

## **Parks & Recreation Commission Minutes**

**Monday, March 24, 2014**

**City Hall – 300 First Street – 2<sup>nd</sup> Floor Council Chambers**

### **Open Session**

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, February 24, 2014 at the Woodland City Hall Council Chambers.

### **Roll Call**

Commission Members Present:      Chair Jesse Salinas  
   Vice Chair Enrique Fernandez  
   Commissioner Joe Romero  
   Commissioner Jon-Paul Valcarenghi  
   Commissioner Carla White-Snyder

Commission Member Absent:      Commissioner Ruben Morales Jr.

Staff Present:                              CS Director Christine Engel  
   CS Manager Kris Bain  
   PW Deputy Director Rob Sanders  
   CS Administrative Secretary Cathy Haynie

### **Pledge of Allegiance**

### **Public Comment**

Art Williams, President of Woodland Tennis Club stated that the club was very pleased with the new tennis program. Williams said that Woodland Tennis Club would like to participate in the Commission's Work Plan goals.

### **Communication-Commission/Staff Statements and Requests**

Commissioner Valcarenghi praised staff for the ReXpo event saying it was a fantastic event. Commissioner Valcarenghi attended the Arbor Day event stating that the turnout was great. The event was very informative with the City's composting class, tree and planting programs. Engel read an email from Maria Contreras Tebbutt, from the Woodland Bike Campaign explaining the Cycle de Mayo Bike Ride event which has two start locations, Woodland High School and Davis High School. Riders will leave from one of the two start points and meet at

Plainfield Station. Event is scheduled for May 3, 2014 and begins at 8 a.m., fees are Adults \$25, Students \$10 and Children under 12 are Free. Contact Maria at [funmaria@sbcglobal.net](mailto:funmaria@sbcglobal.net) for more information about Cycle de Mayo Bike Ride.

### **Committee Reports**

#### **May is Bike Month Update-Fernandez**

Commission Fernandez has not had a chance to focus on event and will update Commission before May.

#### **Bike Parade Update-Engel**

Engel reported that she has solidified commitments from Bayside Church and Maria Contreras Tebbutt and will use the framework from previous events. Commissioners White-Snyder and Commissioner Morales, Jr. have both volunteered to assist with the Bike Parade.

#### **Guidelines for Recognizing Youth Organizations-White-Snyder**

Commissioner White-Snyder provided the Commission with an outline of Guidelines. Commission discussed guidelines and the tracking of youth organizations. Commissioner White-Snyder will make the changes and bring back to Commission next month for approval.

### **Consent Calendar (Items)**

#### **Adopt the Minutes of the Commission Meeting of February 24, 2014**

#### **Adopt Definitions and Makeup of Subcommittee**

Commissioner Salinas pulled the Definitions and Makeup of Subcommittee to discuss before voting. Committee "Community/Senior Center/Sports Park" will be combined into the duties of the Child, Youth & Playground Committee.

Listed below are the changes to the Committees and the Commissioners assigned to each.

#### **Playground & Facilities Committee**

Fernandez, Morales, White-Snyder

#### **Budget and Finance Committee**

Salinas, Romero, Fernandez

#### **Child, Youth & Programs Committee**

Romero, Morales, Salinas

#### **Program & Department Evaluation**

Salinas, White-Snyder, Valcarenghi

#### **Urban Forest Committee**

Romero, Valcarenghi

#### **Ad Hoc Committee**

Salinas, Romero, White-Snyder

#### **Liaisons**

Baseball: Romero

Soccer: Salinas

Swimming: Fernandez

Other: White-Snyder

#### **Volunteerism Committee**

Morales, Fernandez, Valcarenghi

Commissioner Fernandez made the motion to accept the consent calendar with the above changes to the Committees; Commissioner Valcarengi seconded the motion. 5/0

## **Other Business**

### **Work Plan Goals**

Commission discussed the Work Plan Structures document and made some changes. The document with the changes and the Work Plan will be on the next agenda for action.

### **ReXpo Survey Results**

Survey resulted in 15 names of people interested in Focus Group; Commissioners will make contact with the interested parties. The most votes for "How do we get the message about programs and events to your fiends?" was email, second word of mouth. Commissioners discussed creating a survey for Movies on Main Street and the 4<sup>th</sup> of July events.

## **Reports of the Staff**

### **Community Services Report**

Engel informed the Commission that the next Woodland Recreation Foundation meeting is on March 26<sup>th</sup>, 5:30 p.m. at the Community & Senior Center and invited any interested Commissioners to attend.

Engel asked if the Commission had any questions on the staff report. Commissioner Valcarengi asked what help was needed for the 4<sup>th</sup> of July events or fundraising. Engel responded that help was needed for the Bike Parade and that the other events would be good opportunities for the survey. Requests for donations for the 2014 event have already occurred. Staff may begin in October/November preparing for 2015 donation requests for the 4<sup>th</sup> of July Event.

**Action:** Received

### **Parks Report**

Sanders asked the Commission if there were any questions about the staff report. Commissioner Valcarengi responded by asking if there was an update on the soccer use of tennis courts. Sanders informed the Commission that the soccer group appears to have moved to Crawford Park tennis courts from City Park tennis courts. Will keep the Commission updated if issues arise.

Sanders recongnized the 102 volunteers who planted 102 trees of Road 102 Arbor Day 2014; naming The Woodland Tree Foundation, Vice Mayor Tom Stallard, Councilman Hilliard, Parks & Recreation Commissioners Jessie Salinas and Jon-Paul Valcarengi, students from Pioneer High School, 4H, Cub Scout Pack 499, PG&E staff, and the Woodland Sunrise Rotary Club. The amount of volunteerism demonstrated for this event was incredible!

Bayside Church had 18 volunteers who applied stain to the play feature at Ferns Park. The T-Ball field at Klenhard Park is moving forward. Cell Tower will be installed at the Woodland Sports Park.

**Action:** Received

**Adjourn 7:57 p.m.**

**Action:** Valcarengi Moved/ Fernandez Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Valcarengi, White-Snyder, Romero

Noes: