



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: June 29, 2010

SUBJECT: Council Minutes

Report in Brief

Attached are the minutes of the following meetings:

- December 16, 2008 - Regular Council Meeting
- January 6, 2009 - Joint Council/Agency Closed Session, Regular Council Session
- January 20, 2009 - Regular Council Meeting
- January 27, 2009 - Special Study Session
- February 10, 2009 - Joint Council/Agency Closed Session

Recommendation for Action

It is recommended that Council adopt the minutes of the regular Council meeting of December 16, 2008, the Joint Council and Agency Closed Session and the Regular Council Session of January 6 2009, the Regular Council Meeting of January 20, 2009, the Special Study Session of January 27, 2009 and the Joint Closed Session of February 10, 2009 as presented.

Prepared by: Sue Vannucci, Director of
Administrative Services

Mark G. Deven
City Manager

Attachments: Minutes

Woodland City Council Meeting
City Hall, Council Chambers
300 First Street
Woodland, California

**REGULAR MEETING
MINUTES**

JANUARY 20, 2009

6:00 P.M.

CALL TO ORDER

At 6:00 p.m. Mayor Davies called the regular meeting of the Council to order.

PLEDGE OF ALLEGIANCE

Mayor Davies invited all in attendance to join in the Pledge of Allegiance led by Larry Martinez.

ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, Martie Dote, William Marble, Jeff Monroe, Artemio Pimentel

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Mark Deven, Andrew Morris, Sue Vannucci, Greg Meyer, Carey Sullivan, Kim McKinney, Bruce Pollard, Amber D'Amato, Barry Munowitch, Sandra Briggs, Ted Ruiz, Cynthia Shallit, Dan Sokolow, Dan Gentry

COMMUNICATIONS – COMMITTEE REPORTS

Council received the minutes of the Library Board of Trustees meeting of December 15, 2008.

Council received the minutes of the Planning Commission meeting of November 30, 2008.



PUBLIC COMMENT

Library Services Director Briggs and former Superintendent of Schools Linda Weesner advised Council of the upcoming "Woodland Reads" program which is a community-wide event held from February 18 through 20. There will be a play presented written by Sue Bigelow, Literacy Coordinator, and Janice Goldberg.

COUNCIL/STAFF COMMENTS

Vice Mayor Pimentel indicated the Yolo County Transportation District has been working on the priorities for transportation in our area. That list will be forthcoming to Council.

The City will be grouped with the Sacramento area in relation to air quality issues. As Sacramento is considered a high risk area, we will be part of that concern.

Council Member Monroe said the Sub-Committee of the Spring Lake Specific Plan area is looking at three new projects of merit and should be added to the Plan.

Council Member Marble said there was a quarterly meeting of the Water Resources Agency. The annual report is out and the County proposed water ordinance meetings will begin soon. The 2009-10 funding has been reviewed for ground water monitoring. We will be asked to participate in the funding at \$10,000. The Delta Vision project also was received. He has been elected Chairperson for the coming meetings.

Council Member Marble asked and Council concurred to add to a future meeting an Agenda item regarding water conservation.

PRESENTATION

PROCLAMATION – TOBACCO PRODUCTS

Vice Mayor Pimentel presented a Proclamation to Carl Olson and Larry Martinez of COSTCO commending their choice not to sell tobacco products. Mr. Martinez also indicated they have in place the signs directing that no smoking be allowed within twenty feet of the building.



CONSENT CALENDAR

On a motion by Council Member Dote, seconded by Vice Mayor Pimentel and carried unanimously, Council approved the following Consent Calendar items as presented:

MONTHLY STATUS REPORT – FIRE DEPARTMENT

Council received the Monthly Status Report from the Fire Department.

MONTHLY STATUS REPORT – PARKS AND RECREATION

Council received the Monthly Status Report from the Parks and Recreation Department.

MONTHLY STATUS REPORT – PUBLIC WORKS

Council received the Monthly Status Report from Public Works.

SWAINSON'S HAWK MITIGATION PLAN

Council received the 2008 Monitoring Plan for the Spring Lake Specific Plan Swainson's Hawk Mitigation.

SUBDIVISION 4649 – TURN OF THE CENTURY VILLAGE 1A

Council accepted the in-tract public infrastructure improvements constructed by Subdivision 4649, Turn of the Century Village 1A; authorized filing of a Notice of Completion; authorized a reduced the warranty period of six months.

AGREEMENT WITH PMAM CORPORATION - ALARM PERMITTING AND MONITORING

Council authorized an Agreement with PMAM Corporation to utilize their automated system for alarm permitting and false alarm processing.



SURPLUS VEHICLE

Council authorized the donation of a 1999 Ford Crown Victoria sedan, Vehicle #512 to the Esparto Fire Protection District to be used as an Accelerant Detection Canine Vehicle for the Yolo County Fire Chief's Association Canine Program.

PUBLIC HEARING

NEIGHBORHOOD STABILIZATION PROGRAM

The Cities of West Sacramento and Woodland and the County of Yolo have discussed and are considering submission of an application for funding to purchase, redevelop and finance foreclosed or abandoned homes and rental properties. The application must be submitted to the State Office of Housing and Community Development and requires two public hearings.

Mayor Davies opened the Public Hearing at 6:35 p.m. Hearing no comments, Mayor Davies closed the Public Hearing and continued the item to the meeting on February 17, 2009 at 6:00 p.m.

REPORTS OF THE CITY MANAGER

Council Member Monroe recused himself from discussion on this item as he is employed by the Yolo County Sheriff's Department and left the Chambers.

ANIMAL CONTROL SERVICES

Police Chief Sullivan said the County had provided materials to the City for further consideration. There are still some questions so the County can talk us through data presented and give us the formulas used. We do have more animals that come into the Shelter because it is physically located here. Local briefing meetings and fueling are done here and are charged back to the City. Forty-four percent of the calls in 2007-08 were these types of calls. Fees charged to the citizenry are placed in the General Fund and should go back to the local jurisdictions. They are working on this issue as well. There were some increases to the fees and they went into effect on January 1, 2009. They looked at increasing the licensing



fees. We are now at about 60%. There is a possibility of licensing cats and requiring micro-chipping. Spay and neuter clinics are one of the

largest issues. Animal Services staff has been very cooperative and working with the City. Our share of the costs for 2009-10 will be \$572,948, which is a 7% increase. This is the first time in 7 years we have had a single digit increase.

Vice Mayor Pimentel said it appears that we have not been getting what we have been paying for. Chief Sullivan said half of the animals that go to the shelter are "over the counter". Vice Mayor Pimentel said if the call is from outside the City there is more travel time required and should cost those areas more. He feels we are subsidizing the other Cities and areas.

Council Member Marble said 15% of the calls are for barking dogs. The Police Department in Davis has taken on this responsibility. Chief Sullivan said the overall cost for Animal Control services would not be reduced if we had the Police Department respond to these calls. The number of employees would not be reduced. The per unit cost would go up because the time needed would stay the same. Council Member Marble would like this option explored further. He also asked if we are exploring other cost saving measures. Chief Sullivan said staff continues to look at options and at some point we may need to consider internalizing this operation again.

Vice Mayor Pimentel would like to keep our options open. We need to lessen expenses and review our options. He would like bilingual outreach to be utilized. We need responsible pet owner ordinances in place.

Mayor Davies would like to look at the cost for services to the outlying areas. He would also like to explore other employees such as the Community Service Officers to do some of the duties. If we can reduce the 15% we may not need to have some officers respond.

Council Member Dote does not want to have duplication of service.

At 7:00 p.m., Council Member Monroe returned to the Chambers.

CAPITAL BUDGET/THREE YEAR SPENDING PLAN



City Manager Deven said the economy continues to reduce sale tax and development fees have drastically affected our budget. In 2009-10 it is anticipated that our revenues will be down by \$13 million and the City needs to reduce further.

Mayor Davies advised the public that some of the money we receive is earmarked for specific funds and use. Senior Accountant McKinney said pooled cash is that which is lumped together so that we can determine how much we have available for Capital Improvement Projects. We have also been working on a means to assist Developers so they can continue to build and bring revenues to the City. The primary savings is coming by trying to project and/or reduce the scope of the project. The debt service requirement is \$5.7 million, \$4.1 million is realized from development fees. If we have not had the amount of development needed we cannot meet our debt service and will need to use pooled cash to cover this. IN 2009-10 \$37.7 million is for capital and 15% of that needed.

Council Member Marble asked if it is unusual to pull from pooled cash and Accountant McKinney said it is very unusual. City Manager Deven said pooling and our internal borrowing is excessive. We need to get this fund back into the black. Relying on development impact fees to pay debt service is not a good practice and it should have a dedicated funding source.

Accountant McKinney said borrowing , such as the storm drain, has been a problem and we have set up a method of repaying those funds at some time in the future.

Vice Mayor Pimentel asked if Measure E funds were being utilized for this problem. Accountant McKinney said it is being spent on Measure E items only. Mayor Davies asked if some of this money is being spent on debt service. Accountant McKinney said if we do take money from Measure E it would be short-term only for cash flow purposes only.

Council Member Marble asked if those three funds in the red would be clear in ten years. Accountant McKinney said it is the intent to repay funds but it will take some time.

Alain Traig of the Library Board of Trustees asked that the Library not be cut as drastically as proposed. He feels they are taking a huge hit compared to other Departments. They have no way to generate the shortfall in revenue.



David Taormino said the Spring Lake Fire Station construction is part of the issue and he was told that when sprinklers were mandated, the Fire station would not be needed. They need an emergency response program, not a full Fire station. We have hired a crew at \$1.2 million per year. The property that is going to be purchased is bankrupt, has not paid Mello-Roos and taxes and should not be paid \$99,000 for the property.

City Manager Deven said the proposed reductions at the Library are in materials at \$23,000 for 2008-09 and \$30,000 for 2009-10 and back to \$85,000 the following year. They have had some of their renovation done already while other areas have not. We are committed to complete the Measure E in the future. It was removed from the Major Projects Financing Plan because it was dual funded.

City Manager Deven said Mr. Taormino's question was relates to the 2008-09 amount of \$99,719 for the acquisition of the land as requested by the Council. The land value has come down. The construction has been moved out beyond the three year planning cycle. The legal option on the land owner fees owed is a consideration. The bankruptcy is in process and we must wait until it concludes.

Council Member Dote asked about the 2008-09 General Plan costs. Analyst Gatie said we may not need to spend that money but there is an existing purchase order on the books and we will continue to examine those costs.

Council Member Marble said with the Community Development and Planning deferral of five projects, what would be the ultimate cost-effect of the deferred projects. City Manager Deven said there could be some additional costs as the cost of the materials and services could rise. The General Plan is our Constitution for development. We will continue to look at this.

Council Member Marble said a large part of the budget is related to Parks and he asked why that project has gone up. City Manager Deven said there were a number of projects with Sport Park and Community and Senior Center under construction and in progress. They are very large projects and were already underway so we could not pull back. The Spring Lake Neighborhood Park 2 (N2) is an obligation by legal settlement. We are a bit behind the agreed schedule. The residents want the Park to be constructed. This will be a basic Park at this time. These are restricted funds and can only be used for these projects.

Analyst Gatie said the Park is to be constructed with Spring Lake Infrastructure Funds and is collected for those projects only. The irrigation



projects were partially from a grant. The State has frozen some of those funds so some projects must be held back. Some of the projects were also bond restricted.

Council Member Marble asked about the water meter cost savings, and whether the potential savings is the cause in moving that project up. Analyst Gatie said the bond project helped the City to get a better idea on the cost. We have had some favorable bids come in. Council Member Marble asked if the Bicycle Master Plan had been eliminated and Analyst Gatie said we are not funding the CIP but are actually doing the project in-house.

Vice Mayor Pimentel asked if the Infrastructure Committee has discussed the storm drain fee. Council Member Marble said it is recommended this come for vote on in 2010. City Manager Deven recommends as the budget develops we look at an August timeframe for another vote. The General Fund is funding the budget. We need to increase our operational budget to the level it should be.

Vice Mayor Pimentel said the community has not felt the impact of our budget problems at this time.

Mayor Davies said the Spring Lake Fire Station response time is tied to the General Plan and Master Plan. City Manager Deven agreed and said we need to look at the response time and the cost to purchase the land.

At 7:50, Vice Mayor Pimentel left the Chambers.

Analyst Gatie said the design is part of Project 07-31. A \$3.2 million project includes part of Beamer and Main and some other areas. We have not recommended funding now but are looking at other sources of funds. This is a high priority project and will have more information later.

Mayor Davies asked about unplanned occurrences. City Manager Deven said if we were to have a costly trunk line break, we do not have the funds to cover that cost and would have to defer other projects.

At 7:52, Vice Mayor Pimentel returned to the Chambers.



Mayor Davies said with the Library reductions it will be very difficult to recover. When the collection starts to improve we need to increase it beyond the \$85,000. We need to look at the revenues to be directed to the Opera House for the period 2007-10. He will work with the City Manager and wants to move forward over the next twelve to eighteen months.

Council Member Dote summarized her thoughts on the following projects: if the Opera House project goes out too far they may lose their funds; Well 25 is a new well and has not been good because of the quality of the water; the bike overcrossing is a question.

Mayor Davies said there needs to be more discussion on the overcrossing. Analyst Gatie said this project has been cancelled so we need to relook at the information on this. It would return with a new number.

