



City of Woodland
 Community Development Dept.
 300 First St, Woodland CA 95695
 (530) 661-5820
www.cityofwoodland.org

SITE PLAN CHECKLIST

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Section 25-21-60 of the City Zoning Ordinance requires Site Plan approval for uses requiring a building permit. The purpose of Site Plan Review is to make sure that a use conforms to various City Codes, applicable Specific Plans, Design Guidelines and Conditions of Approval. In order to determine if a use complies with City Codes, you need to submit an electronic copy and twelve (12) copies of your site plan with the following information:

1. Date, north arrow, scale, gross acreage and vicinity map.
2. Name and address of owner or owners of record and the engineer, architect or surveyor.
3. Existing and proposed easements showing location and width.
4. Existing and proposed topographic features, including elevations on adjacent properties.
5. Existing improvements (including nearby improvements on adjacent properties):

Street lights	Buildings and future status
Fire Hydrants	Wells
Drainage swales/culverts	Fences and walls
Adjoining streets, alleys, and sidewalks	Sewage disposal systems
Utility poles	All existing trees indicating species & status
Location of all existing utilities with invert elevations of storm drain and sanitary sewers	Curb, gutter, sidewalk and driveways with flow line elevations
Water service(s) and size	Sewer service(s) and size

6. Proposed water service size and location.
7. Proposed sewer service size and location.
8. Proposed detention/retention ponds if applicable.
9. Locations and dimensions of existing and proposed improvements including buildings, walls and fencing, landscaping, off-street parking and circulation (including handicapped spaces), driveways, trash enclosures, loading and storage areas, outdoor activity areas, parking area lighting fixtures, utilities boxes and transformers, pedestrian plazas and walkways.
10. Building elevations including future locations of signs.
11. Proposed use.
12. A legend with the parking space breakdown by type, number, and percentage total with parking space sq. ft. ratio.
13. Proposed methods to meet Storm Water Quality Ordinance requirement, this should include either:
 - A. Statement that the project is exempt and why or;
 - B. All of the following
 - Statement of how General Site Design Control Measures will be met
 - Identification of required Site-Specific Control Measures and methods of conformance.
 - Proposed Method of Treatment Control Measures
 - Preliminary site grading plan

Note: All site plans must be folded 8 ½" by 11" in size.

CERTIFICATION

I hereby certify that the facts and information required above are shown on the site plan and are true and correct to the best of my knowledge.

DATE: _____

Signature of Applicant