

Council Chambers
300 First Street
Woodland, California

December 18, 1990

The Woodland City Council met in closed session at 6:30 p.m. until 7:10 p.m. to discuss a personnel matter. Mayor Holman then convened the regular session at 7:30 p.m. He asked Vice Mayor Timothy to conduct the meeting because he had been ill and was having difficulty speaking.

PLEDGE OF ALLEGIANCE:

Vice Mayor Timothy invited everyone present to join her in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Holman, Crescione, Flory, Sandy, Timothy

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Moe, Tribbett, McDuffee, Horgan, Kaplan,
McDonell, Golnik

MINUTES:

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by unanimous vote, the City Council approved the minutes of the regular meeting of October 2, 1990, as prepared.

COMMUNICATIONS:

1. From Helen Thomson, Chair of the Yolo County Board of Supervisors, a letter was received requesting a waiver of City building permit and hook-up fees except mandatory seismic fees for the County Library Support Services/Air Pollution Control District Building to be built on County-owned land on Buckeye Street at Imperial in Woodland.

On motion of Mayor Holman, seconded by Council Member Crescione and carried by unanimous vote, the City Council scheduled for the January 2, 1991 Council meeting consideration of the request from the County of Yolo for waiver of building permit and hook-up fees.

COMMITTEE REPORTS:

1. From Library Services Director Marie Bryan a report was received transmitting the minutes of the October 1, October 15, and November 19, 1990 meetings of the Library Board of Trustees. No Council action was necessary.

2. From City Manager Kris Kristensen a report as received transmitting the minutes of the October 31, 1990 meeting of the Governing Board of the Yolo County Transit Authority. No Council action was necessary.

3. From Parks and Recreation Director John Suhr a report was received summarizing action taken by the Child Care Commission at its meeting of November 7, 1990. No Council action was necessary.

4. From Director of Public Works Ronald Tribbett a report was received transmitting the minutes of the December 10, 1990 meeting of the Tree Commission. No Council action was necessary.

5. From Finance Director Peter Woodruff a report was received transmitting the minutes of the November 16, 1990 meeting of the Yolo County Public Agency Risk Management Insurance Authority. No Council action was necessary.

6. From Community Development Director Janet Ruggiero a report was received summarizing action taken by the Historical Preservation Commission at its meeting of November 27, 1990. No Council action was necessary.

7. From the Community Development Director a report was received transmitting the minutes of the November 28, 1990 meeting of the Community Based Organization Evaluation Committee. No Council action was necessary.

8. From the Community Development Director a report was received transmitting the minutes of the November 29, 1990 meeting of the Southeast Area Financing Committee. No Council action was necessary.

9. From the Parks and Recreation Director a report was received summarizing action taken by the Child Care Commission at its meeting of December 5, 1990. No Council action was necessary.

10. From the City Manager a report was received transmitting the minutes of the December 5, 1990 meeting of the Community Center/Police Building Task Force. No Council action was necessary.

11. From the Community Development Director a report was received summarizing action taken by the Planning Commission at its meeting of December 6, 1990, as follows:

a. Commission approved Tentative Subdivision Map No. 3824 which will allow for

the division of a 109± acre parcel into 10 parcels. The project is located north of East Main Street and 2600' east of County Road 102 in the Industrial Zone. The Planning Commission also certified a Mitigated NDEIR.

- b. Commission continued until December 20, 1990 a conditional use permit application for the Aposento Alto Church that would allow the church to locate at 607 Main Street (the old Breit's Department store location). The Commission indicated an interest to deny the application and requested staff return with findings for the denial.
- c. Commission approved a conditional use permit application that would allow a mini mart and off sale liquor facility at 1400 East Main Street. The Commission also approved an NDEIR for the project.
- d. Commission approved Tentative Parcel Map No. 3915 which will allow the division of 15,898 square feet into two parcels containing a duplex and single family home. The project is located in the NP(T) Zone. The Commission also certified an NDEIR.
- e. Commission approved Tentative Subdivision Map No. 3928 and modification of a PUD which will allow the division of 8.2 acres into 40 single family lots and 8 lots for 4 split lot duplexes. The project is located at the southeast corner of Gibson and Matmor Roads. The Commission also noted an EIR had previously been certified for the project.

No Council action was necessary.

11. From the Director of Public Works a report was received transmitting the minutes of the December 10, 1990 meeting of the Traffic Safety Commission. No Council action was necessary.

12. From the City Manager a report was received summarizing issues discussed at the December 12, 1990 County/City 2 x 2 meeting. No Council action was necessary.

13. From the City Manager a report was received transmitting the minutes of the December 12, 1990 meeting of the Chamber/City 2 x 2. No Council action was necessary.

PUBLIC COMMENT:

Elizabeth Tara, 620 Second Street, Woodland, expressed concerns about the graffiti ordinance (Ordinance No. 1181) scheduled for adoption at this meeting. She suggested that the School District hire a Truant Officer to assist with the graffiti problems.

Elmer Wilson, Woodland resident, said Sonic Cable has completed its upgrade project and has not returned to replant his lawn and also almost killed a tree on his property with their work. He said he still has a temporary hook up to his property because the upgrade was never completed to his house, and there is cable running across the lawn and across the concrete walkway around his house. He said he has contacted Sonic Cable several times since July and still the problem has not been resolved.

The City Manager invited Mr. Wilson to call him to discuss the problem.

Lydia Venables, President of the Woodland Opera House Board of Trustees, briefed Council on the accomplishments at the Opera House over the past year. She invited Council Members to attend the Opera House's production of the "Miser" which will be opening on January 11.

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Holman temporarily adjourned the meeting of the Council at 7:47 p.m. in order to convene the meeting of the City of Woodland Redevelopment Agency. See Agency minutes attached to these Council minutes as Exhibit A. At 7:55 p.m. the Redevelopment Agency meeting was adjourned, and the Council meeting was reconvened.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Flory, seconded by Mayor Holman and carried by unanimous vote, the City Council approved the following Consent Calendar items:

LIBRARY AUTOMATION CONSULTANT:

The City Council approved the selection of RMG Consultants, Inc., to provide consulting services to the Woodland Public Library in preparation for upgrading its existing automated circulation system.

PURCHASE OF FUEL STORAGE TANKS AND FUEL PUMPS:

The City Council authorized the purchase of three (3) ConVault above-ground fuel storage tanks and three (3) Day tanks. Estimated cost for the project is \$21,600, including the three storage tanks (\$15,700), three Day tanks \$4,000), and the removal and disposal of the old overhead tanks (\$1,900). Funding for the project is in the current Capital Improvement Budget.

FUNDING OF YOLO COUNTY WATER PLAN UPDATE:

The City Council approved the contribution of thirty percent (30%) (not to exceed \$15,000) of the cost to update the County Water Plan.

BID AWARD FOR PURCHASE OF CITY TREES:

The City Council awarded the bid for the purchase of trees to Valley Crest Tree Company from Sonol, California, in the amount of \$7,155.73 and to Haight Nursery from Roseville, California, in the amount of \$376.13.

TAX RATE CONSULTANT FOR SOUTHEAST AREA FINANCING:

The City Council authorized a contract for tax rate consultant services with David Taussig and Associates, Inc., as part of the financing team for the Southeast Area development project.

RESOLUTION NO. 3585 - APPRECIATION FOR DICK KLENHARD:

The City Council adopted Resolution No. 3585 honoring Dick Klenhard at his retirement from his job as Executive Vice President of the Woodland Chamber of Commerce; and Council approved the naming of the youth ballfield complex planned for the Southeast Area as "Dick Klenhard Youth Ballfield."

PUBLIC WORKS DEPARTMENT TRANSPORTATION WORK PROGRAM:

The City Council accepted the Public Works Engineering Division's Transportation Work Program for calendar year 1991.

FIRST JANUARY 1991 COUNCIL MEETING:

The City Council took no action on changing the first Tuesday Council meeting in January, 1991. In accordance with Section 2-1-1 of the Woodland City Code since the first regular Council meeting in January (January 1, 1991) falls on a

legal holiday, the regular meeting shall be held at the same hour the following business day which is January 2, 1991, at 7:30 p.m.

REGULAR CALENDAR:

FEE WAIVER REQUEST FOR CHILD CARE FACILITY:

Council had received a request from Douglas and Heidi Cole, 834 Columbia Drive, Woodland, for the waiver of processing fees for a child care facility they proposed to open at 1325 Cottonwood Street.

Assistant Planner Colleen McDuffee gave the staff report. She said the request raises two issues. The first issue involves the cost of the fee and the second is the applicability. The fee involves the cost of processing of an amended use permit and the negative declaration. The fee is assessed for all applicants except governmental agencies, and the City has even charged the fee for nonprofit agencies unless they can show direct affiliation with a governmental agency. Secondly, she said the use proposed is a new use. The proposed facility is located in the Multiple Family Residential Zone, and a use permit is required for all day care facilities no matter what zone it is in. Even though the California Retirement Center is located at the same site, the child care center is a new use and therefore does not fall under the existing use permit for the Californian which was issued in 1973 for an adult retirement residence.

Heidi Cole said she and her husband are not questioning the process involved in the use permit, but only the cost involved. She said she did not feel the costs were appropriate for what was being required of the Community Development Department to process the permit. She said they are only proposing to provide care for 30 children in a facility that is already being used to care for people. She then gave Council information on processing fees charged by other agencies.

City Manager Kris Kristensen said a number of agencies handle the charging fees in a different manner. He said the City charges for different staff times that the City incurs for different aspects of the process. He said the City actively charges people for development review costs, and he said those charges are based on dealing with people on an average basis.

Ms. McDuffee explained the processing fees involved. She said the initial study fee for this project of \$552 is required by the California Environmental Quality Act. The negative declaration required will cost \$312, and the use permit

application fee is \$334 for a total of \$1,198 in fees.

After some discussion Council took the following action:

On motion of Mayor Holman, seconded by Council Member Crescione and carried by unanimous vote, the City Council denied the request of Douglas and Heidi Cole to waive the processing fees for a proposed child care facility at 1325 Cottonwood Street.

WATER ISSUES UPDATE:

Associate Civil Engineer Mike Horgan gave Council a report on the City ground water levels. He said the ground water levels this fourth quarter of Statewide drought generally fell to those in the previous worst year of record experienced in 1977.

Council Member Sandy expressed a desire to adopt more stringent methods of water conservation for next year.

Mr. Horgan said staff is planning education in schools in order that the students can pass the message to the parents. He also discussed various methods of water conservation.

Vice Mayor Timothy requested that staff continue with regular reports to the Council on the water situation.

RESOLUTION NO. 3586 - PROPERTY DEVELOPMENT FEE ADJUSTMENTS:

On motion of Council Member Flory, seconded by Council Member Holman and carried by unanimous vote, the City Council adopted Resolution No. 3586 adjusting the property development fee schedule to reflect an increase of 5.6% in all categories (traffic congestion, storm drainage, domestic water, fire protection, and public facilities), except sanitary sewer, effective December 19, 1990.

LITERACY BUDGET:

On motion of Mayor Holman, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the changes to the Fiscal Year 1990-91 Operations and Maintenance Budget outlined as the following Fiscal Year 1990-

91 General Fund budget cuts to support the Literacy Service:

City Council	\$ 4,000	
Contingency Account		6,000
City Clerk	67	
City Manager	156	
Personnel	205	
Finance	990	
Community Development		721
Park and Recreation		2,738
Police	5,248	
Fire	3,021	
Library	670	
Public Works	<u>1,184</u>	

Total \$25,000

The City Council also generally agreed that Council may consider between zero and \$5,000 from the General Fund for a contribution toward the Fiscal Year 1991-92 Literacy Service Budget. Council indicated it is awaiting the March 1, 1991 report from the Literacy Service regarding their fund raising efforts.

IMPACTS OF SENATE BILL 2557:

The City Manager briefed Council on the impact of S.B. 2557 which specifically authorized county governments to charge fees to cities, schools and other special districts for booking people into the criminal justice system and for property tax administration. He said it is estimated that these two fees will cost the City of Woodland about \$350,000 annually (\$230,000 for booking fees and \$120,000 in property tax administration) beginning this fiscal year. He said the City Council has already gone on record opposing S.B. 2557. After some discussion Council took the following action:

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by unanimous vote, the City Council directed staff to request a meeting with State Assemblywoman Bev Hansen to discuss the impacts of S.B. 2557 on Woodland and requested that staff invite other agencies within our district to participate in that meeting.

EAST MAIN STREET ASSESSMENT DISTRICT - ENGINEERING SERVICES:

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council approved Amendment No. 2 to the City's Agreement with Morton & Pitalo for engineering services associated with design of the East Main Street Assessment District and authorized the Director of Public Works to execute said amendment.

DECEMBER 24 HOLIDAY:

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by unanimous vote, the City Council approved the closure of City offices on the morning of Monday, December 24, 1990 and authorized additional corresponding holiday leave for City employees.

BOARD AND COMMISSION APPOINTMENTS:

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council appointed Blanca Garcia as a member of the Park and Recreation Commission for term ending December 31, 1994.

Council postponed appointments to two vacancies on the Planning Commission.

On motion of Mayor Holman, seconded by Council Member Sandy and carried by unanimous vote, the City Council reappointed Lou Meikle to the Board of Building Appeals for a term ending December 31, 1994 (but directed City Clerk to proceed with recruitment for his position); reappointed Iver Johnson and Hope Mata to the Commission on Aging for terms ending December 31, 1994; reappointed Lisa Shelly to the Historical Preservation Commission for a term ending December 31, 1994; reappointed Doug Souza to the Park and Recreation Commission for a term ending December 31, 1994; reappointed Paul Falzone to the Personnel Board for a term ending December 31, 1994; and reappointed Sandra Ratliff to the Tree Commission for a term ending December 31, 1994.

ORDINANCE NO. 1179 - FRONT YARD SETBACK INCREASE:

On motion of Mayor Holman, seconded by Council Member Sandy and carried by the following roll call vote, the City Council adopted and read by title only Ordinance No. 1179, "An Ordinance Amending Chapter 25 of the Code of the City of Woodland Increasing the Front Yard Setback for the Commercial and Industrial Zones":

AYES: COUNCIL MEMBERS: Crescione, Flory, Sandy, Timothy, Holman
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: None

ORDINANCE NO. 1180 - DEEP LOT DEVELOPMENT:

On motion of Council Member Crescione, seconded by Council Member Flory and carried by the following roll call vote, the City Council adopted and read by title only Ordinance No. 1180, "An Ordinance Amending Articles 4 and 21 of Chapter 25 of the Code of the City of Woodland Dealing with Deep Lot Development":

AYES: COUNCIL MEMBERS: Crescione, Flory, Timothy, Holman
NOES: COUNCIL MEMBERS: Sandy
ABSENT: COUNCIL MEMBERS: None

ORDINANCE NO. 1181 - CONTROL OF GRAFFITI:

On motion of Council Member Flory, seconded by Mayor Holman and carried by the following roll call vote, the City Council adopted and read by title only Ordinance No. 1181, "An Ordinance of the City of Woodland Establishing Methods for Control of Graffiti":

AYES: COUNCIL MEMBERS: Crescione, Flory, Sandy, Timothy, Holman
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: None

ADJOURNMENT:

At 9:14 p.m. the Council meeting was adjourned.

City Clerk of the City of Woodland