



# City of Woodland

## REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: June 15, 2010

SUBJECT: Library Board of Trustees Minutes for  
April 22, 2010 Regular Meeting and  
May 12, 2010 closed session.

### **Report in Brief**

Staff recommends that the City Council receive the Library Board meeting minutes for April 22, 2010 regular meeting and May 12, 2010 closed session.

### **Recommendation for Action**

No action required.

Prepared by: Roberta Boegel  
Interim Library Services  
Director

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Mark G. Deven  
City Manager

Attachments: 2

**WOODLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Minutes, April 22, 2010**

Present: Alain Traig, Bud Goding, Tom Pavao, Kay Hodges

Staff: Sandy Briggs

The Library Board of Trustees meeting was called to order at 4:03 pm.

- I. Welcome Visitors  
Alain welcomed Bobby Harris, Diane Adams, Erin Murphy and Don Tingley
- II. Public Comment  
Bobby stated that he was saddened that this was Sandy's last meeting and expressed his gratitude for her service to the community.
- III. Review of Agenda  
The agenda was approved as submitted.
- IV. Approval of Minutes  
Upon motion made by Alain and seconded by Tom, the minutes of the April 8, 2010 meeting were approved as submitted.
- V. Communications  
Sandy stated that an invoice in the amount of \$4,578 for repair of the roof has been submitted for payment out of Fund 506 (Measure E).
- VI. Old Business
  - A. Receive Summary Report on Fund 917 and Discussion of Disposition in Case of Closure  
Sandy presented and reviewed with the Board a report summarizing the past 11 months of research on establishment of a special library district. The report includes numerous attachments including legal opinions, governmental codes, library laws and summaries of meetings with various local political leaders. Alain complimented Sandy on the thoroughness of the report that provides vital documentation for future efforts in securing long-term, stable funding for the library.
  - B. Discussion of Measures S, T, U, and V  
Alain reported that meetings of the consortium continue. Posters and lawn signs are being printed, "celebrity" robo-calls will be used to reach voters, and precinct walks are scheduled for May 8, May 15 and June 5.
  - C. Receive Report on Recruitment of Library Services Director  
Kay reported that HR will be scheduling the interviews for May 12, 2010. Sandy will prepare a notice of closed session prior to

her departure. Kay will contact several outside library professionals to participate in the interview panel.

D. Receive Preliminary Report on School Collaboration as Distributed

Sandy provided her final draft of a report on the special committee's work to date on assessing the library and computer resources of schools, community colleges and organizations. Although Sandy will no longer be participating in the committee, their efforts to effect greater collaboration among the various entities will continue. A copy of the report will be provided to Mayor Davies and City Manager Deven.

VII. New Business

A. Receive Detailed Report on Fund 917 and Discussion of Disposition in Case of Closure

Sandy reviewed a projection of Fund 917 reserves based upon a 20-hour library week and a 30-hour library week.

B. Alternative Sources of Funding for the Library and Other City Departments

Alain shared with the Board that based upon a recent discussion with Mayor Davies, potential alternative funding sources are being explored.

C. Receive Report on Chamber Budget Committee Presentation Regarding Mitigation Efforts

On Monday, April 26, 2010, City Manager Devin and the City Department Directors will meet with the Chamber Budget Review Committee to discuss the impacts of the current budget deficit and how these impacts can be potentially mitigated through innovative solutions.

VIII. Reports

A. Director

Sandy reviewed her Third Quarter Report that was dominated by the fiscal crises. There will be a public reception for Sandy in the library on Friday, April 23, 2010 from noon to 2:00 pm.

B. (1) Council meeting attendance: None

(2) Individual Board reports

Alain represented the Friends at the recent YMCA Healthy Kids event.

Alain closed the meeting by expressing the Board's appreciation for Sandy's service, noting her devotion, attention to detail and intensity, and stating on behalf of the Board of Trustees how much she will be missed.

The meeting was adjourned at 6:20 pm.

The next meeting will be May 12, 2010, at 8:30 am.

Minutes prepared by Kay Hodges.

**WOODLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Minutes, May 12, 2010**

Present: Alain Traig, Bud Goding, Tom Pavao, Jorel Difuntorum,  
Kay Hodges, Sandy Briggs, Mary Stephens, Christine Engel

Public Employee Appointment Pursuant to Government Code Section 54957.  
Title: Library Services Director

The closed session was called to order at 8:30 am. After an orientation conducted by Christine Engel of the City's Human Resources Department, applicants for the Library Services Director position were interviewed.

The meeting was adjourned at 12:45 pm.  
The next meeting will be June 1, 2010 at 9:30 am  
Minutes prepared by Kay Hodges.