING DELEGATE-LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

On a motion by Council Member Peart, seconded by Council Member Monroe and carried by the Members present, Council appointed Council Member Dote as the Voting Delegate and Mayor Flory as the Alternate to represent the City at the Annual League of California Cities Conference in September, 2003.

CONSENT - REGULAR

Council removed the following items from the Consent Calendar:

MONTHLY STATUS REPORT FROM PARKS, RECREATION AND COMMUNITY SERVICES

Council Member Monroe requested information on the funding for the one-half court basketball court for Pioneer Park as it appears \$8,000 is the remaining funding need. Staff will provide information at a subsequent Council meeting on this request.



REPORT TO FILL CURRENTLY AUTHORIZED VACANT POSITIONS

Council Member Monroe requested that these recommended positions be earmarked to be the first to be laid off should the financial situation so require. The positions recommended for appointment include:

- Public Works Deputy Director for Operations and Maintenance
- Public Works Senior Civil Engineer, Utilities
- Public Works Senior Civil Engineer, Traffic
- Public Works Associate Civil Engineer, Capital Projects
- Public Works Water Pollution Control Operator I/II/III
- Public Works Maintenance Worker I/II
- Fire Department Administrative Clerk
- Finance Department Finance Specialist

City Manager Kirkwood indicated the program functions would be studied in each of the specific programs and the services provided rather than strict seniority issues. Positions responsible for essential functions of the City cannot and should not be eliminated. When considering the 78 functional programs at the Council Budget Workshop in May, 2003, all of the positions that are crucial to the operation of the City were outlined and will be considered prior to any possible move to staff reduction. Council Member Dote said many of the positions recommended for replacement are within the Enterprise Funds and the language in the various Memoranda of Understanding must be considered. Director Vicars indicated there are Federal mandates on the funding of some of these positions as well and in order to maintain the funding source, they must be in place.

On a motion by Council Member Monroe, seconded by Council Member Dote and carried by the Members present, Council confirmed the report of the City Manager to fill currently authorized vacant positions as identified above.

INTRODUCE AND READ BY TITLE ONLY STORM WATER ORDINANCE

Director Wegener indicated there had been some minor changes recommended to the proposed Ordinance and he distributed those changes to Council in writing. This Ordinance will return for approval consideration as a Regular Council Calendar item on July 15, 2003.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried by the Members present, Council approved the following Consent Calendar items as presented:



MONTHLY STATUS AND CAPITAL BUDGET IMPLEMENTATION REPORTS FROM PUBLIC WORKS

Council received the Monthly Status and Capital Budget Implementation Reports from Public Works for the Month of June 2003.

AGREEMENT WITH YOLO COUNTY REGARDING JUVENILE HALL CONSTRUCTION

Council gave conceptual approval for City financing of a 27 inch gravity sanitary sewer line from Gibson Road at County Road 102 to the existing 33 inch sewer main to the Waste Water Treatment Plan should construction be required prior to the construction of the Spring Lake Specific Plan off-site infrastructure.

SET PUBLIC HEARING TO APPROVE WASTE MANAGEMENT LIENS

Council set a Public Hearing for July 22, 2003 to hear and approve the list of Delinquent Refuse Accounts and to direct the Tax Collector of Yolo County to assess liens against real property to collect delinquent accounts.

REVISED RATES FOR THE SOUTHEAST AREA INFRASTRUCTURE FEE

Council adopted the revised rates for the Southeast Area Infrastructure Fee as presented.

PROJECT NO. 00-34 DOWNTOWN PARKING LOT AT COLLEGE & COURT AS COMPLETE

Council accepted the revised Project Programming Summary Sheet to reflect actual project costs at \$1,459,077; accepted the project as complete and authorized the City Clerk to file a Notice of Completion for Project 00-34, Downtown Parking Lot at College and Court Street, Northwest Corner.

RESOLUTION 4457-AMENDMENT TO CONTRACT WITH TSCHUDIN CONSULTING GROUP

Council adopted Resolution 4457, "A Resolution of the City Council of the City of Woodland Authorizing Amendment to the Contract with Tschudin Consulting Group for Implementation of the Spring Lake Specific Plan" for an additional six months.



EXECUTION OF CONTRACT WITH LEGAL SERVICES OF NORTHERN CALIFORNIA FOR FAIR HOUSING SERVICES

Council authorized the City Manager to execute a Contract with Legal Services of Northern California to provide Fair Housing Services during Fiscal Year 2003-04.

ADDITION/INCLUSION OF VEHICLES IN FY 2003/2004 AND 2004/2005 VEHICLE REPLACEMENT PROGRAM

Council authorized staff to include Vehicle 65, Fire Department Ladder Truck replacement in the Fiscal Year 2003-04 Vehicle Replacement Program and Vehicle 103, Fire Department Type I Engine replacement in the Fiscal Year 2004-05 Vehicle Replacement Program.

CONTRACT WITH VANGUARD CONSTRUCTION FOR PROJECT 04-06, AMERICANS WITH DISABILITIES ACT (ADA) IMPROVEMENTS

Council awarded the Construction Contract on the Base Bid plus Alternates A and B for the subject project to Vanguard Construction in the amount of \$61,324.00; authorized expenditures in the amount of \$67,450.00 (10% contingency); authorized the Public Works Director to execute the Construction Contract on behalf of the City.

PROJECT PROGRAMMING SUMMARY SHEETS FOR PROJECTS 00-56 AND 01-03

Council approved the revised Project Programming Summary Sheets for Project 00-56, Court Street Rehabilitation and Project 01-03, 2002 Water, Sewer and Storm Drain.

PROJECT PROGRAMMING SUMMARY SHEET FOR PROJECT 03-07 BEAMER PARK UTILITY REPLACEMENT

Council approved Project Programming Summary Sheet for Project 03-07 Beamer Park Utility Replacement; authorized \$510,000 to be added to the Capital Budget for Fiscal Year 2003-04.



MINUTES JUNE 9 AND JUNE 17, 2003

Council adopted the minutes of the Joint Council/Redevelopment Agency meetings of June 9, 2003 and June 17, 2003. Council Member Peart abstained due to his absence from those meetings.

COMMUNICATIONS - WRITTEN

Council received a letter from Congressman Herger regarding the Jobs and Growth Tax Relief Reconciliation Act of 2003.

Council received a letter from Menlo Worldwide Logistics regarding a reduction in force at their local facility.

Council received a copy of a letter from Congressman Thompson to Acting District Director of the U. S. Army Corps of Engineers advising of ongoing City and County concerns in the Region.

Council received a copy of the City's Homeowner's Enhancement for Low-Income Persons (HELP) informational sheet and sample application.

Council received a copy of a memo from Assembly Member Wolk regarding the State budget impasse State payments programs.

Council received a letter from Bryce Birkman, Executive Director of Woodland Economic Renaissance Corporation advising the Corporation will be disbanded.

Council received a copy of a letter from Mayor Flory asking the State to pass a fair and balanced budget.

Council received notification from Yolo County regarding the Assessed Valuation in the County.

COMMITTEE REPORTS

Council received a report from Parks, Recreation and Community Services Director Gentry transmitting the minutes of Parks, Recreation and Community Services Commission and Commission on Aging Joint meeting of May 29, 2003 and minutes of the regular Parks, Recreation and Community Services Commission meeting of May 29, 2003.



Council received a report from Library Services Director Bryan transmitting the minutes of the Library Board of Trustees meeting of June 2, 2003.

Council received a report from Public Works Director Wegener transmitting the minutes of the Traffic Safety Commission meeting of June 2, 2003.

Council received a report from Director Gentry transmitting the minutes of the Commission on Aging meeting of June 6, 2003.

Council received a report from Director Wegener transmitting the minutes of the Tree Commission meeting of June 16, 2003.

ORDINANCE

ORDINANCE 1368 – SPRING LAKE SPECIFIC PLAN DEVELOPMENT AGREEMENT, PHASE I

On a motion by Council Member Monroe, seconded by Council Member Peart and carried by the Members present, Council adopted Ordinance 1368, "An Ordinance of the City of Woodland Approving the Phase I Development Agreement Between the City of Woodland and Turn of the Century LLC Relative to Property Located within the Spring Lake Specific Plan Area".

ADJOURNMENT

Mayor Flory adjourned the regular meeting of the Council at 10:02 p.m.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk