

Woodland City Council Minutes
Council Chambers
300 First Street
Woodland, California

August 3, 1998

The Woodland City Council met in adjourned session at 6:00 p.m. in the second floor conference room of City Hall and convened a closed session. Before the closed session the Mayor announced the closed session topic: Public Employee Appointment (Sec. 54957) regarding the job title of City Manager.

Council Members present at the special meeting were: Losoya, Borchard, Flory, Peart and Ryhal. Council Members absent: None. Staff present: None.

The closed session was adjourned at 7:00 p.m. and the City Council met in open adjourned regular session at 7:05 p.m. in the City Hall Council Chambers. Vice Mayor Borchard conducted the meeting.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Losoya, Borchard, Flory, Peart,
Ryhal

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Marler, Vicars, Winnop, Wegener,
Monahan, Rice, Horgan, Wilson,
Bryan, Gatie, Hessel, Gunter,
Stanbrough

DISCUSSION OF INTERIM CITY MANAGER APPOINTMENT:

Vice Mayor Borchard announced that the City Council will not be appointing Assistant City Manager Phillip Marler as Interim City Manager and agreed to hold a special meeting on Thursday, August 6, 1998, at 7:00 p.m. to discuss filling the position of Interim City Manager. (Council at end of meeting rescheduled the special session for Wednesday, August 5, at 7:00 p.m.)

PUBLIC COMMENT:

There were no public comments.

FY 1998-1999 OPERATIONS AND MAINTENANCE BUDGET:

Finance Director Margaret Vicars said Council was being asked to review requested staffing changes and capital projects related to the Fiscal Year 1998-99 Operations and Maintenance Budget. She gave an overall presentation on the City of Woodland Municipal Corporation as an introduction to the review of the FY 1998-99 Operations and Maintenance Budget.

Assistant Finance Director Debbie Monahan gave an overview of the operating history of the various enterprise funds.

Staff responded to questions from Council regarding the Budget.

Al Beaird spoke on behalf of the Parks, Recreation and Community Services Commission. He said the Commission is requesting a \$120,000 allocation of additional funding for park improvements at Christiansen Park (\$35,000) and Campbell Park (\$85,000). He said the Council previously agreed to fund \$25,000 for the High School bleacher project, but he said the School District is considering funding the entire project on its own. He said this would free up \$25,000 for park improvements. He said that Campbell Park probably needs the funding more than Christiansen Park because it is a heavily used park. He said the request for \$120,000 is in addition to the \$35,000 which is already in the Capital Budget (1998-99) for playground equipment replacement (budgeted but not funded).

Brian Kreuser of Woodland Access Visual Enterprises (WAVE) said WAVE is withdrawing their request for \$20,000 in additional funds for equipment needs. He said WAVE realizes the City does have many demands on it for funding. He said the City was instrumental in getting WAVE started but the funding was not available for equipment needs. He said WAVE is a nonprofit group competing with other nonprofit groups for funds from local businesses. He said WAVE will accept the \$45,000 budget for WAVE for FY 1998-99. He pointed out that Charter Communications has advised there will be an increase in franchise fees. He asked that any additional funds remaining be allocated for WAVE, and he said he may have to let staff go to make sure there is maintenance money for equipment.

Assistant City Manager Phillip Marler said the City last fiscal year allocated \$40,000 for the WAVE's operations, and this fiscal year (1998-99) the City has allocated \$45,000 for WAVE.

Council discussion followed.

Council took a recess from 8:50 p.m. until 9:00 p.m. Vice Mayor Losoya left the meeting because he was not feeling well.

Council continued its discussion of staffing changes and took separate actions as follows:

On motion of Council Member Flory, seconded by Council Member Peart and carried by the following vote, the City Council approved the new position of Water Pollution Control (Operator in Training) with an allocation of \$32,200 from Fund 04, Sewer (WWTP):

AYES: COUNCIL MEMBERS: Flory, Peart, Ryhal, Borchard
 NOES: COUNCIL MEMBERS: None
 ABSENT: COUNCIL MEMBERS: Losoya

The City Council acknowledged that a new Police Officer funded from a Federal Grant and Woodland Joint Unified School District funds is included in the FY 1998-99 Operations and Maintenance Budget.

On motion of Council Member Flory, seconded by Council Member Peart and carried by the following vote, the City Council approved a new Administrative Clerk I position (changing a new Administrative Clerk II to Administrative Clerk I), a temporary 1,000 hour position with an allocation of \$28,000 from Fund 01 General Fund (\$4,200), Fund 03 Water Operations (\$5,950), Fund 04 Sewer Operations (\$5,950), Funds 23 and 24 Transportation Fund (\$11,900):

AYES: COUNCIL MEMBERS: Flory, Peart, Ryhal
 NOES: COUNCIL MEMBERS: Borchard
 ABSENT: COUNCIL MEMBERS: Losoya

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by the following vote, the City Council approved a new Management Analyst II position with an allocation of \$47,600 from Fund 03 Water Operations (\$19,040), Fund 04 Sewer Operations (\$19,040) and a new Electrical Assistant with an allocation of \$2,092 from Fund 01 General Funds (\$565) and Funds 23 and 24 Transportation Funds (\$1,527):

AYES: COUNCIL MEMBERS: Peart, Ryhal, Borchard
 NOES: COUNCIL MEMBERS: Flory
 ABSENT: COUNCIL MEMBERS: Losoya

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by the following vote, the City Council allocated \$7,900 for an Administrative Clerk II (\$7,110 in Fund 04 Sewer Funds and \$790 in Fund 14 Wastewater Pretreatment Funds) and allocated \$2,100 from Fund 10 Vehicle Maintenance Internal Services Funds for the reclassification of one Light Equipment Mechanic to a Senior Equipment Mechanic:

AYES: COUNCIL MEMBERS: Flory, Peart, Ryhal, Borchard
 NOES: COUNCIL MEMBERS: None
 ABSENT: COUNCIL MEMBERS: Losoya

On motion of Council Member Peart, seconded by Council Member Flory and carried by the following vote, the City Council approved the addition of one new 1,000 hour temporary Library Assistant I position with an allocation of \$11,550 from Fund 01 General Funds (Library) and approved the addition of a new 1,000 hour Special Program Coordinator at the Senior Center with an allocation of \$8,160 in Fund 01 General Funds:

AYES: COUNCIL MEMBERS: Flory, Peart, Ryhal, Borchard
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: Losoya

The Council agreed to defer action regarding the temporary part-time staff changes, an Engineering Intern and Temporary Recycling Intern. The Council agreed to defer action regarding regular staff changes of a three-quarter Recycling Coordinator position to full time pending a meeting of the City Solid Waste Committee.

On motion of Council Member Peart, seconded by Council Member Flory and carried by the following vote, the City Council approved a Temporary Part-Time staff change regarding a Temporary Administrative Clerk II (\$5,620 from Fund 04 Sewer Funds) adding 500 hours:

AYES: COUNCIL MEMBERS: Flory, Peart, Ryhal, Borchard
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: Losoya

On motion of Council Member Peart, seconded by Council Member Flory and carried by the following vote, the City Council approved a Temporary Maintenance Worker I (additional 500 hours position) with \$5,540 in Fund 03 Water Funds and approved a Temporary Maintenance Worker II (additional 500 hours position) with \$6,840 in Fund 04 Sewer Funds (WWTP):

AYES: COUNCIL MEMBERS: Flory, Peart, Ryhal, Borchard
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: Losoya

On motion of Council Member Peart, seconded by Council Member Flory and carried by the following vote, the City Council agreed not to fund the Temporary Maintenance Worker I position (\$12,400 from Fund 06 Storm Drain Funds):

AYES: COUNCIL MEMBERS: Flory, Peart, Ryhal
NOES: COUNCIL MEMBERS: Borchard
ABSENT: COUNCIL MEMBERS: Losoya

After some discussion about the Fund 02 Capital Projects the Finance Director said the School District is withdrawing its request for funding the Woodland High School baseball grandstand project (\$24,077). Recreation Program Manager Dan Rice said the City is still waiting to hear from the School District on that issue.

Council requested more information on the specifics for playground equipment replacement (\$35,000) at Campbell Park and Christiansen Park.

Council Member Peart noted that \$28,500 for Historic Street Lighting may be coming back to the General Fund if the District is approved. He said there will then be an ability to fund other Capital Projects.

On motion of Council Member Ryhal, seconded by Council Member Borchard and carried by unanimous vote, the City Council extended the Council meeting from 10:30 p.m. until 11:00 p.m.

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by the following vote, the City Council approved Fund 02 Capital Projects for Fiscal Year 1998-99, Lee Junior High School Ball Field Lights (\$17,000), and Historic Street Lighting (\$28,500), and the City Council agreed to give priority to 1998-99 Capital Budget projects not funded, specifically Library drainage (\$20,000) and playground equipment replacement (\$35,000):

AYES:	COUNCIL MEMBERS:	Flory, Peart, Ryhal, Borchard
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Losoya

SPECIAL COUNCIL MEETING SCHEDULED:

The City Council agreed to hold a special meeting on Wednesday, August 5, 1998, at 7:00 p.m. instead of Thursday, August 6, 1998 to discuss the position of Interim City Manager.

ADJOURNMENT:

At 10:32 p.m. the meeting was adjourned.

Jean Winnop, Woodland City Clerk