On a motion by Council Member Monroe, seconded by Council Member Dote and carried unanimously, Council authorized the reduced expenditures allocated for Capital Improvement Projects for the three year period beginning in Fiscal Year 2008-09 and ending in Fiscal Year 2010-11.

ORDINANCES

ORDINANCE 1504 – BACKUP GENERATORS

On a motion by Council Member Marble, seconded by Council Member Monroe and carried unanimously, Council adopted Ordinance 1504, "An Ordinance of the City Council of the City of Woodland Adding Section 15-26(M) to the Woodland Municipal Code Relating to Backup Generators for the City of Woodland Facilities and the Drilling of City of Woodland Water Wells". On roll call the vote was as follows:

AYES: Council Members Dote, Marble, Monroe, Pimentel, Davies
NOES: None
ABSENT: None
ABSTAIN: None

ORDINANCE – PENALTIES FOR PARKING VIOLATIONS

Chief Sullivan indicated the primary purpose of this proposed Ordinance is to authorize the City to impose fees and costs of collection to recipients of delinquent parking citations.



Vice Mayor Pimentel asked if the fees would be a percent of the fine. Chief Sullivan said on parking we get 95%. Vice Mayor Pimentel asked what we have to pay this company to administer the fee. Chief Sullivan said this is for delinquent fees that are over and above the 95% fee we get. The State does not get any of this money unless the State puts a lien on the licensing.

On a motion by Council Member Monroe, seconded by Council Member Dote and carried unanimously, Council introduced, waived first reading and read by title only, "An Ordinance of the City Council of the City of Woodland, California, to Establish Civil Penalties for Parking Violations and Imposing Additional Penalties for Delinquent Violations Penalties, Administrative Fees, and Fees Related to Debt Collection".

ADJOURNMENT

On a motion by Vice Mayor Pimentel, seconded by Council Member Dote and carried unanimously, Council adjourned the regular meeting of the Council in memory of Ray Andreozzi, retired Police Chief of the City of Woodland.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk

Adopted by Council:

Woodland City Council Meeting
City Hall, Council Chambers
300 First Street
Woodland, California

MINUTES

JOINT CITY COUNCIL/REDEVELOPMENT AGENCY BOARD SPECIAL/CLOSED SESSION

JANUARY 6, 2009

5:00 P.M.

CLOSED SESSION – COUNCIL/AGENCY

At 5:00 P.M. a closed session was held for a conference with Real Property Negotiators, pursuant to Section 54956.8. The properties discussed were 901, 917, 927, 1000, 1021 and 1033 Main Street, 800, 812, 814, 828 902, 910, 920, and 926 Court Street, 313 and 317 Fourth Street, 425 Fifth Street, 306, 312, 318, 320 and 430 Sixth Street, and 1011 and 1021 Lincoln Avenue. The City/Agency Negotiator was the City Manager/Executive Director. The Negotiating Parties were Mark Deven, Stacey Hatten Trust, Brenda Cedarblade, Don Sharp Trust, Nebulous Enterprises, LLC, Jivan and Ramilaben Patel Trust, Lawrence Hoppin Trust, First American Building-Bert and Vonice Grant Trust, Joachim and June Daehling Trust, William Richter Trust, John and Shirley Lauricella Trust, Cripin Villegas, Glen and Gloria Barton Trust, Benito and Marcia Crescione Trust, James Corbett Trust, Juvenico and Norma Ruiz, Ronald and Christina Wolff, Tom and Marilyn Fields Trust and Robert and Devere Garner Trust. Under negotiation were price and terms of payment. Present at these sessions were Council/Agency Members Davies, Dote, Marble and Monroe, City Manager/Executive Director Deven, City Attorney Morris and Redevelopment Manager Shallit. Council Member/Agency Board Member Pimentel was absent. The Council/Board provided direction to staff.

REGULAR MEETING - 6:00 P.M.

CALL TO ORDER

At 6:01 p.m. Mayor Davies called the joint regular meeting of the Council and Agency to order.



CLOSED SESSION ANNOUNCEMENT

Mayor Davies announced that the Council and Agency had held a joint closed session with Real Property Negotiators, pursuant to Section 54956.8 and had given direction to staff.

PLEDGE OF ALLEGIANCE

Mayor Davies invited all in attendance to join in the Pledge of Allegiance led by Council Member Marble.

ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, Martie Dote, William Marble, Jeff Monroe, Artemio Pimentel

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Mark Deven, Andrew Morris, Sue Vannucci, Greg Meyer, Carey Sullivan, Kim McKinney, Bruce Pollard, Dick Donnelly, Amber D'Amato, Amy Buck, Brent Meyer, Doug Baxter, Roberta Childers, Barry Munowitch, Evis Morales, Jimmy Stillman, Christine Engel, Eric Zane, Mark Feuerstein, Sandra Briggs, Lynn Gatie, Chris Fong

Mayor Davies asked that those in attendance observe a moment of silence in memory of former Mayor and Council Member Dudley Holman.

MINUTES

On motion by Council Member Monroe, seconded by Council Member Marble and carried, Council adopted the minutes of the regular Council meeting of December 4, 2007, as presented. Council Member Dote abstained.

COMMUNICATIONS – WRITTEN



Council received a notice of a person-to-person transfer of an Alcoholic Beverage Control license for Economy Food Market, located at 7 West Court Street.

Council received a notice of a person-to-person transfer of an Alcoholic Beverage Control license for Steve's Pizza, located at 714 Main Street.

Council received notice of a fiduciary transfer of an Alcoholic Beverage Control on-sale liquor license for Tazzina Bistro and Vintage Liquor at 614 Main Street.

Council received notice of a person-to-person transfer of an Alcoholic Beverage Control on-sale liquor license for Tony's Cocktails at 607 East Street.

Council received notice of a new off-sale general Alcoholic Beverage Control license for Woodland Valero at 1592 East Main Street.

COMMUNICATIONS – COMMITTEE REPORTS

Council received the minutes of the Library Board of Trustees meeting of December 1, 2008.

PRESENTATION

GOVERNOR'S HISTORIC PRESERVATION AWARD

Assistant City Manager Munowitch indicated the City had been awarded the Governor's Historic Preservation Award for recognition of the "Explore Historic Woodland" Guidebook publication. This publication was one of ten projects recognized by Milford Wayne Donaldson, FAIA, State Historic Preservation Officer, and the State Office of Historic Preservation at the Leland Stanford Mansion State Historic Park in Sacramento. Participants in the development of this guidebook were Ron Pinegar, David Wilkinson, Susan Bovey and City staff members Jimmy Stillman, Cindy Norris and Barry Munowitch. Assistant City Manager Munowitch presented the award to Planner Stillman.

CONSENT CALENDAR



With concurrence of the Council and at the request of Woodland Mid-Management Association President Chris Fong, the following item was removed from the Consent Calendar for discussion:

JOB DESCRIPTIONS - COMMUNITY DEVELOPMENT AND PUBLIC WORKS

President Fong indicated this item was discussed and feedback had been provided. Some of the Mid-Management Association members have concerns. Council Member Monroe asked for clarification on the concerns and Mr. Fong indicated the concerns are about the proposed reorganization

within the Departments, the job descriptions and the associated salaries. The Association also feels that staff had not adequately communicated the proposed changes with them and the rationale behind those proposed changes.

On a motion by Council Member Dote, seconded by Council Member Pimentel and carried unanimously, Council approved the addition of a Deputy Director of Community Development, Chief Project Engineer and Principal Engineer, the associated job descriptions and salary; the deletion of the Deputy Director of Public Works/City Engineer and Planning Manager positions; the deletion of two Senior Civil Engineer positions (one in Community Development and one in Public Works); revisions to the Economic Development Manager position.

On a motion by Council Member Dote, seconded by Vice Mayor Pimentel and carried unanimously, Council approved the following Consent Calendar items as presented:

MONTHLY STATUS REPORT - COMMUNITY DEVELOPMENT

Council received the Monthly Status Report from the Community Development Department.

CAPITAL BUDGET EXECUTION REPORTS – COMMUNITY DEVELOPMENT

Council received the Capital Budget Execution Reports from Community Development.



PROPOSITION 50-RESIDENTIAL TOILET REPLACEMENT/REBATE PROGRAM

Council authorized the City Manager to enter into the Regional Water Agency Project Agreement for participation in the Proposition 50 grant project; approved implementation of a 2009 Residential Toilet Replacement

Program that provides rebates for replacement of existing toilets with higher-efficiency toilets.

VISION, VALUES AND MISSION STATEMENT

Council approved the City's Vision, Values and Mission Statement and directed the City Manager to proceed with implementation.

COUNCIL MEETING SCHEDULE – FEBRUARY

Council cancelled the February 3, 2009 regular meeting of the Council due to staff attendance at the Federal Emergency Management Agency Emergency Management Institute in Emmetsburg, Maryland during that entire week. In February, only one meeting will be held on the 17th.

ORDINANCE – BACKUP POWER GENERATORS

Council introduced, waived first reading and read by title only, "An Ordinance of the City Council of the City of Woodland Adding Section 15-26(M) to the Woodland Municipal Code Relating to the Backup Generators for City of Woodland Facilities and the Drilling of City of Woodland Water Wells".

PROJECT 07-18 – CITY AND HARRIS PARKS IRRIGATION REHABILITATION

Council rejected all bids for the City and Harris Parks Irrigation Rehabilitation Project 07-18; directed the City Clerk to return all bid securities.

INTERSTATE 5/STATE ROUTE 113/COUNTY ROAD 98 PROJECTS



Council approved the transportation funding priorities agreed to between the City of Woodland and County of Yolo regarding the Interstate 5, State Route 113 and the County Road 98 projects.

REPORTS OF THE CITY MANAGER

LEASE AGREEMENT – WOODLAND AEROMODELERS

On a motion by Vice Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council approved the extension of the Lease Agreement with the Woodland/Davis Aeromodelers for use of the Regional Park with changes to the conditions in that on Monday through Friday the hours to be from 9:00 a.m. to 5:00 p.m., Saturday, Sunday and holidays from 9:00 a.m. to 7:00 p.m. or dusk, whichever is sooner, with special events to be approved through the Special Events Committee

COMMUNITY SERVICE AWARDS NOMINATING COMMITTEE

On a motion by Council Member Marble, seconded by Council Member Dote and carried unanimously, Council appointed the following citizens to serve on the Community Service Awards Nominating Committee: Darlene Gray, Louie Pires, Donna Neu and Judy Tischer.

ORDINANCE

ORDINANCE 1503 – UTILITY BILLING CYCLE

On a motion by Council Member Monroe, seconded by Council Member Marble and carried unanimously by the following roll call vote, Council adopted Ordinance 1503, "An Ordinance of the City Council of the City of Woodland, California, Amending Chapter 23C of the Woodland Municipal Code to Revise the Procedure for Utility Services Billing".

AYES: Council Members Dote, Marble, Monroe, Pimentel, Davies
NOES: None
ABSENT: None
ABSTAIN: None



ADJOURNMENT

Vice Mayor Pimentel asked that Council adjourn in memory of Rosie Moreno who had been very involved in civic affairs, primarily in the Ballet Folklorico. At 6:55 p.m., Mayor Davies so adjourned.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk

Adopted by Council:

CITY COUNCIL
REGULAR MEETING
MINUTES
DECEMBER 16, 2008
6:00 P.M.

CALL TO ORDER

At 6:02 P.M. Mayor Davies called the regular meeting of the Council to order.

ROLL CALL

COUNCIL MEMBERS PRESENT: Martie Dote (arrived at 6:03 p.m.), William Marble, Jeff Monroe, Artemio Pimentel, Marlin Davies

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Sue Vannucci, Mark Deven, Greg Meyer, Akintunde Okupe, Carey Sullivan, Sandy Briggs, Jamie McLeod, Evis Morales, Cynthia Shallit, Andrew Morris, Barry Munowitch, Dan Gentry, Cynthia Norris, Kim McKinney, Amber D'Amato, Tod Reddish, Devon Horne, Dan Sokolow, Rex Greenbaum, Lynn Gatie, Bob MacNicholl, Doug Baxter

PLEDGE OF ALLEGIANCE

Mayor Davies invited all in attendance to join in the Pledge of Allegiance led by Bob MacNicholl.

COMMUNICATIONS – COMMITTEE REPORTS

Council received the minutes of the Library Board of Trustees meeting of November 17, 2008.

Woodland City Council Meeting
City Hall, Council Chambers
300 First Street
Woodland, California

**SPECIAL/STUDY SESSION MEETING
MINUTES**

JANUARY 27, 2009

6:00 P.M.

CALL TO ORDER

At 6:01 p.m. Vice Mayor Pimentel called the special study session meeting of the Council to order.

PLEDGE OF ALLEGIANCE

Vice Mayor Pimentel invited all in attendance to join in the Pledge of Allegiance led by Dan Gentry.

ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, Martie Dote, William Marble, Jeff Monroe, Artemio Pimentel

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Mark Deven, Andrew Morris, Sue Vannucci, Greg Meyer, Carey Sullivan, Barry Munowitch, Dan Gentry, Doug Baxter, Mark Hierholzer, Brent Meyer, Mark Cocke, Paul Siegel, Tod Reddish, Eric Zane, Mark Dennis, Diana Ayon, Dick Donnelly, Mike Robinson

COUNCIL/STAFF COMMENTS

Council Member Monroe indicated he had attended the 3 X 2 X 2 and the Woodland Joint Unified School District discussed the need for a fence between Whitehead Elementary School and Fern Park for safety purposes; street lights at



First and Hayes Streets, the Spring Lake School site and the closure of Willow Spring and Grafton Schools.

