

Woodland City Council Minutes
Council Chambers
300 First Street
Woodland, California

February 17, 1998

The Woodland City Council met in special session at 6:00 p.m. in the second floor conference room of City Hall in order to convene a closed session. Before the closed session the Mayor announced that the closed session scheduled was for the purpose of conferring with Labor Negotiator William Avery regarding the following Employee organizations: Woodland Professional Firefighters' Association and Fire Mid-Management (Sec. 54957). Council Members present at the special meeting were: Rominger, Borchard, Flory, Losoya and Ryhal. Council Members absent: None. Staff present: City Manager Kris Kristensen, Assistant City Manager Phil Marler, Labor Negotiator William Avery, and Fire Chief Miles Julihn.

The special session and closed session were adjourned at 7:03 p.m.

The Woodland City Council met in regular session at 7:06 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Rominger opened the meeting and invited everyone present to join her in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Rominger, Borchard, Flory, Losoya,
Ryhal

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Siprelle, Marler, Ruggiero,
Martin, Wegener, Winnop, Barry, Stanbrough,
Henson, Smith, Bera, Phillips, Horgan, Wilson,
Tice

CITY MANAGER ANNOUNCEMENT:

City Manager Kris Kristensen announced that the City Council just completed a closed session for a conference with the City's Labor Negotiator. He said this topic is permitted for closed session pursuant to the Government Code.

MINUTES:

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous vote, the City Council approved the minutes for the regular Council meeting of December 2, 1997, as prepared.

On motion of Council Member Ryhal, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the minutes for the adjourned regular Council meeting of January 27, 1998, as prepared.

COMMUNICATIONS:

1. From Hada R. Lambert a letter was received urging the Council to fight the decision on the City's wastewater discharge permit.

2. From Finance Director Margaret Vicars a memo was received advising of claims paid for the month of January 1998 for accounts payable, wire transfers and payroll.

COMMITTEE REPORTS:

1. From Police Chief Russ Smith a report was received transmitting the minutes of the Yolo County Communications Emergency Services Agency Board meeting of December 3, 1997.

Mayor Rominger noted that the Board wants to use a facilitator to assist in the process of modifying the forming agreement to include the City of Davis as a member of the joint powers authority (JPA). She said she objects to the use of a facilitator. She said when the JPA was formed the City of Davis decided not to join, and it was a conscious decision on their part. She said she did not feel the rest of the agencies should be paying for the facilitator to add the one agency to join the group.

Council Member Flory said he concurs.

The City Manager said there would be a cost for the facilitator, and the Agency Board was anticipating a one-day or one-half day session with representatives from the other agencies, including the City of Davis.

Police Chief Russ Smith said the facilitator would be paid. He said the Agency Board has had an interest for a long time of bringing Davis into the group. One priority of the JPA was establishing a working relationship with the City of Davis to bring them in. He said the facilitator would be paid by JPA funds to which the City of Woodland contributes. He said the process is will take place in about two weeks.

The City Manager said the Council can express its concerns through its representative on the Board, the Police Chief.

The Police Chief said the next Board meeting will be the first Wednesday in March, and he said he will have the matter placed on that agenda.

The City Manager said a facilitator was going to be used because each entity has a vested interest in whether Davis comes in or not. He said it means money one way or another, and the facilitator brings an independent voice to carry the conversation through. Council generally agreed that if there is no cost associated with using a facilitator, the Council would have no objections. He said the Council will receive updates on the process.

2. From the City Manager a report was received transmitting the minutes of the Yolo County Transportation District Board meeting of January 13, 1998.

3. From the City Manager a report was received transmitting the minutes of the Yolo-Solano Air Quality Management District Board meeting of January 14, 1998.

4. From Parks, Recreation and Community Services Director Tim Barry a report was received summarizing action taken at the Parks, Recreation and Community Services Commission meeting of January 26, 1998.

5. From Human Resources Manager Dean Gualco a report was received transmitting the minutes of the Personnel Board meeting of January 28, 1998.

6. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Planning Commission meeting of February 5, 1998, as follows:

a. Commission canceled the Commission meeting of February 19, 1998.

b. Commission approved a categorical exemption and conditionally approved a variance to allow the reduction of the front yard setback which was reduced to 5 feet instead of 20 feet to allow for a carport. Subject property is located at 812 Hollister Road.

c. Commission conditionally approved a use permit to allow for: (1) a 480 square foot drive-through coffee and refreshment center; (2) a 5,000 square foot self-wash and an automatic car wash; and (3) use of the existing 18,000 square foot building and construction of an additional 33,750 square feet of mini-storage and boat and Recreational Vehicle storage at the southwest corner of East Street and Gibson Road. The Planning Commission also approved a parcel map dividing the three acre parcel into three parcels.

d. Commission recommended to the City Council the approval of the first phases of the Water, Storm Drainage and Wastewater Master Utility Plans with the finding that the plans are consistent with the General Plan.

e. Commission recommended approval to the City Council of the street standard for local residential streets with the recognition that variation to this standard may be approved with the proposed specific plans.

f. Commission recommended approval to the City Council of the Parks and Recreation Facility Master Plan with the inclusion of the following: (1) a recognition that there are improvements on the Regional Park site, e.g. Aeromodelers; (2) more discussion be included regarding joint use facilities especially with schools; (3) identification of the use of school facilities now and how this relates to the facilities needed for existing park and recreation facilities; and (4) the use of mini-parks as a passive park facility as long as the acreage is not considered part of the neighborhood park requirement.

Mayor Rominger inquired about item "e" and the Commission's recommended approval of the street standards for local residential streets.

The Community Development Director said the issue came about with the street standards which the Council will be receiving at the next Council meeting. As part of that discussion there was concern expressed by the Commission about the possibility of a lot in a residential development with narrower streets and maybe with no sidewalks. The Commission asked if the standards would preclude that from happening. She said the street standards would be reviewed with the specific plan and a determination should be made whether that should be included, given different types of density versus a regular street.

PUBLIC COMMENT:

Parks, Recreation and Community Services Director Tim Barry gave Council a status report on pumping flood water from the Dubach Softball Complex. He said the process takes a long time, and he said last year the pumping was costing about \$1,400 a month in pipe and pump rental.

HEARING - LAW ENFORCEMENT BLOCK GRANT:

Mayor Rominger said this time was set for a public hearing to receive comments on a Federal Local Law Enforcement Block Grant for the Police Department and to receive recommendations on use of the funds.

Ellasion Phillips, Management Analyst with the Police Department, said this is the second year of a block grant that the Police Department receives from the United States Department of Justice. She said the Police Department is seeking authorization from the Council to designate **Purpose Area 1** which is the area where the Police Department will be spending the funds. At this

point she said the Department has some general ideas where they want to spend the funds, but they will be working with some community groups to refine exactly what they want to do with the funds and will be reporting back to the Council before the funds actually get spent. At this point she said the Council is only required to designate a Purpose Area, and she said the Department feels that **Purpose Area 1**, which is Law Enforcement Support, is fairly broad. She said this includes hiring, training, and employing on a continuous basis new, additional law enforcement officers and necessary support personnel; paying overtime to presently employed law enforcement officers and necessary support personnel for the purpose of increasing the number of hours worked by such personnel; or procuring equipment, technology, and other material directly related to the basic law enforcement functions. She said a Local Law Enforcement Block grant Advisory Board hearing was held which is a requirement of the block grant funding, and the Advisory Board recommends designating **Purpose Area 1** as the place where they are spending the money. Specifically the Board recommends \$30,000 of the grant funds be earmarked for the acquisition of an imaging system for use by Police Records to help manage the existing paper records the Police Department has now and to help with storage to make it more efficient for officers' records. The second recommendation is \$54,076 for Police expenditures which will target the City's youth, particularly school safety and reducing gang activity in Woodland.

Mayor Rominger opened the public hearing. There being no comments, she closed the public hearing.

Mayor Rominger said with respect to the recommendation for youth programs, she was interested in more direct contact with the parents and the parents having more direct contact with law enforcement so they are working together.

Ms. Phillips said the job description needs to be worked out so Council's concern could be noted to include that as a component of that position's responsibilities.

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council accepted the Local Law Enforcement Block Grant Advisory Board recommendation to designate **Purpose Area 1: Law Enforcement Support** as the area for which U.S. Department of Justice block grant funds will be used.

REPORTS OF THE CITY MANAGER:

CONSENT CALENDAR:

Council Member Borchard requested that the agenda item regarding the public nuisance from weeds be removed from the Consent Calendar.

On motion of Council Member Flory, seconded by Council Member Ryhal and carried by unanimous vote, the City Council approved the following Consent Calendar items:

EQUIPMENT MAINTENANCE COMPUTER SOFTWARE:

The City Council approved acquisition of a TMT TRANSMAN system for the computerized maintenance management of the City of Woodland vehicle and equipment fleet, at a cost not to exceed \$28,000.

KLENHARD COMPLEX SNACKBAR/RESTROOM BUILDING COMPLETION:

The City Council accepted the Klenhard Complex snackbar/restroom building constructed by Broward Brothers Construction as complete; directed the City Clerk to file a notice of completion; and authorized the Mayor and City Manager to sign the notice of completion.

REPORT ON HIDDLESOON POOL REPAIRS:

The City Council received a report on the Hiddleson Pool repairs.

REGULAR CALENDAR:

RESOLUTION NO. 4040 - CLEAN LOT PROGRAM:

Council Member Borchard asked why the City of Woodland property was included on the clean lot (weed abatement) program.

The City Manager said the clean lot program involves listing every parcel that could have a weed concern. He said the City takes steps during this time to clean up the City-owned parcels, but he said the City will have to wait for the ground to get dryer to abate the weeds.

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous vote, the City Council adopted Resolution No. 4040, declaring those certain lots identified as seasonal and recurrent public nuisances; authorized the Fire Chief or his representatives to act as "Superintendent" in abatement of nuisances; set the second Council meeting in April as a hearing to permit property owners to voice objections; and directed the Fire Department Secretary to mail notices to property owners at least fourteen (14) days prior to the date of the hearing.

UPDATE OF STANDARDS IN CITY UTILITY MASTER PLANS:

Senior Civil Engineer Mike Horgan made a presentation regarding Phase I of the Water, Wastewater and Storm Drain Master Plans. He said the documents were prepared to allow

initiation of the urban specific plan development. He said the Council reviewed the updated master plans on January 20, and the Planning Commission reviewed the plans on February 5. The plans were also presented to Turn of the Century development group and their utilities infrastructure engineer. He said the Commission on February 5 made the finding that the documents were consistent with the General Plan and recommended Council approval of the documents. He then gave an overview of the Water Master Plan update.

Associate Civil Engineer Jon Tice explained the Wastewater and Storm Drain Master Plans.

Representatives from Borcalli and Associates, CH2M Hill and Dewante and Stowell (Master Plan consultants) were present at the meeting.

Dan Rich of CH2M Hill gave an overview of the Wastewater Master Plan update, including the odor study.

Lee Fredericks of Borcalli and Associates gave an overview of the major tasks completed on the Storm Drain Master Plan and the schedule for completion.

Tom Lumbrazo, representing Turn of the Century development group, thanked staff for the opportunity to meet with the consultants and gave his comments on the Water Master Plan. He said he will submit written comments at a later date.

On motion of Council Member Ryhal, seconded by Council Member Flory and carried by unanimous vote, the City Council approved Phase 1 portions of the Water and Wastewater Master Plans and the Guidelines and Criteria for the Storm Drainage Master Plan.

Council took a recess from 8:55 p.m. until 9:05 p.m.

DRAFT PARKS, RECREATION AND COMMUNITY SERVICES MASTER PLAN:

The Parks, Recreation and Community Services Director gave Council background on the review process involved with the Parks, Recreation and Community Services Master Plan and the timeline.

Kevin Sullivan of the consulting firm of RJM Design Group reviewed the process involved in developing the Plan as well as the various elements of the Plan.

The following persons commented on the Draft Plan: Tom Lumbrazo, Manuel Aguillar, Buck Ratliff, and Michael Contreras.

The City Council continued discussion of the draft Parks, Recreation and Community Services Master Plan to the February 24, 1998 study session.

APPEAL OF WASTEWATER DISCHARGE PERMIT DECISION:

On motion of Council Member Losoya, seconded by Council Member Borchard and carried by unanimous vote, the City Council authorized staff to file an appeal with the State Water Quality Control Board on the Central Valley Regional Water Quality Control Board's January 23, 1998, decision regarding the City's NPDES permit renewal and related Cease and Desist Order.

CITY SOLICITATION ORDINANCE:

The City Council continued its discussion of proposed amendments to the City's solicitation ordinance.

Council Member Borchard said he supported adoption of the proposed amendments.

Mayor Rominger and Council Members Losoya, Flory and Ryhal expressed concerns about amending the existing ordinance. The majority of the Council agreed to take no action to modify the peddlers and solicitors ordinance.

CROW PROBLEMS IN COMMUNITY:

Management Analyst Sherri Martin gave Council background on mechanisms used in past years to alleviate the problems with crows in the community. She said scaring devices only move the crows to another location, but do not eliminate the problem. She said this problem, which is not a health hazard, is similar to that experienced in other communities.

Council took no action regarding the crow problems.

RED CURB PARKING:

Council Member Borchard had requested that the Council consider the complaint about the enforcement of red cubs between Main Street parking spaces (on-street) in the downtown area, which recently appeared in the Letter to the Editor section of The Daily Democrat. The letter was from Leslie Carroll of Davis.

Council Member Flory said if the Commission has a hearing on the issue, he asked that the Downtowners be notified.

After Council discussion the following action was taken:

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by the following vote, the City Council referred the downtown red curb parking question to the Traffic Safety Commission:

AYES:	COUNCIL MEMBERS:	Borchard, Losoya, Ryhal
NOES:	COUNCIL MEMBERS:	Rominger
ABSTAINED:	COUNCIL MEMBERS:	Flory

DEVELOPMENT FEE POLICIES REGARDING EXPANSION PROJECTS:

The Public Works Director reviewed how the development fees were set up, the legal basis, the Administrative Guidelines and discussion on waiver of development fees.

Council discussed development fee policies regarding expansion projects.

On motion of Council Member Ryhal, seconded by Council Member Borchard and carried by unanimous vote, the City Council extended the meeting from 10:30 p.m. until 11:00 p.m.

On motion of Council Member Ryhal, seconded by Mayor Rominger and carried by the following vote, the City Council directed staff to develop a menu of alternatives and address Administrative Guidelines regarding the facilities fee schedule for expansions and existing uses:

AYES:	COUNCIL MEMBERS:	Borchard, Losoya, Ryhal, Rominger
NOES:	COUNCIL MEMBERS:	Flory
ABSTAINED:	COUNCIL MEMBERS:	None

APPOINTMENTS TO PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION:

On motion of Council Member Ryhal, seconded by Council Member Flory and carried by unanimous vote, the City Council appointed David Mata and L. E. "Buck" Ratliff to the Parks, Recreation and Community Services Commission for terms ending December 31, 2001.

FUTURE MEETING AGENDA ITEMS:

Mayor Rominger inquired about the possibility of hiring a grant writer for the City.

ORDINANCE NO. 1301 - CABLE COMMUNICATIONS SYSTEM FRANCHISE:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous roll call vote, the City Council adopted and read by title only Ordinance No. 1301, "Ordinance of the Council of the City of Woodland Amending

Ordinance No. 1098, Granting a Franchise to Operate a Cable Communications System, to Provide for the Reimbursement of Costs."

ORDINANCE NO. 1302 - CABLE COMMUNICATIONS SYSTEM FRANCHISE:

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous roll call vote, the City Council adopted and read by title only Ordinance No. 1302, "Ordinance of the Council of the City of Woodland Amending Section 8A.190 of Chapter 8A of the Woodland City Code, Relating to Cable Communications Systems Franchise Application Processing Costs."

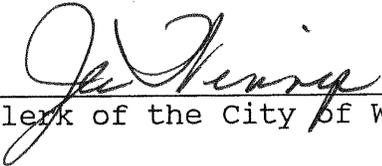
ORDINANCE NO. 1303 - TRANSACTIONS AND USE TAX:

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by the following vote, the City Council adopted and read by title only Ordinance No. 1303, "An Ordinance of the City of Woodland Adding Article V to Chapter 23 of the Woodland Municipal Code, Relating to a Transactions and Use Tax to be Administered by the State Board of Equalization:"

AYES:	COUNCIL MEMBERS:	Borchard, Flory, Losoya, Ryhal
NOES:	COUNCIL MEMBERS:	Rominger
ABSTAINED:	COUNCIL MEMBERS:	None

ADJOURNMENT:

At 10:40 p.m. the meeting was adjourned to February 24, 1998, 7:00 p.m.



 City Clerk of the City of Woodland