

Council Chambers
300 First Street
Woodland, California

August 2, 1995

A special session scheduled for 6:15 p.m. for a conference with Labor Negotiator Bill Avery was cancelled.

The Woodland City Council met in regular session at 7:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Sandy opened the meeting and invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Sandy, Flory, Slaven,
Borchard (arrived at 7:10 p.m.)

COUNCIL MEMBERS ABSENT: Rominger

STAFF PRESENT: Kristensen, Ruggiero, Vicars, Siprelle, Wegener, Bryan, Barry,
Ostebo, James, Utterbach, Byrd, Martin, Ponticello,
Rinkel

MINUTES:

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved the minutes for the regular Council meeting of June 20, 1995, as prepared.

COMMUNICATIONS:

1. From Martha Fuchslin a letter was received requesting that the City Council reconsider the City's tree and sidewalk maintenance policies. The City Clerk noted that this issue is on the agenda and scheduled for later in the meeting.

COMMITTEE REPORTS:

1. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board meetings of June 5 and June 19, 1995.

2. From City Manager Kris Kristensen a report was received advising of County Emergency Medical Services Task Force meetings held on June 7, July 12 and July 27, 1995. Council received the June 7 minutes.

3. From Assistant City Manager Kristine James a report was received transmitting the minutes of the Yolo County Public Agency Risk Management Insurance Authority Board meeting of June 21, 1995.

4. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Utility Undergrounding Committee meeting of June 28, 1995.

5. From Director of Public Works Gary Wegener a report was received transmitting the minutes of the Traffic Safety Commission meeting of July 10, 1995.

6. From Parks, Recreation and Community Services Director Tim Barry a report was received summarizing action taken at the Commission on Aging meeting of July 11, 1995.

7. From the Community Development Director a report was received summarizing action taken at the Historic Preservation Commission meeting of July 12, 1995.

8. From the City Manager a report was received transmitting materials prepared for the Chamber City Operations Task Force meeting of July 18, 1995.

9. From the Parks, Recreation and Community Services Director a report was received summarizing action taken at the Parks and Recreation Commission meeting of July 19, 1995.

10. From the Community Development Director a report was received transmitting the minutes of the Downtown Parking Committee meeting of July 19, 1995.

PUBLIC COMMENT:

Parks, Recreation and Community Services Director Tim Barry gave Council an update on some of the issues his Department has been working on. He said concrete has been poured for the two new bases for the lights at Dubach Field (Field No. 3) which were vandalized. The new lighting should be in place by mid September. Secondly, Recreation Field lighting has had some delays, but the concrete has been poured for those bases. The curing time should allow for those lights to be in operation by mid August. The North Park greenbelt lighting was a concern at the last Council meeting, and those lights are operational now, and on August 9, 1995 there will be a meeting with the neighbors at the greenbelt park at 6:30 p.m. allowing City staff to discuss the services they can expect with the landscaping lighting district. He said the deadline for receiving nominations for the naming of City parks was July 28, and his department received 29 names from 89 people. A committee of the Parks and Recreation Commission will have an open forum for those people to present their ideas, and the Commission will receive the ideas at its September meeting. A final recommendation will be made by the Commission at its October meeting to be presented to Council. He said the August 5-11, 1995 Babe Ruth Regional Tournament is ready to go, and improvements have been made to Clark Field for that event.

REPORT ON 1994 LIBRARY HERO AWARDS:

Marie Bryan, Library Services Director, reported to Council on recent awards made to members of Friends of the Library and volunteers. She said in 1990 a volunteer book mending group was established at the Woodland Library, and Friends of the Library allocated \$1,000 to buy supplies and equipment. Some training was done by staff, and since that time the group, called the Spinetinglers, has repaired 2,955 books through the end of 1994. If the Library had to replace those books, even at a very modest price of \$15.00 per book, it would have cost the Library over \$44,000. Even if the Library had sent the books out to be professionally rebound, the cost would be at least \$35,000. She said currently there are four Spinetinglers working with the Library, and those persons were nominated for Library Hero Awards. Two Heroes present at the meeting were Lee Howell and Marcella Eddy. She said Linda Bennett and Marcia Cary were the other two recipients and were not able to attend the Council meeting.

The Council thanked Lee Howell and Marcella Eddy for their contributions. Council Member Slaven said the Friends of the Library and Library staff should be commended for their innovative ideas in raising money. He said the Adopt-A-Magazine and the Adopt-A-Book programs plus the used book sales raised about \$9,000 within the past year.

HEARING - 1995 CLEAN LOT PROGRAM:

Mayor Sandy said a public hearing has been scheduled to approve tax liens for the 1995 Clean Lot Program.

Fire Division Chief David Ostebo reported that the past year was busy for the Fire Department with respect to weed abatement, particularly with the amount of rainfall that was experienced. The total cost of the 1995 Clean Lot Program was \$10,545.30. Cleaning private property amounted to \$9,098.45, and work performed on City property totalled \$1,446.85. Total costs that will be reported to the Yolo County Tax Collector are \$9,098.45, the sum of \$8,573.45 plus \$525.00 (\$25.00 per parcel) for administrative costs.

Mayor Sandy opened the public hearing, and there being no comments he closed the hearing.

Resolution No. 3894:

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council adopted Resolution No. 3894 approving the account of the cost of the Clean Lot Program for 1995 and directing the Tax Collector for the County of Yolo to collect the cost of abating the weeds and cleaning the lots.

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Sandy temporarily adjourned the meeting of the Council at 7:17 p.m. in order to convene the meeting of the City of Woodland Redevelopment Agency Board of Directors. See Agency minutes attached to these Council minutes as Exhibit A. At 7:53 p.m. the Redevelopment Agency Board meeting was adjourned, and the Council meeting was reconvened.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

Council Member Flory requested that the agenda item regarding the March 26, 1996 consolidated election be removed from the Consent Calendar.

On motion of Council Member Slaven, seconded by Council Member Borchard and carried by unanimous vote, the City Council approved the following Consent Calendar items:

COMPLETION OF BRIGHT DAY VILLAGE SUBDIVISION IMPROVEMENTS:

The City Council accepted as complete the improvements constructed as part of Subdivision No. 4191, also known as Bright Village (subdivider Felix Ybarra); directed the City Clerk to file a notice of completion; and authorized the Mayor and City Manager to sign the notice of completion.

SUBDIVISION MAPS FOR GIBSON RANCH UNIT 2B & OWENS SUBDIVISION:

The City Council approved the final map and subdivision agreement for Gibson Ranch Unit 2B (Subdivision No. 4244) and approved the final map for Owens (Subdivision No. 4068). The subdivider for Gibson Ranch 2B is Morrison homes, and the property is a 53 unit (11.16 acre) subdivision located north of East Gibson Road and east of Ogden Street. The subdividers for the Owens subdivision are Charles and Claudia Owens, and the property is a 10 unit (2.075 acre) subdivision located south of Ridgeview Drive.

RECLASSIFICATION OF AQUATICS MANAGER:

The City Council reclassified the Aquatics Program Manager (range 48) position to Aquatics Supervisor (range 48).

REGULAR CALENDAR:

1996 MUNICIPAL ELECTION:

The City Clerk said on April 18 the Council agreed to consolidate the City's 1996 municipal election with the March 26, 1996 State primary election. She said

Council action is necessary to consolidate the election and to request services from the Yolo County Elections Department. She said she gave Council Members copies of the proposed text for a postcard to be mailed to each registered voter advising of the change in the City Council election date from April 9 to March 26, 1996.

Council Member Flory suggested that the text on the postcard should advise the voters that the election date was changed to coincide with the State primary election.

The City Clerk said she would make the revision to the text and advised the Council that the cost of mailing the notice will be approximately \$5,000.

Ordinance No. 1263/Resolution No. 3895:

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council introduced and read by title only Ordinance No. 1263, "An Ordinance of the City Council of the City of Woodland to Consolidate the City of Woodland General Municipal Election with the Statewide Primary Election"; and adopted Resolution No. 3895 requesting the Yolo County Board of Supervisors permit the County Elections Official to render special services to the City relating to the conduct of the March 26, 1996 Municipal Election.

BASEBALL FACILITY PLANNING COMMITTEE:

Parks, Recreation and Community Services Director Tim Barry gave Council an update on recent issues related to baseball tournaments, baseball fields, baseball field availability, and neighborhood concerns. He said a specific plan for baseball fields is needed, and the Parks and Recreation Commission was asked to look into that issue. The Woodland Sports Facility Advisory Committee met on July 13, 1995 and discussed the topic. He said he called a meeting for August 3, 1995 and invited representatives of all baseball groups to talk about a detailed plan which could be a part of the General Plan update. The plan would list current facilities, current use patterns, current deficiencies, projected needs for facilities, opportunities for public/ private partnerships, inclusion of the School District in planning and problem solving, financing of improvements to current and future facilities, and the role and involvement by local baseball groups and businesses.

The Community Development Director said the service standards are already in the General Plan, and detailed locations could be added to the Plan. She said this would serve as a guide as to where the facilities would be located and how many facilities there will be.

Council Member Slaven said the most immediate need is a large baseball facility which Woodland does not have. He said there has been tremendous growth in the adult baseball programs.

Mayor Sandy said he felt Woodland could use a major sports complex, and this proposal is a good way to address the issue. Council Members agreed to include the detailed specific plan for baseball fields in the General Plan update.

The City Manager said talks with Yuba College would also be useful for joint collaboration of facilities and planning.

Mayor Sandy said he also wanted to consider front loading these facilities so they are timed when an area is developed or before.

SIDEWALK AND TREE MAINTENANCE:

The City Manager said Council is being asked to re-evaluate the status of the sidewalk and tree maintenance programs. He said fliers were mailed throughout the community last month indicating Council's policy approved in June of 1994 when the Council dealt with the 1994-95 Budget. He said the FY 1994-95 Budget was the third year in a row the City had to either reduce expenses or raise revenues to balance the Budget. The principle cause is the economy which has reduced the City's ability to see significant growth in some of the traditional revenues the City has had, but he said more importantly the State of California has shared its problems with local governments, cities and counties. The State has reduced revenues the City would have received in the form of property tax and increased the cities' costs in other areas. All totalled the City has either less revenue or more costs totalling \$1.7 million annually as a result of those State actions. The City responded by trying to reduce costs and reduce positions on staff. Different services were reduced, and the Council took steps to increase revenues, including the hotel motel tax increase, business license fees, and storm drainage fees. He said last year there was a \$500,000 gap, and after a series of discussions the Council decided to look at assessment fees for park maintenance or landscape maintenance. In June of 1994 after public hearings the Council determined there was not sufficient support in the community to enact the Citywide assessment for landscape maintenance, and Council approved a series of cutbacks in tree maintenance, sidewalk maintenance, and park maintenance. The tree maintenance program had over \$200,000 in cuts, and staffing was cut from six people to two people in that function, resulting in layoffs. He said it has taken a year to evaluate what the City can and cannot do in terms of those services, and then fliers were mailed to the residents advising them of their new responsibilities with respect to tree and sidewalk maintenance.

Director of Public Works Gary Wegener said one of the issues his department has been dealing with is the trees which are not in the planter strip and back from the sidewalk. He said the City had initially intended to turn over full responsibility to the property owners. Further review he said staff determined that instead of getting into abatement processes for right-of-way clearance for the roads the City would take care of that with the two tree trimmers left in the Tree Division. He said with respect to the other issue of the sidewalks initially the City felt it was best to assign that responsibility to the property owner under the

provisions of the State Streets and Highways Code and City ordinance, but after further examination his staff determined that if damage to the sidewalk is being caused by a tree in the City planter strip it would not be fair to assess that damage to the property owner. He said the City will now take care of cracked sidewalks which are damaged by trees in the planter strip.

The following persons spoke on this agenda item: Bill Marcus, Lloyd Ingraham, Mel Schmidt, Bill Bollinger, Martha Fuchslin, Trudy Stennett-Kect, Salvador Gonsalves, and Leslie Marcus. Comments were in support of assessments for the purpose of maintaining trees and sidewalks.

Council discussion followed. Council Members said they received many expressions of support for the assessments, and Council directed staff to look at an assessment district and some other financing mechanisms and report back to the Council.

The City Manager said staff will proceed with the assessment district process, and he said one of the key issues involved is timing. He said the assessment districts run on fiscal years, and there are other issues such as road assessments and the School District's efforts to get a bond issue passed.

Mr. Bollinger said the Council should seriously consider privatization. He said there has been a lot of improper trimming done on trees throughout the City over a number of years.

The Public Works Director said the City has a lot of trained arborists who do the trimming, and there are many issues involved because there are many trees which are not City trees.

Council took a recess from 9:03 p.m. until 9:14 p.m.

ORDINANCE NO. 1264 - DISTRIBUTION OF WRITTEN MATERIAL:

The Community Development Director said the Council requested that staff develop an ordinance concerning the throwing of fliers on yards without the consent of the property owner and/or occupant. She said an ordinance has been prepared to provide that if there is a no soliciting sign posted on the property such material cannot be distributed to that property. She said all people who send fliers will be sent a notice advising of this ordinance.

On motion of Council Member Borchard, seconded by Council Member Slaven and carried by unanimous vote, the City Council introduced and read by title only Ordinance No. 1264 relating to the posting of signs or placards prohibiting peddling and soliciting.

BID CALL FOR 1995 STP PHASE II STREET PROJECT:

Senior Civil Engineer Nick Ponticello briefed the Council on the 1995 STP Phase II Street Project. He said the project involves overlay and rehabilitation and includes approximately 1.6 miles of arterial and collector roadways. The annual roadway the City needs to maintain annually totals 6 miles. The estimated cost for construction of this project is \$520,000, and this expenditure has been taken into consideration in the development of the \$1.9 million projected annual shortfall for road maintenance as identified in the Blue Ribbon Road Maintenance Committee's Final Report. The City is receiving \$476,000 for the project through the Surface Transportation Program (STP) of the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991. The City match funds are coming from Fund 37, Road Development, Fund 03, Water Improvements and Fund 04, Sewer Improvements.

On motion of Council Member Flory, seconded by Council Member Flory and carried by unanimous vote, the City Council authorized the advertisement for competitive bids for the 1995 STP Phase II Street Project, City Project No. 94-07, Federal-Aid Project No. STPLE-5046 (004).

HARDWARE SYSTEM FOR FINANCIAL RECORDS:

Finance Director Margaret Vicars said staff is requesting Council approval of the purchase of a UNIX hardware system to replace the existing ADDS hardware for financial records. She said since Fall of 1994 the financial records hardware has been having continuing capacity problems, and since April 1995 the Finance staff has been off and on loading various operations to provide enough frames or capacity to run such essential functions as payroll and utility billing. She said staff looked at several alternatives. What seemed to be the simplest resolution would be to add disk space to the existing computer but because of the technological age of the current ADDS system, finding and purchasing the additional disk space has proven to be very difficult and costly for the amount of storage gained. Secondly, City staff has been in touch with the City of Vacaville which was running on an ADDS system until recently. Vacaville experienced capacity and compatibility problems similar to those Woodland is now experiencing and converted to a UNIX system within the last two years. She said many governmental entities are going with the UNIX system versus other types of operating systems. She presented an outline of the components of the cost of the UNIX system. She proposed an interfund loan to purchase the system over a ten year period. She said the City is still paying on the ADD system, and staff is looking at other uses for that system, such as fixed assets inventory.

Mel Schmidt said he gathered a list of 50 cities which found a solution to the City's problem with the use of personal computers (PCs). He said he felt this option would be less expensive.

After Council comments and responses from the Finance Director and Management Analyst Mark Rinkel, the following action was taken:

On motion of Council Member Borchard, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved the purchase of

the UNIX hardware system to replace the existing ADDS hardware for financial records.

RECLAMATION DISTRICT 2035 ADVISORY COMMITTEE APPOINTMENT:

On motion of Council Member Flory, seconded by Council Member Borchard and carried by unanimous vote, the City Council appointed Council Member Rominger as the City of Woodland's representative to the Reclamation District 2035 Advisory Committee and appointed the City Manager or his designee as the alternate.

DELEGATES TO LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE:

On motion of Council Member Slaven, second by Council Member Flory and carried by unanimous vote, the City Council appointed Mayor Gary Sandy as voting delegate representing the City at the League of California Cities Annual Conference and appointed Council Member Steve Borchard as alternate.

BOARD AND COMMISSION APPOINTMENTS:

The City Clerk reviewed a listing of current vacancies on the various City boards and commissions as well as the Council Members appointed to interview applicants for those positions.

The Council appointed Mayor Sandy and Council Member Borchard to interview applicants for a vacancy on the Traffic Safety Commission.

RESOLUTION NO. 3896 - PERS MEDICAL PLAN:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 3896 authorizing Fire bargaining unit employees to be placed in PERS medical plan (res.)

FUTURE MEETING AGENDA ITEMS:

Mayor Sandy requested a future meeting report on customer service and employee incentives for cost saving ideas.

ADJOURNMENT:

At 9:55 p.m. the meeting was adjourned.

