

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, June 12, 2012**

Present: Alain Traig, Tom Pavao and Kay Hodges
Staff: Heather Muller, Sue Bigelow
Excused Absence: Jorel Difuntorum and Bud Goding

The meeting was called to order at 4:00 pm.

- I. Welcome Visitors
Alain welcomed representatives from the Rose Club and the Friends of the Library and Bobby Harris.
- II. Public Comment:
No public comment.
- III. Review of Agenda
The agenda was accepted as submitted.
- IV. Approval of Minutes
The minutes of the May 3, 2012 meeting were approved as submitted.
- V. Communications

The newly elected City Council members will be sworn in on July 10, 2012.

CALPERS has clarified the language addressing the issue of whether retired employees who are not eligible for benefits can return to work on a part time basis and it appears that Sue Peterson will be able to continue her employment.

A bequest from the estate of Evelyn "Brigid" Davis will be coming to the Library once the estate has been settled. The bequest in the amount of two percent of the estate is to be used for materials.

The California State Library has awarded the Literacy Department \$19,439 under the provisions of the Library Services and Technology Act (LSTA). This award is in addition to \$20,000 of LSTA funds previously granted.

A letter from Diana Dearmore, President of the Friends, regarding increasing space for the FOL Book Room as a part of the potential Literacy Learning Center expansion was reviewed. Alain stated this idea is definitely being considered in the planning process.

VI. Old Business

A. Literacy Learning Center update/Status of Measure E

A local architectural firm developed and presented to the City's Infrastructure Committee a cost estimate for the Literacy Learning Center expansion. The \$457,850 estimate is considerably greater than the amount the Board has been led to believe might be available for such a project; there would also be funding needed for City management of the project. In addition, a revised Measure E spending plan indicates no funding would be available until 2016. The Measure E spending plan is scheduled to be discussed at the next City Council meeting.

B. Budget Update

In order for the State Library to be eligible for federal funding under LSTA, it must demonstrate "maintenance of effort" and have a minimum of \$5 million state funding. At present, the State Library has \$4.7 million of funding and it is exploring other options to ensure they remain eligible for federal funding of \$15 million.

The Board reviewed the Library's current budget report which is basically on track. The final City budget is scheduled to be presented on June 19th and it will go into effect July 1st.

VII. New Business

A. Courtyard/Leake Center improvements proposed by the Rose Club

Members of the Rose Club presented a plan for improving and enhancing the courtyard and the Leake Center patio area. They are partnering with the Friends on this project and will provide ongoing maintenance. The Board agreed to support this project and expressed their appreciation for both groups' dedication to the library. In addition, an alternative signage plan for the Rose Garden was presented and approved.

B. Policing Program

There were no new updates.

C. Status of Board position replacements

Members of the City Council have interviewed applicants and recommendations will go to the City Council on June 19th.

VII. Reports

- A. Director: The staff is currently moving to electronic timesheets
- B. Board: None

The meeting was adjourned at 5:35 pm.

The next meeting will be July 12, 2012, at 4:00 pm.

Minutes prepared by Kay Hodges