WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES Minutes, June 17, 2010

Present: Alain Traig, Bud Goding, Tom Pavao, Jorel Difuntorum,

Kay Hodges

Staff: Roberta Boegel, Carol Davis, Patricia Lakie, Esther Guardado,

Dana Levine, Sue Bigelow

The Library Board of Trustees meeting was called to order at 4:05 pm.

I. Welcome Visitors

Alain welcomed Bobby Harris and Diane Adams

- II. Public Comment: None
- III. Review of Agenda

The agenda was approved as submitted.

IV. Approval of Minutes

Upon motion made by Bud and seconded by Tom, the minutes of the June 1, 2010 meeting were approved as submitted.

- V. Communications: None
- VI Old Business
 - A. Follow-up Discussion Regarding Special Library District No new information was presented.
 - B. Communications Regarding Tax Measure The tax measure was approved and the sales tax increase will go into effect July 1, 2010.
 - C. Recruitment of Library Services Director Follow-up interviews for the position will be scheduled for the week of June 21, 2010.
 - D. Proposal for Contractual Relationship with Yolo County Library This item was tabled until the next meeting.

VII. New Business

A. Fiscal 10/11 Budget

The City Manager will present to the City Council on Tuesday, June 22, 2010, four budget proposals. Berta will prepare for the Board's review two budget scenarios, one based on a full-time staff of six (Library Services Director, three Librarians and two Library Technical Assistants) and the other based on a full-time staff of five (Library Services Director, two Librarians and two Library Technical Assistants).

B. New Golden Handshake Offer

Another round of Golden Handshake Offers has been made. The general deadline for response was Friday, June 11; however, an exception was made for the library staff due to the uncertainly regarding the library remaining open. Eligible library

staff must respond no later than two days after the final budget is approved, which is scheduled to be June 24, 2010.

C. Transition Plan

Berta is working with the rest of the staff to establish a transition plan due to her June 30, 2010 resignation. More extensive use of temporary staff will be necessary with some reallocation of duties from the regular staff to the temporary staff. Also Berta is recommending the use of retired annuitants on a part-time basis.

VIII. Reports

A. Director

Berta suggested that someone from the Board attend the June 22, 2010 City Council meeting and express our thanks to the community and the Council members for their support of Measure V. The Friends have agreed to fund the purchase of wall holders for community information as well as a book display stand for the new books. Regarding billings for lost/damaged books, Berta is exploring the option of contracting with Unique, a collections agency, to perform this service for the library. In July, someone from the staff will attend a presentation by Unique in order to obtain more information.

B. (1) Council meeting attendance: None

(2) Individual Board reports
Kay reported that over 30 people attended the Friends
Annual Membership Meeting on Tuesday, June 16, 2010.
The meeting featured Chef Tyler Stone, who presented a cooking demonstration and prepared tastings for the evening's attendees.

The meeting was adjourned at 4:57 pm.
The next meeting will be June 17, 2010, at 9:00 am.
Minutes prepared by Kay Hodges.