

Council Chambers
300 First Street
Woodland, California

December 6, 1994

The Woodland City Council convened a special session at 6:15 p.m. and immediately adjourned to closed session in the Second Floor Conference Room of City Hall for a conference with Labor Negotiator Bill Avery, pursuant to Government Code Section 54957.6, regarding the General Services Unit, Mid-Management Association, Woodland Professional Police Employees' Association, Police Mid-Management Unit, Woodland Professional Firefighters' Association, Fire Mid-Management Unit, Confidential Employees, and Management Employees. Council Members present at the meeting were: Sandy, Borchard, Rominger, Slaven; Council Members absent: Flory. Staff members present at the meeting were City Manager Kris Kristensen and Assistant City Manager Kristine O'Toole.

Council adjourned the closed session and the special session at 7:00 p.m.

The Woodland City Council met in regular session at 7:03 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Sandy opened the meeting and invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Sandy, Borchard, Rominger, Slaven, Flory
(arrived at 7:22 p.m.)

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Ruggiero, Siprelle, Barry, Ponticello,
Bryan, Gatie, Vicars, James

CITY MANAGER ANNOUNCEMENT:

City Manager Kris Kristensen announced that the Council met in closed session from 6:15 p.m. until 7:00 p.m. for a conference with Labor Negotiator Bill Avery regarding the General Services Unit, Mid-Management Association, Woodland Professional Police Employees' Association, Police Mid-Management Unit, Woodland Professional Firefighters' Association, Fire Mid-Management Unit, Confidential Employees, and Management Employees, permitted under State Government Code Section 54957.6. He said no Council action was taken at the meeting.

MINUTES:

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved the minutes for the regular Council meetings of August 16 and September 6, 1994, as prepared.

On motion of Council Member Borchard, seconded by Council Member Slaven and carried by unanimous vote (Vice Mayor Rominger abstained), the City Council approved the minutes for the adjourned Council meeting of November 22, 1994, as prepared.

COMMUNICATIONS:

1. From Bea Penberthy a letter was received requesting that the City repair her driveway which has been damaged by a Modesto ash tree. Council also received a letter of response from the Public Works Director advising that the replacement of private driveways is the responsibility of the property owner.

2. From the law offices of Reeves and Lynch a claim against the City was received on behalf of Lisa Gonzales in regard to a traffic accident which occurred on June 2, 1994, on East Kentucky Avenue east of the I-5 overpass. The City's insurance representative recommended that Council reject the claim and refer it to them.

On motion of Council Member Borchard, seconded by Council Member Rominger and carried by unanimous vote, the City Council rejected the claim against the City filed by Lisa Gonzales and referred the claim to the City's insurance representative.

3. From Pacific Gas and Electric Company a notice was received advising of its application with the California Public Utilities Commission for a gas rate increase.

Vice Mayor Rominger said the City has in the past sent a letter protesting the rate increases of PG & E, and she asked the City Clerk to send a letter to PG & E.

4. From the State Department of Alcoholic Beverage Control a copy of an application was received for an off sale general license for Compton's Market, 1349 College Street. This application was for a person to person transfer. Police Lieutenant Terry Brown had advised he has no problem with the issuance of this license. No Council action was necessary.

5. From the State Department of Alcoholic Beverage Control a copy of an application was received for an off sale beer and wine license for Food 4 Less, Pioneer Avenue (Southeast Area). This application was for an original license. Police Lieutenant Terry Brown had no problem with the issuance of this license. No Council action was necessary.

COMMITTEE REPORTS:

1. From City Manager Kris Kristensen a report was received transmitting the

minutes of the Local Agency Formation Commission meeting of August 22, 1994. No Council action was necessary.

2. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board meeting of October 3, 1994. No Council action was necessary.

3. From the City Manager a report was received transmitting the minutes of the County Emergency Medical Service (EMS) Committee meetings of October 5 and 17, 1994. No Council action was necessary.

4. From Director of Public Works Gary Wegener a report was received transmitting the minutes of the Tree Commission meetings of October 17 and November 14, 1994. No Council action was necessary.

5. From Parks, Recreation and Community Services Director Tim Barry a report was received summarizing action taken at the Child Care Commission meeting of November 2, 1994. No Council action was necessary.

6. From the Director of Public Works a report was received transmitting the minutes of the Traffic Safety Commission meeting of November 7, 1994. No Council action was necessary.

7. From the Parks, Recreation and Community Services Director a report was received summarizing action taken at the Commission on Aging meeting of November 8, 1994. No Council action was necessary.

8. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Historical Preservation Commission meeting of November 8, 1994. No Council action was necessary.

9. From Assistant City Manager Kristine James a report was received transmitting the minutes of the Woodland Access Board meeting of November 9, 1994. No Council action was necessary.

10. From the City Manager a report was received summarizing action taken at the City Solid Waste Committee meetings of November 14 and November 28, 1994. The Committee reviewed a proposal from Waste Management concerning a 5 1/2 year extension of their agreement for services with the City, and the Committee recommended Council approval of a modified version of that proposal. The proposal also involved the City receiving a franchise fee of \$20,000 per month beginning January 1995 and that would be adjusted annually. There is also a provision to allow senior residents in the community to receive a 35 gallon toter at a considerably reduced rate of \$6.33 per month, a \$2.50 per month discount compared to the \$8.83 monthly cost for a 64 gallon cart service. The proposal includes elimination of a rate adjustment for residential customers which was to go into effect in January, 1995. The balance of the rate adjustments which includes non residential would continue with the rate adjustment. The rates are capped at 3 percent.

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council conceptually approved a modified version of the Waste Management's October 1994 proposal to extend the term of their agreement for services to the City in exchange for a franchise fee and directed the City Attorney to prepare the necessary documents for subsequent Council action.

11. From the Parks, Recreation and Community Services Director a report was received summarizing action taken at the Parks and Recreation Commission meeting of November 16, 1994. No Council action was necessary.

12. From the Community Development Director a report was received transmitting the minutes of the Downtown Parking Committee meeting of November 16, 1994. No Council action was necessary.

13. From the Community Development Director a report was received summarizing action taken at the Planning Commission meeting of November 17, 1994, as follows:

- a. Commission recommended adoption of an Affordable Housing Ordinance.
- b. Commission continued until early January the Yolo Polo Project. This was a request for Planned Unit Development/Conditional Use Permit for a 280,657 square foot shopping center at 1716 Main Street.
- c. Commission held a study session on the General Plan Update. The following items were discussed:
 - (1) Growth Management Procedures
 - (2) Ultimate Urban Limit Lines
 - (3) Densities
 - (4) Parks
 - (5) Development East of County Road 102

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council set a January 3, 1995 hearing to consider a proposed City Affordable Housing Ordinance.

14. From the Community Development Director a report was received transmitting the minutes of the Community Development Block Grant Committee meeting of November 21, 1994. No Council action was necessary.

15. From the Community Development Director a report was received transmitting notes from the County Habitat Management Planning Program Steering Committee meeting of November 4, 1994.

PUBLIC COMMENT:

Vice Mayor Rominger asked the Community Development Director about the award she received. Community Development Director Janet Ruggiero said she was just informed that she received the National American Planning Association Award for Distinguished Service for 1995. She said she will receive the award in Toronto, Canada, which is the site for the APA annual meeting in conjunction with the Canadian Planning Association meeting in April of 1995.

Council congratulated Ms. Ruggiero for her achievement.

Mayor Sandy thanked Brian Cruiser and Dudley Holman for serving as camera operators for the meeting.

PRESENTATION - YOLO LITERACY COUNCIL:

Linda Nield, Library Literacy Service Coordinator, reviewed the activities of the Literacy Service over the past year.

Martha Proctor, President of the Yolo Literacy Council presented a check in the amount of \$16,000 from the Literacy Council as its share of the 1994-95 budget for the Woodland Library Literacy Service.

Council Member Flory arrived at the meeting at 7:22 p.m.

PRESENTATION - CRUISE NIGHT 1994 REIMBURSEMENT:

The City Manager said last month the Council received a report on the cost of the August 6, 1994 Cruise Night event, and at this time the Woodland Street Cruisers would like to presented a check to the City.

Manuel Arteche of the Woodland Street Cruisers, Inc., gave Council an update on events planned for the 1995 Cruise Night. He then presented a check in the amount of \$4,000 to Mayor Sandy.

PRESENTATION - STROLL THROUGH HISTORY VOLUNTEERS:

The Community Development Director said Neighbors for Historic Preservation each year sponsor the annual Stroll Through History, and this year again the event was very successful. She said the Historic Preservation Commission has asked the Council to present commendation certificates to the volunteers who organize the stroll. She said the co-chairs were Karen and Dennis Gay

Mayor Sandy presented a Certificate of Appreciation to Karen Gay.

PRESENTATION - PROCLAMATION FOR DRUNK AND DRUGGED DRIVING PREVENTION MONTH:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council proclaimed December 1994 as National Drunk

and Drugged Driving Prevention Month in Woodland.

HEARING - GIBSON RANCH LANDSCAPING/LIGHTING DISTRICT:

Mayor Sandy said this time was set for a public meeting to consider the proposed Gibson Ranch Landscaping and Lighting District.

Public Works Director Gary Wegener said the Landscaping and Lighting District was identified as a condition of approval of the final maps for the Gibson Ranch area. He said the models are complete, and the developers are ready to start marketing the homes. He said staff has been trying to proceed with the District as quickly as possible so that the developers will know what the costs will be to inform the potential home buyers. He said a resolution of intention was adopted on November 15, and this is the first opportunity the public will have to comment on the proposed assessments. The public protest hearing is scheduled for January 3, 1995, at which time staff will ask Council to take action on the formation of the district and the levy of assessments. With regard to the formula cap, he said there are two components. In the levy of assessment, he said, staff proposed a formula cap that would allow the assessments to increase each year up to that cap. The cap increases each year through the build out period with an inflation factor and a factor to take into account the scope of services as the project approaches build out. He said there has been a relatively new change in the law relative to the Lighting and Landscaping Act which does allow the City to put this type of formula in place for an inflation factor. He said there will be a budget presentation to Council every year on the District, and citizens will have an opportunity to speak at that time. He said the cap is not automatic; if the budget goes up as long as the fees are within the cap, the separate notices to each individual household do not have to be mailed out and there is not the formal protest hearing.

Vice Mayor Rominger said after build out the cap continues on indefinitely, and the Council has the authority to increase the assessments on each of the individual property owners up to the cap.

The Public Works Director said if the budget proposed was in excess of the cap then the normal notification mailing would occur.

Vice Mayor Rominger said she still objects to systematically increasing the fees after build out and does not agree with the cap. She said she wants the property owners to receive notices of the increases after build out.

Mayor Sandy said when home buyers purchase their house in this District they are informed of the assessment. Assistant City Attorney Ann Siprelle said a notice of assessment is recorded against the property.

The City Manager said landscaping and lighting districts are a relatively new phenomena in local government finance, and the City of Woodland started using them in 1985 with the establishment of the Streng Pond Lighting and Landscaping District. He said as the City has received cutbacks from the State in terms of property tax allocations the City can receive, there has been much greater pressure on local government to

institute these kinds of districts. He said it may create areas in the City whereby certain property owners are required landscaping and lighting assessments while their neighbors do not have to pay.

Council Member Borchard said he supported mailing the notices to property owners advising of increases after build out.

Mayor Sandy opened the public comment portion of the public meeting.

Tony Evans said he owns single family and commercial property in the Southeast Area at the southeast corner of the project. He said this is a good market for single family home buyers. He said with regard to the multifamily he did not see an ability to develop the land. He said there are no public funds available to finance and a private bank will not finance development of the multifamily property. He said this relates to the absorption of the property, and he said he would be willing to sign an agreement that when they can develop they will rebate the assessments to the City. He said he did not feel it was appropriate to place this kind of an assessment on property that cannot be developed. With regard to commercial he said the highway commercial property would develop over twenty years in this area, and he said the "big box" users are not interested in developing at this point. He said C-2 absorbs quickly. He said hopefully the single family homes built in the area will support the bonds.

Mayor Sandy closed the public comment period.

The Director of Public Works said the public hearing scheduled for the District will be January 3, 1995.

Vice Mayor Rominger said she would like to include in the landscaping and lighting district that the automatic increase cap be eliminated after build out, and build out would have to be defined. She wanted property owners to be notified on an individual basis to demonstrate to people that local government is accountable and responsive to their needs and opinions.

Council Member Borchard said he had no problem with the cap but wanted property owners to be notified of the increases after build out.

Mayor Sandy asked if the Council is willing to move forward if every taxpayer in the District is individually notified. Council Members Slaven and Flory said they would support the compromise of sending written notification to the property owners in the district.

Mayor Sandy said the Council majority agreed to direct staff to add to the report that property owners within the Gibson Ranch Landscaping and Lighting District will receive individual notification prior to any increase after build out. He said staff will report back to Council on January 3 with the change.

HEARING - VACATION OF RIGHT-OF-WAY ON COUNTY ROAD 101:

Mayor Sandy said a public hearing was scheduled at this time to consider the

proposed abandonment of public right-of-way on County Road 101 north of Gum Avenue.

The Public Works Director said the proposed right-of-way vacation is necessitated by the fact that the original right-of-way was identified in the County, and the City does not need the property for development in the Southeast Area. The area proposed to be abandoned is an old section of County Road 101 on the east side of the road between East Gum Avenue and a future street just south of East Main Street. The area is 14 feet wide and approximately 570 feet long. The recommendation is to adopt a resolution ordering the abandonment.

Mayor Sandy opened the public hearing, and there being no comments he closed the public hearing.

Resolution No. 3854:

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council adopted Resolution No. 3854 vacating a portion of street right-of-way pursuant to the provisions of the Public Streets, Highways, and Service Easement Vacation Law.

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Sandy temporarily adjourned the meeting of the Council at 8:00 p.m. in order to convene the meeting of the City of Woodland Redevelopment Agency Board of Directors. See Agency minutes attached to these Council minutes as Exhibit A. At 9:19 p.m. the Redevelopment Agency Board meeting was adjourned, and the Council meeting was reconvened.

Council took a recess from 9:19 p.m. until 9:32 p.m.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Flory, seconded by Council Member Borchard and carried by unanimous vote, the City Council approved the following Consent Calendar items:

EMPLOYEE ASSISTANCE PROGRAM CONTRACT RENEWAL:

The City Council authorized the City Manager to enter into a renewal contract with Psychological Resource Associates (PRA) to provide continued Employee Assistance Program services to the City's benefited employees.

DISADVANTAGED BUSINESS ENTERPRISE PROGRAM UPDATE:

The City Council received an update on the Disadvantaged Business Enterprise (DBE) Program.

CANCELLATION OF COUNCIL MEETING:

The City Council received a communication from the City Manager advising of the likelihood that the second regular Council meeting for December (December 20, 1994) will not be necessary. If the Council does not hold that meeting, the next regular meeting would be Tuesday, January 3, 1995.

RESOLUTION NO. 3855 - RAILROAD SIDING TRACK RELOCATION:

The City Council adopted Resolution No. 3855 entitled "Resolution Authorizing Adoption of Program Supplement No. 015 to Local Agency-State Agreement for Federal-Aid Projects No. 03-5046." The agreement authorizes the State Controller to reimburse the City for expenditures relating to the relocation of the Southern Pacific Railroad siding tracks along East Street up to but no greater than the approved amount of \$96,051.

LOWER AMERICAN RIVER HYDRAULIC MITIGATION WORKING GROUP:

The City Council received an update on the Lower American River Hydraulic Mitigation Working Group. The Group was established out of the Yolo-Solano Flood Control Task Force to review proposed alternatives for increasing flood protection on the Lower American River.

REGULAR CALENDAR:ADULT SPORTS BALLFIELD MAINTENANCE AGREEMENT:

On motion of Council Member Slaven, seconded by Council Member Borchard and carried by unanimous vote, the City Council approved the Agreement between the City of Woodland and the Woodland Adult Sports Association for maintenance of adult sports ballfields for a term of five (5) years.

PARK/BALLFIELD PROPERTY ACQUISITION IN SOUTHEAST AREA:

The City Manager said the Southeast Area Specific Plan includes the development of two different parks, one at the extension of Gum Avenue and one in the southeast portion of the development. The first phase of the development includes the development of Klenhard Ballfield Complex. He said the site once developed will be about 7.5 acres, and the property is currently owned by two owners, Klein Farms and Camray. Klein Farms owns the majority of the property, six acres. He said Klein Farms has agreed to enter into an acquisition agreement and Camray will enter into a similar agreement for their property. He said the preliminary design includes two youth lighted ballfields. He said timing is critical. The ballfields need to be ready for the area and the lighting needs to be installed so that new residents moving to the area will know about the lighting. The park site will also contain a City water well to supply the initial development. He said there are funding difficulties; the park site is paid from park development fees.

Building permits need to be issued to generate funds for the park. He said Klein Farms has agreed to at first provide City access to the property so that the ballfield/park and the water well can be completed as soon as possible. Klein Farms has also agreed to accept nonrefundable payments from the City for use of the property prior to payment of the final purchase price which would actually close escrow. Thirdly, he said Klein Farms has agreed to a process which may lower the purchase price of the property in the event that development takes much longer to complete than expected. He said an agreement has been worked out between the attorney representing Klein Farms and the City Attorney providing for a purchase price of \$631,490 for the 6.2 acres payable after the City has issued its 250th building permit. Until that occurs, he said, the City would be agreeing to pay \$56,834 (9% of the purchase price) in one payment now up front and every July 1st thereafter until the actual purchase is completed. He said the City is obligated to pay for all of the escrow closing costs and the property tax. The escrow costs are estimated at about \$2,500, and the property taxes are estimated at \$225 per year. He said Klein Farms is warning the City that there are no hazardous materials on the property with the exception of agricultural residues as defined in applicable laws. Following Council approval of the agreement the City will contract for preparation of the first phase environmental assessment on the property to confirm that. The cost for this assessment will be credited against the City's first nonrefundable payment. Klein Farms agrees to clean up any excess contamination discovered in the assessment, and the City retains the right to approve or disapprove the condition of the property prior to close of escrow. At 6.27 acres of land at \$631,490 there is a \$100,716 cost per acre, and he gave Council a report on appraisal information.

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved an agreement with Klein Farms for the acquisition of property for the Gibson Ranch (Southeast Area) first phase ballfields/park.

CITY/CONAWAY JOINT WATER AND LAND USE STUDY:

Assistant City Attorney Ann Siprelle declared she has a conflict of interest with respect to City/Conaway joint water and land use study because her law firm represents Conaway. She then left the meeting.

The City Manager said Council at its November 15 meeting received a proposal for a joint City/Conaway study on water and land use issues. He said in giving conceptual approval the Council comments indicated that it did not want this project to delay the General Plan update. He said staff reviewed the proposal, and he said staff is not prepared to start this project sooner than March 1995 in an effort to adhere to the stated goals with regard to the General Plan. He said Conaway representatives are disappointed, but he said staff pointed out problems associated with that.

Vice Mayor Rominger said she was disappointed that the study could not be started sooner, and she said she is still unclear of the amount of time required of

staff to complete the process. She said Mintier, the consultant, would be actually doing the work. She said the study will give the City a lot of information it needs to complete the General Plan concerning water issues and land use planning with respect to the 900 acres the City owns. She said she is very supportive of public-private partnerships, and this study is another opportunity to do a public-private partnership project.

The City Manager said staff does not want to abdicate to any consultant staff's responsibility to make sure the consultants selected are appropriate for the job. He said staff has to be involved with that process. He said he viewed Mintier's role as general contractor in the project wherein staff gives the firm a set of specific instructions to do and they proceed. The process of establishing the scope of work and reviewing the material as the data is collected is time consuming.

Council Member Borchard said he agreed that the project is important, particularly with respect to the water issues.

Bert Bangsberg, representing Conaway, said his company has been meeting with staff for months to form the joint effort to jointly look at water and land use issues. He said they were encouraged by Council's unanimous endorsement in concept on November 15, but they are disappointed staff has no time to work with Conaway for the next three months. He said Conaway will still remain enthusiastic about the potential for the City's 900 acres and Conaway's surrounding properties.

Council Member Flory said he has no problem with waiting until March. He said if staff does not have the time he did not want the Council to commit to start the study in March. If the study does start in March he asked if the assumption was that the Conaway property would come under the current General Plan.

The City Manager said staff has been quite clear with Conaway representatives that the Conaway property is not being studied as part of the General Plan. He said the time frame on the General Plan update is fairly tight, and staff keeps Conaway representatives informed. He said he will let the Council know if staff cannot commit to the study.

Council Member Slaven said he felt the next three months are very critical to the Planning Commission, staff and City Council with the General Plan update. He said he is comfortable with the March 1st start date with the study.

Mayor Sandy said it is important that Conaway knows that the majority of the Council is willing to settle on a March 1st starting time.

CITY NEWSLETTER:

Management Analyst Lynn Gatie said Vice Mayor Rominger asked staff to investigate the possibility of putting out a City-wide newsletter as a mechanism to get information to the public about a lot of information going on in the community

now. She said she contacted a number of cities who do newsletters and passed out sample newsletters from those cities (Davis and Pismo Beach) as well as newsletters distributed by various City departments. She said the Police Department does a four-page Neighborhood Watch newsletter on a quarterly basis. The Community Development Department distributes two newsletters, one regarding downtown parking and one regarding the General Plan. The Public Works Department mails out an annual newsletter called Water Words to all residents with a City utility account. The Parks, Recreation and Community Services Department does a large activity guide three times per year. She estimated a two to four page newsletter on recycled paper would cost approximately \$3,800 per issue. If Council elected to produce a quarterly City-wide newsletter it would require a budget of approximately \$15,200. She said if the purpose is to get information out to the public, another option would be to switch from postcard billing to envelope billing for City utility bills. She said there are transition costs and additional postage costs involved, and she said there are companies that would provide this kind of service. She noted that the same flier may have to be mailed out two consecutive months to hit the entire population so there will need to be about three months lead time with the information to be provided.

Council Member Flory said from an advertising point of view the stuffers in a utility bill will probably be most effective, and he supported pursuing that option.

Vice Mayor Rominger asked if the Council supported combining the other City newsletters into one.

The City Manager said Council does not have to decide tonight, but he was more interested in finding out if Council wanted to pursue a more specific idea and then staff can report back to the various departments.

Council Member Borchard questioned the value of a stuffer in the City utility bill.

Ms. Gatie said whatever option the Council decides to pursue there is only a limited readership.

Council Member Slaven said he favored the idea of specific newsletters for specific topics and readers. He said he did not feel there was benefit to trying to reach all the community with one flier.

The City Manager said from Council comments staff will pursue the idea of a utility bill mailer, keeping it simple, and he said staff will work with the other departments which are distributing publications to keep the costs down.

Mayor Sandy said newsletters are only effective if they are used correctly. He said the City could mail newsletters and people would still say they did not receive the information. He said the key point is to make it manageable and start slowly with a targeted list. He said this gives us a marketed list of those people

who are interested in the information. He said maybe the General Plan newsletter could have a box for people to check if they or their neighbors are interested in other information.

On motion of Council Member Borchard, seconded by Council Member Slaven and carried by unanimous vote, the City Council extended the Council meeting from 10:30 p.m. until 11:00 p.m.

SMOKING CONTROLS:

The City Manager said on a 3 to 2 vote last April Council directed the City Attorney to prepare a draft ordinance regarding smoking controls pursuant to the recommendations by the City's Task Force on Smoking Controls. In July of 1994 the State adopted AB 13 which sets state-wide smoking controls beginning January 1995, and Proposition 188 was on the November 1994 ballot but was defeated. Had Proposition 188 passed it would have preempted AB 13. AB 13 places restrictions on smoking in restaurants and places of employment. He asked the Council if it wanted to still pursue smoking regulations at outdoor youth activities and prohibition of vending machines with tobacco products in establishments that minors have access to. He said otherwise the draft ordinance will have to be revised to comply with AB 13.

After some discussion Council agreed to let AB 13 take effect January 1995 and directed staff to proceed with preparing an ordinance to regulate smoking at outdoor youth facilities and regulate vending machines with tobacco products. The City Manager said the Parks and Recreation Commission will be reviewing the issue of regulating smoking at outdoor youth facilities.

The City Manager said Council had been advised that starting in July 1994 a petition was being circulated to place an initiative on the ballot regarding smoking controls. He said the organizers of that have dropped their efforts to proceed with the initiative.

ORDINANCE NO. 1255 - AMENDING REDEVELOPMENT AGENCY PLAN:

The Community Development Director presented a report to Council advising that AB 1290 requires every Redevelopment Agency in California to adopt an ordinance amending the Redevelopment Plan to impose new restrictions. These restrictions relate to incurring debt and the time limits of the Redevelopment Plan and other like technical matters.

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council introduced Ordinance No. 1255, "An Ordinance of the City of Woodland, California, Establishing and Amending Certain Limitations with respect to the Redevelopment Plan for the Woodland Redevelopment Project."

Mayor Sandy left the meeting at 10:40 p.m.

ECONOMIC ANALYSIS SERVICES CONTRACT FOR GENERAL PLAN UPDATE:

The Community Development Director said staff interviewed five firms to prepare an economic and fiscal analysis for the General Plan update. She said staff recommends retention of the firm of David Taussig and Associates.

On motion of Council Member Slaven, seconded by Council Member Flory and carried by unanimous vote, the City Council authorized the execution of a contract with David Taussig and Associates for an amount not to exceed \$48,000 for the preparation of the economic and fiscal analysis for the General Plan.

Mayor Sandy returned to the meeting at 10:42 p.m.MANAGEMENT ANALYST I/II JOB DESCRIPTION AND SALARY:

Finance Director Margaret Vicars explained the organization of the Finance Department and the relationship between the Director and the Management Analyst I position.

Vice Mayor Rominger noted there were two different job descriptions for the Management Analyst I and the Management Analyst II positions.

Assistant City Manager Kristine James said the Finance Director and she met with the Mid-Management Bargaining Unit, and because a number of current Management Analysts are in that unit, they participated in the discussions of the creation of these flex staff positions. She said specifically Management Analyst Lynn Gatie from the Public Works Department and Management Analyst Dean Gualco from the Police Department participated in the discussions and proposed the I/II designations.

The City Manager said with the adoption of the Management Analyst I and II job descriptions which are flex staffing positions when an individual works as an Analyst I, at some point in time the person will automatically be placed at the II level.

Ms. James said the Management Analyst I qualifications are a bachelor's degree and a year of related experience. After they have served as an Analyst I for three years they will qualify for the Analyst II level.

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved the job description and salary range for Management Analyst I, range 48, and Management Analyst II, range 52; and Council authorized recruitment and hiring of a Management Analyst I for the Finance Department.

CACHE CREEK FLOOD PROTECTION:

The City Manager said the Army Corps of Engineers recently proposed to the City that instead of the City trying to work on a feasibility study for merely flood protection on Cache Creek that the City incorporate flood protection into a study that the Corps is currently just beginning on environmental restoration investigations. This is a study that the Corps is doing at their total cost, and the Corps is looking at ground water recharge issues, habitat enhancement issues, etc. He said the Corps felt that if they could incorporate the flood control issues into that study the City could get a more comprehensive look at the overall issues of the Creek. He said this would also buy the City some time to generate some better public understanding of the issue and also to generate some support for some kind of solution that would come out of this. The Corps at the staff level feels this process makes some sense, and if the Council approves the Corps would like a letter of support. He said he drafted a letter for Council consideration. The letter states that the City is interested in getting a better feel for what kind of method could be used to get 100-year flood protection in a cost effective manner.

On motion of Council Member Rominger, seconded by Council Member Borchard and carried by unanimous vote, the City Council approved a letter to the U.S. Corps of Engineers expressing support for the inclusion of flood protection analysis into the current Cache Creek Environmental Restoration Reconnaissance Investigation.

UPDATE OF CITY INFRASTRUCTURE MASTER PLANS:

Director of Public Works Gary Wegener said staff would like to solicit proposals for infrastructure master plans for water, sewer, storm drainage, and traffic. The additional phase of this work will be related to information required by the General Plan update. Phase II will be to follow on and do the actual master plan work.

On motion of Council Member Slaven, seconded by Council Member Flory and carried by unanimous vote, the City Council authorized the Director of Public Works to request proposals for consultant support on City infrastructure issues regarding the General Plan update and development of master plans.

WASTEWATER INDUSTRIAL PRETREATMENT PROGRAM:

The Director of Public Works said Council received information advising that staff is proceeding with the wastewater industrial pretreatment program and is at the stage where they are developing local limits which are the restrictions placed on discharge permits for significant industrial users. He said there is some disagreement with the Regional Water Quality Control Board on what needs to go into that, and the City is waiting for a policy determination. He said staff is hopeful of a favorable response, and if all goes well the process should be completed in the April time frame. He said a workshop will be held in January or early February to advise the public of the pretreatment program and need for funding the program.

COMMUNITY SERVICE AWARDS NOMINATING COMMITTEE:

The City Council agreed to select a 1995 Community Service Awards Nominating Committee at the January 3, 1995 regular meeting. Mayor Sandy agreed to serve on the Nominating Committee, and each of the remaining four Council Members will appoint a member. The Mayor will then ask two recent recipients to also participate on the Committee.

PARKS AND RECREATION COMMISSION APPOINTMENT:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council appointed Al Beaird and Andree Taylor-Solano as members of the Parks and Recreation Commission for terms ending December 31, 1996, and December 31, 1995, respectively.

ADJOURNMENT:

At 10:58 p.m. the meeting was adjourned.

City Clerk of the City of Woodland