

Parks & Recreation Commission Minutes

Monday, January 27, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, January 27, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Vice Chair Enrique Fernandez
 Commissioner Ruben Morales Jr.
 Commissioner Joe Romero
 Commissioner Jon-Paul Valcarenghi
 Commissioner Carla White-Snyder

Commission Member Absent: Commissioner Nathan Stephens

Staff Present: Community Services Director Christine Engel
 PW Deputy Director Rob Sanders
 CS Administrative Secretary Cathy Haynie

Pledge of Allegiance

Public Comment

Maria Contreras Tebbutt, from the Woodland Bike Campaign explained to the Commission the Cycle de Mayo Bike Ride event which has two start locations, Woodland High School and Davis High School. The goal is to have 500 riders for this 25 mile event. Riders will leave from one of the two start points and meet at Plainfield Station. Event is scheduled for May 3, 2014 and begins at 8 a.m., fees are Adults \$25, Students \$10 and Children under 12 are Free. Contact Maria at funmaria@sbcglobal.net for more information about Cycle de Mayo Bike Ride.

Communication-Commission/Staff Statements and Requests

Commissioner Valcarengi stated that he had the opportunity to look at other agencies use of solar panels. Commissioner Valcarengi said it was a great look and nice shade. Engel responded that the RFP for the project would be released soon.

Commissioner Fernandez stated that he will be meeting with Kelly Rathburn and Dave Wilkinson from the Tree Foundation on February 7, 2014.

Commissioner White-Snyder attended the WRF Board meeting last week. The WRF is looking for additional members. Next meeting is on March 26th at 5:30 p.m. at the Community & Senior Center.

Committee Reports

Develop Framework for Work Plan Subcommittee-Fernandez/Morales

Commissioner Fernandez reported that he and Commissioner Morales were unable to meet and will report at the next Commission Meeting.

Definitions and Makeup of Subcommittee-Fernandez/Salinas/Valcarengi

Commissioner Valcarengi reported that the purpose of this subcommittee was to assess the purpose and relevance of the current subcommittees and liaison positions. Creating subcommittees that facilitate involvement of the commission and the public. Commissioner Valcarengi will discuss the Budget and Finance Committee; Commissioner Fernandez will discuss the Community Service Subcommittee and the Program & Department Evaluation Subcommittee. Each subcommittee was assigned a purpose which is intended to define the subcommittee and its duties.

- Budget and Finance Subcommittee's purpose is to foster participation of the commission and the general public regarding the department's allocation of program funds. To examine revenue options for existing or future programs.
- Program & Department Evaluation Subcommittee's purpose is to seek community input on department programs. Assess and evaluate the potential for new programs.
- Community Service Subcommittee's purpose is to facilitate and encourage community outreach and engagement by developing volunteer projects and garnering public involvement. This subcommittee will also be tasked with recognizing significant volunteer contributions in the community.

The Commission will receive reports from the various subcommittees with recommendation.

Engel stated that the current committees and subcommittees were created to cover issue of the times, construction of the Community & Senior Center, Sports Park and Jack Slaven Park are examples that needed the Commission involvement. Subcommittee needs to consider the Workplan as it relates to the development of new subcommittees. Framework for both needs to be in accordance with the City Code and City Council's goals. Engel said that the award the Commission is discussing would need a different title directly relating to the Parks & Recreation Commission and not take away from the value and significance of the City Council's annual Community Service Award. Commissioner Salinas stated that there was still committees/subcommittee that needed to be addressed.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of November 25, 2013

March 8, 2014 Arbor Day

Action: Fernandez Moved/ Morales Jr. Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Valcarengi, White-Snyder, Romero, Morales Jr.

Noes:

Other Business

Work Plan

Recognition of Youth Sports Organizations

Commissioner Fernandez would like the Commission to recognize the Pioneer Junior Patriots Junior Pee Wee team for winning the 2013 Sacramento Youth Football Metro Division IV Title. Commissioner White-Snyder suggested that the Commission create guidelines for future awards. Commission will work on guidelines for the next meeting.

4th of July Bike Parade Planning Committee

Engel said that it is time to start planning the Bike parade. She stated that volunteers are needed for planning the event and the day of the event. Commissioner Morales Jr. and Commissioner Romero volunteered for the planning committee; Commissioners White-Snyder, Salinas and Fernandez volunteered to help as needed.

Reports of the Staff

Measure V Extension Update

Engel informed the Commission that Council was moving forward with the Measure V extension that if passed will be for eight years. Planning efforts are under way and City staff is not involved in that process. If the measure passes the department would be able to expand programs aimed at teens.

Community Services Report

Date for the grand opening of the Charles Brooks Swim Center is Friday, February 7th at 10 a.m. Commissioner Valcarengi asked if it was possible to volunteer for the ReXpo. Staff will send an email to Commission and get availability for the event. The next Movies on Main Street is scheduled for April 25th. Commissioner Salinas would like the Committee involved with surveys to have one ready to the ReXpo event. Commissioner Salinas asked about contract recreation new classes that were listed and questioned how staff came up with the new classes. Engel responded these classes were geared toward the “tween group” and had been successful at other jurisdictions. Commissioner Morales Jr. asked about the Sports Park and charging gate fees, if there were any issues with the other user groups. Sanders responded that he was going to address some of these issues in his report. Commissioner Salinas stated that the remaining budget for Administration looked pretty low. Commissioner Valcarengi asked about the revenue reported about the Sports Park. Engel explained that the revenue reported was to help off set the Department’s budget.

Action: Received

Parks Report

Sanders reported that the fence around the Sports Park has been completed. Commissioner Salinas said that he drove by the Sports Park after reading Sanders report, it looks great. Sanders updated the Commission on the Clark Field project, staff met with user groups keeping them informed of the delays. The aim for reopening Clark Field is in April 2014. The Charles Brooks Swim Center project is near completion with additional diving boards on order. The fence on the east side will be replaced with chained link fencing; in addition the fascia on the building is being replaced and painted. Commissioner Morales Jr. asked about the restriction of sunflower seeds at the Sports Park. Sanders responded that the seeds get into the turf and displace the rubber granules which in turn cause damage to the turf. Commissioner Salinas asked if Sanders could show progress on completing work orders. Sanders will supply a graph to the Commission in his report. Commissioner Valcarengi asked how he could volunteer for Arbor Day. Sander said that everyone is invited to participate.

Action: Received

Adjourn 7:46 p.m.

Action: Morales Jr. Moved/ Romero Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Morales Jr., Valcarengi, White-Snyder, Romero

Noes: