City of Woodland

MEMORANDUM

DATE: November 5, 2015

TO: Jason Drobish, President
Woodland Professional Police Employees' Association

FROM: Sheila McShane, Human Resources Manager

SUBJECT: MOU Side Letter of Agreement

This Side Letter of Agreement serves to memorialize our agreement related to modifications to Overtime, specifically, Section 2.8.2. and Patrol Work Schedule, specifically, Section 8.1.2.

The modified Section 2.8.2.:

> The Department shall not cancel overtime without at least forty-eight (48) hours prior notice. If the Department cancels overtime with less than 48 hours' notice, on an employee's regularly scheduled day off, the City shall pay the employee $70 for the cancellation. Only one occurrence can be claimed for any one day off.
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> If the overtime is canceled with less than 48 hours' notice and the overtime was on a regularly schedule shift, the employee shall be paid at the rate of $40 per occurrence. Only one occurrence can be claimed per day. Overtime assigned contiguous to the current shift and cancelled during the same shift shall not result in cancellation pay.

The modified Section 8.1.2.:

> Regular Duty Assignment shift schedules, including starting and stopping time will be designated by the Chief of Police or his/her designee. Once posted, regular duty work schedules will be changed only upon seventy-two (72) hours advance notice.

.AGREED TO THIS DATE: November 5, 2015

FOR THE CITY OF WOODLAND

Sheila McShane, Human Resources Manager

FOR THE WOODLAND PROFESSIONAL POLICE EMPLOYEES' ASSOCIATION

Jason Drobish, Woodland Professional Police Employees' Association President

Michael Jarvis, Labor Consultant, Mastagni Law