Parks & Recreation Commission Minutes

Monday, February 25, 2013

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:40 p.m. on Monday, February 25, 2013 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas

Commissioner Joe Romero

Commissioner Nathan Stephens

Commission Member Absent: Vice Chair Enrique Fernandez

Staff Present: Recreation Superintendent Christine Engel

Public Works Superintendent Rob Sanders P&R Administrative Secretary Cathy Haynie

Pledge of Allegiance

<u>Communications-Public Comment</u> (None)

Communications-Commission/Staff Statements and Requests

Engel informed the Commission of the article in the Daily Democrat by Vice Mayor Stallard "My kingdom for a soccer field" Article highlighted the responsibilities of the staff and how well they work together to salvage the responsibilities with the loss of staff. Engel explained that the organizational chart for Recreation that shows the responsibilities of each staff member. This will help the Commission to better understand what Recreation manages, during the

coming months when the supervisors attend the Commission meetings to explain their areas of responsibility. The next item that Engel presented was the ReXpo ad that the WAVE put together. Engel thanked Carli Allen and Randy Russell from the WAVE for their efforts along with Chair Jesse Salinas for a video production for the March 1 "ReXpo" event.

Communications-Committee Reports

Presentations

Recreation Supervisor Dallas Tringali informed the Commission that he starting working for the Parks & Recreation Department in 2006 as a Coordinator. Currently Tringali is in charge of Youth Recreation and Contract Recreation. Tringali highlighted some of the programs being offered. Tringali is the organizer of the Guide with Daily Democrat who publishes the guides at no cost to the department.

Consent Calendar (Items)

Adopt Minutes of the Commission Meeting of January 28, 2013

Action: Stephens Moved/Romero Seconded: Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero

Noes:

Work Plan-Update National Bike Month

Item moved to next meeting.

Reports of the Staff

Recreation Report

Haynie handed out a few items to you, a new brochure on the Community & Senior Center and the Summer Guide. Haynie spent a great deal of time working on the facility brochure with Yvette Smith. Staff should be commended for efforts on these publications. The Summer Guide is organizing by Tringali with input from

the other Supervisor and Haynie and her staff. Since the last Commission meeting

there has been vandalism of the concession trailer. First the tires were removed,

and then a short time later to whole under carriage of the trailer was removed.

The vendor is working with his insurance to have these items replaced and is still

able to operate.

Action: Received

Parks Report

Sanders and Engel have been busy with budget. One of the items Sanders has

requested a five foot fence that will run on the west side of the Sport Complex at

a cost of \$40,000. This fence will help in the ability of collecting gate fees and

keep participants from running into the parking lot to retrieve balls. The fence

should also help against unpermitted use of the facility. Klenhard Field update of

irrigation and field.

Clark Field

The project is still moving forward.

Action: Received

Adjourn 7:10 p.m.

Action: Stephens Moved/Romero Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero

Noes: