



## Disaster Preparations Checklist

How prepared are you and your family for a disaster? The first step is to develop a comprehensive plan detailing how you will respond to various hazards.

Take a moment to complete this emergency planning checklist. **The goal is to have a check in every Yes box, assuring your family is completely prepared.**

### Checklist for Home Preparedness

<b>Plan</b>	<b>Yes</b>	<b>No</b>
Develop an escape plan that covers every room in the house and considers the needs of children and physically challenged individuals.	<input type="radio"/>	<input type="radio"/>
Pick two places to meet (near home and outside the neighborhood).	<input type="radio"/>	<input type="radio"/>
Choose an out-of-state "check-in contact" for everyone to call.	<input type="radio"/>	<input type="radio"/>
Identify an evacuation destination.	<input type="radio"/>	<input type="radio"/>
Plan two evacuation routes (in case your primary route is impassable).	<input type="radio"/>	<input type="radio"/>
Identify the nearest shelter location.	<input type="radio"/>	<input type="radio"/>
Plan how to take care of your pets (not allowed in shelters).	<input type="radio"/>	<input type="radio"/>
Find safe places in the home for each type of disaster.	<input type="radio"/>	<input type="radio"/>
Make sure that you have adequate insurance coverage.	<input type="radio"/>	<input type="radio"/>
Inventory your property to help prove the value of items damaged or destroyed in a disaster.	<input type="radio"/>	<input type="radio"/>
Review your plan periodically and update, if necessary.	<input type="radio"/>	<input type="radio"/>
<b>Practice</b>		
Discuss the plan with all family members.	<input type="radio"/>	<input type="radio"/>
Conduct family practices (fire drills, taking shelter, following evacuation routes).	<input type="radio"/>	<input type="radio"/>
Make sure that family members know where fire extinguishers are and how to use them.	<input type="radio"/>	<input type="radio"/>
Show responsible family members how and when to shut off water, gas, and electricity at main switches.	<input type="radio"/>	<input type="radio"/>
Quiz children every six months to be sure that they remember the plan.	<input type="radio"/>	<input type="radio"/>
<b>Prepare</b>		
Post emergency numbers by every phone.	<input type="radio"/>	<input type="radio"/>
Locate and label utility shutoffs.	<input type="radio"/>	<input type="radio"/>
Install smoke alarms on every level (especially near bedrooms)	<input type="radio"/>	<input type="radio"/>
Test smoke alarms monthly, change batteries twice a year.	<input type="radio"/>	<input type="radio"/>
Check fire extinguishers according to manufacturer's instructions.	<input type="radio"/>	<input type="radio"/>
Prepare a safe room for sheltering in place.	<input type="radio"/>	<input type="radio"/>
Photocopy vital documents. Keep originals in a safe deposit box, store one copy at home, and give a copy to someone out of town.	<input type="radio"/>	<input type="radio"/>
Assemble a disaster supply kit.	<input type="radio"/>	<input type="radio"/>
<b>Coordinate with Neighbors</b>		
Plan how neighbors can work together after a disaster.	<input type="radio"/>	<input type="radio"/>
Identify neighbors' skills (e.g., medical or technical).	<input type="radio"/>	<input type="radio"/>
Identify neighbors with special needs (e.g., elderly, disabled) who may need help in an emergency.	<input type="radio"/>	<input type="radio"/>
Make plans for child care in case parents can't get home.	<input type="radio"/>	<input type="radio"/>