CONSENT CALENDAR

Vice Mayor Pimentel removed the following item from the Consent Calendar for discussion.

SALARY RANGE INCREASE – PARKS AND RECREATION DIRECTOR AND CHIEF OF POLICE

Marlene Rumsey is a senior and asked that this raise not be given. The raise being proposed for these two people is more than most people make in a year.

Enid Williams does not feel these increases are warranted. In 2009 it will be a very bad year for all of us. Businesses will be closing, jobs will be lost, and the City will not get the income to cover their costs.

Council Member Monroe said he had asked to pull this item from Consent and has a problem with the timing of this item.

City Manager Deven said this is a salary range adjustment based upon the Individual Compensation Adjustment (ICA) whereby Senior Management are evaluated based upon performance criteria. They may receive a salary increase based upon such performance or could receive a salary decrease. These two individuals have not had a salary adjustment since July 1, 2007. All other City employees have received salary adjustments each year. There will likely be no further salary increases in the next year at minimum. We have been trying to cut costs and minimize service level cuts. We have frozen about 50 positions but have met all of our Memorandum of Understanding commitments. All employee would be affected, not just these two.

Mayor Davies asked if the benchmarks for the Management are the same of the other unit benchmarks and City Manager Deven indicated to the affirmative. Mayor Davies asked about the employee organizations and where their salaries were placed in comparison to the benchmarks. City Manager Deven said the other employee salary ranges are in the mid-range of the benchmark comparisons. The proposed increases are to the ranges only. The staff is placed within that range based upon their performance.



All other bargaining unit employees have received between 3% and 6% over the last two years as a cost of living increase.

Mayor Davies moved and Council Member Dote seconded that the salary ranges for the Police Chief and the Parks and Recreation Director be adjusted 7% and 4% respectively. Council Member Marble asked for an explanation as to why these two adjustments were held to this time and not done with the other Senior Managers. City Manager Deven indicated that the Senior Management salary, benefits and working issues had been under an adopted Resolution that expired on June 30, 2008. We are moving all of our Senior Managers toward individual agreements. He had asked for year end reports from each of the staff and the process was completed in November, 2008. All recommended increases in ICA's based upon their performance were within the current ranges except for these two individuals. The market study was done and finalized recently. Council Member Marble indicated these two individuals are extremely valuable employees but the impression is that this is not a good time for this to happen.

Council Member Marble moved via a counter motion and Council Member Monroe seconded to table this item for a couple of months. Mayor Davies said he may support this counter motion if it is time specific and more information is provided. Council Member Marble asked what impact the other employees will see to balance the budget. He wants to see all of the Senior Management salaries and how they compare to other Cities. City Manager Deven said the second Tuesday in May is when the 2009-10 budget will be presented to Council. A list of reduction strategies will come before them at that time. We are looking at \$2.4 million in further cuts and freezing all employee increases.

Vice Mayor Pimentel said there is a motion to table this item for 60 days. City Manager Deven said this item will be scheduled to return to Council on February 17, 2009. Vice Mayor Pimentel said there is a motion to postpone this item and called for the question. Council concurred to postpone action on this item to February 17, 2009. Mayor Davies and Vice Mayor Pimentel voted to the negative.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried unanimously, Council approved the following Consent Calendar items as presented.



PROJECT 07-51 (08-08) PHASE I - WATER METER IMPLEMENTATION PLAN

Council Member Dote wants to add an option to average year rates as it might benefit the elderly or low income. Mayor Davies asked about the criteria to be used to waive irregularities in the bid. City Attorney Morris said we have the right to waive and this is a very minor irregularity and will not affect the cost.

Council approved the Meter Implementation Plan; waived the irregularity as minor and accepted Teichert's bid as responsive; authorized award of the Water Meter Implementation Phase I construction contract to Teichert Construction Company in the amount of \$1,324,319; authorized a contract contingency in the amount of \$600,000 for potential change orders.

PROJECT 08-67 – 2009 PROPOSITION 1B ROAD MAINTENANCE

Council approved the Plans and Specifications for the 2009 Proposition 1B Road Maintenance Project 08-67; authorized the bid advertisement.

RESOLUTION 4978 – UNDERGROUND UTILITY DISTRICT 16 REVISION

Council adopted Resolution 4978, "A Resolution Setting a Public Hearing to Consider Revising an Existing Underground Utility District Boundary", which exists along East Street to include a portion of Lemen Avenue.

REPORTS OF THE CITY MANAGER

CODE ENFORCEMENT

Chief Building Official Siegel said the current Code has been in place since 1976. He outlined the purpose of Code Enforcement and the value of the system.

Council Member Dote said the mobile food carts have become semi-permanent sites with tents, tables and chairs. Building Official Siegel said that Council had removed these mobile units from the Ordinance. When the housing boom ended, that became more stationary. Eighty percent of



their funding comes from the General Fund. The program purpose is not to generate revenue but to insure Code compliance for the safety of our citizens. Citation fines are to cover any abatement costs incurred by the City. The City must lien the property at times to collect the costs to abate. These fees could be increased but it must be done through legal means.

Council Member Monroe would like to increase these funds. If the staffing level were at should be it could be done. Building Official Siegel said an updated software could also increase the identification and collection of these fees.

Mayor Davies asked that staff look at the following to determine feasibility:

- (1) Lien against non-complaint properties through the property taxes such as is done with Waste Management liens;
- (2) Recouping of costs dealing with foreclosures that have become an eyesore or non-compliant; and
- (3) If the cost falls into the water arena, we may be able to tie it to an Enterprise Fund.

Vice Mayor Pimentel feels we need to look at other revenue sources. If additional monitoring needs to be done, as with the mobile vendors, we might have to bill them or have a fee on their license to recoup our costs.

WATER POLLUTION CONTROL FACILITY

Water Pollution Control Facility Superintendent Hierholzer said the Regional Water Quality Control Board is requiring more testing that will be very expensive, up to \$100,000 or more. Senior Civil Engineer Cocke said there is a substantial amount of work to be done.

Mayor Davies said it appears there are some rate implications. Engineer Cocke said he has been attempting to make that determination. We may need between \$1 and 1.5 million per year. Mayor Davies asked when he expects to have some more accurate idea of cost. The new regulations are being imposed upon us by the State permitting requirements. Engineer Cocke said the plan is to prevent the problems. Director Meyer say they are putting together a program, how much it will cost and how much will be funded.



Mayor Davies thanked staff for their excellent report and concurred with other Council Members to proceed on the same path currently in tract.

ADJOURNMENT

At 7:30 p.m. Vice Mayor Pimentel adjourned the special meeting of the Council.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk

Adopted by Council:

MINUTES

**JOINT CITY COUNCIL/REDEVELOPMENT AGENCY BOARD
SPECIAL/CLOSED SESSION**

FEBRUARY 10, 2009

5:00 P.M.

CLOSED SESSION

At 5:00 P.M. a closed session was held for a conference with Real Property Negotiators, pursuant to Section 54956.8. The properties discussed were 801, 819, 825, 901, 917, 927, 1000, 1021 and 1033 Main Street, 800, 812, 814, 828 902, 910, 920, and 926 Court Street, 313 and 317 Fourth Street, 425 Fifth Street, 306, 312, 318, 320 and 430 Sixth Street, and 1011 and 1021 Lincoln Avenue. The City/Agency Negotiator was the City Manager/Executive Director. The Negotiating Parties were Mark Deven, Stacey Hatten Trust, Brenda Cedarblade, Don Sharp Trust, Nebulous Enterprises, LLC, Jivan and Ramilaben Patel Trust, Lawrence Hoppin Trust, First American Building-Bert and Vonice Grant Trust, Joachim and June Daehling Trust, William Richter Trust, John and Shirley Lauricella Trust, Cripin Villegas, Glen and Gloria Barton Trust, Benito and Marcia Crescione Trust, James Corbett Trust, Juvenico and Norma Ruiz, Ronald and Christina Wolff, Tom and Marilyn Fields Trust and Robert and Devere Garner Trust. Under negotiation were price and terms of payment. Present at these sessions were Council/Agency Members Davies, Dote, Marble and Monroe, City Manager/Executive Director Deven, City Attorney Morris and Redevelopment Manager Shallit. Council Member/Agency Board Member Pimentel was absent. The Council/Board provided direction to staff.

At 5:40 p.m., a closed session was held with Labor Negotiators pursuant to Section 54957.6. The Agency Designated Representative was Mark Deven and the employee unit was the unrepresented Senior Management employees.

ADJOURNMENT

Mayor Davies adjourned the Special Closed Session of the Council at 5:30 p.m.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk

Adopted by Council: