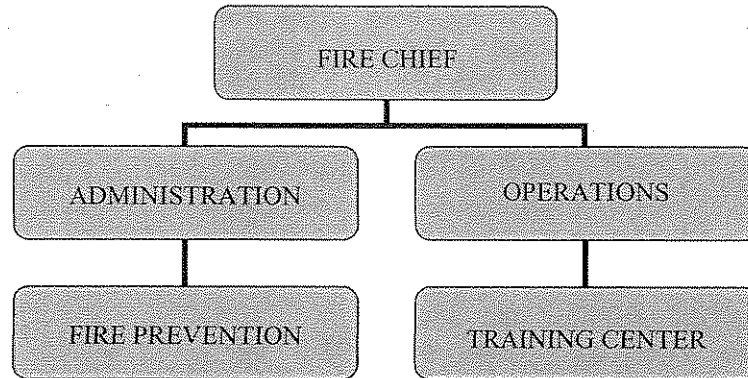

Fire Department



The Fire Department provides emergency responses for fires, medical emergencies, rescue services and hazardous material releases. The Department also provides non-emergency services including plan checking, inspections, hazard abatement and fire safety education programs.

DEPARTMENT GOALS

The Department's principal focus this fiscal year is to continue implanting the Fire Department Master Plan adopted by City Council on January 16, 2001, with focus on three critical areas – (1) staffing, (2) fleet and facilities, and (3) capital projects.

1. **Staffing:** For the past couple of years, the department has been working towards addressing un-met staffing needs in the Operations and Support Services Division. While we are still in need of Admin/Clerical staff, the operations staffing challenges have now shifted to career and professional development programs for our numerous probationary and recently promoted employees. **Timeframe:** *Ongoing.*
2. **Fleet & Facilities:** The Fire Department Fleet Program has just about transitioned to the maintenance/replacement status prescribed in the Fleet Plan adopted by City Council in 2001. Additionally, 2006 will be a year highlighted by facilities construction projects. The Fire Station #2 Renovation project is in its final stage of construction while Fire Station #1 is scheduled to break ground Spring 2006 followed closely by the start of Station #5 (Spring Lake) towards the latter part of 2006. **Timeframe:** *Ongoing.*
3. **Capital Projects:** The primary goal(s) for capital projects are the completion of Fire Station #2, Fire Station #1 and Fire Station #5 (Spring Lake) construction projects. The development of our Fire Training Center at Station #3 continues to be a high priority as does the site selection for Station #4 in the northeast industrial/commercial area of town. **Timeframe:** *Ongoing.*

Fire Department

MISSION STATEMENT

The mission of the City of Woodland's Fire Department is to protect life, property and the environment, through the delivery of innovative and efficient quality emergency management services in our community.

The current level of pre-hospital emergency medical care provided by the Fire Department is adequate. The Department will continue to evaluate the costs and benefits of enhancing the delivery of pre-hospital emergency medical care.

SERVICE DESCRIPTION

Provides responses to fire, medical and other emergencies (e.g., toxic clean up). Also, the Department is actively involved in educating the public through various prevention programs designed to minimize the loss of life and property as well as the prevention of injury.

STRATEGIC ISSUES

Our growing community continues to increase the demands placed upon our Fire Department. We will remain committed to getting the right response personnel and equipment to the right place as quickly as possible.

Local, State and Federal requirements involving staffing, deployment and personnel issues will continue to impact our ability to provide essential services. Staffing levels and organizational structure, along with recruiting, training and retaining quality employees will continue to be a top priority.

Our community is accustomed to receiving high quality fire and life safety services. These services to come with a cost. Cost recovery, where appropriate, and revenue generation will continue to be a priority for the Fire Department.

Fire prevention efforts are well documented as being more cost effective than fire suppression efforts. Enhancing the requirements for built-in fire protection systems in Woodland will be pursued.

Cooperating with neighboring fire and life safety service providers is in the best interests of our community. The Fire Department will continue to evaluate and pursue cooperative service agreements when possible.

Fire Administration

The Department is organized into four divisions: Administration (61), Operations (62), Training (63) and Prevention (64).

Team, Heavy Rescue Team, Reserve Firefighter Program.

Division 61; Administration - This Division provides leadership and administrative support for all Fire Department services, and coordination of citywide emergency management efforts. Activities of this division include: long-range organizational planning, personnel management, contract administration, budget oversight, and leadership development.

ADMINISTRATION DIVISION GOALS/OBJECTIVES
<p>1. Kick-off the accreditation process through the Commission on Fire Accreditation International (CAFÉ). The mission of the CFAI is to assist the fire and emergency service agencies throughout the world in achieving excellence through self-assessment and accreditation in order to provide continuous quality improvement and enhancement of service delivery to their communities. To carry out the accreditation process, it is necessary to redirect the duties of the management analyst and requires the support of an Administrative Secretary as outlined in the staffing request. Timeframe: <i>Two years.</i></p> <p>2. Continue maintaining/upgrading the Telestaff personnel management program to eliminate duplication and achieve more consistency and accuracy in recordkeeping. Timeframe: <i>Ongoing</i></p> <p>3. Support the City of Woodland in implementing the Citizen Corps Council, in conjunction with the Operations and Training Services divisions including conducting three classes and operating the EOC. Timeframe: <i>Ongoing.</i></p>

OPERATIONS DIVISION GOALS/OBJECTIVES
<p>1. Continue the implementation of the fleet plan objectives through the budget process beginning with the initial request for funds and ending with the vehicle in service approximately 12-18 months after bidding the project. Timeframe: <i>12-18 months.</i></p> <p>2. Continue expanding the response capabilities of the Heavy Rescue Team to include confined space rescue to the community including funding strategies necessary to fund the program. Timeframe: <i>Ongoing.</i></p> <p>3. Continue expanding the response capabilities of the Haz Mat Team to include outreach to the industrial community and increasing department participation. Timeframe: <i>Ongoing.</i></p> <p>4. Incorporate mobile data capabilities into the operating fleet and integrate operations with YCCESA dispatch and neighboring fire agencies. Timeframe: <i>Q1</i></p>

Division 63; Training - This Division is an Enterprise Fund that oversees the Department's Fire Training Program. The Division is responsible for the coordination, supervision, and development of all training activities for career and Reserve firefighters as well as the special teams. In addition, this division provides training and support for the city's emergency plan. This division also assists the Human Resources Department with recruitment and testing of candidates for the fire department.

Division 62; Operations - This Division oversees eight program areas that support the emergency services activities provided by the Department. These programs include: Prop 172 Funds, Safety Equipment, Fire Protection, Emergency Medical, Fire Department Facilities, Hazardous Materials

Fire Administration

TRAINING DIVISION GOALS/OBJECTIVES
<ol style="list-style-type: none"> 1. Begin implementing the activities outlined in the Training Center Business Plan as follows: <ul style="list-style-type: none"> • Continue to support Firefighter I Academy in partnership with Yuba/Woodland Community College. Timeframe: <i>Ongoing.</i> • Continue the ROPE Fire Science Academy in partnership with Yolo County Office of Education. Timeframe: <i>Ongoing.</i> • Install rescue and haz mat props to support the operations of the training services division. Timeframe: <i>Q2</i> 2. Conduct three CERT classes in conjunction with the Support Branch and continue regular EOC training. Timeframe: <i>Ongoing.</i> 3. Continue to manage the delivery of the mandatory EMS training and records management. Timeframe: <i>Ongoing.</i> 4. Improve records management to meet ISO and Cal Joint Apprenticeship Program requirements in preparation for accreditation and a future ISO audit. Timeframe: <i>Ongoing.</i>

PREVENTION DIVISION GOALS/OBJECTIVES
<ol style="list-style-type: none"> 1. Implement Division reorganize where necessary to be consistent with the City's development services model of a "single point of contact" being created with Community Development/Building and Public Works/Development Services. Timeframe: <i>Q1</i> 2. Continue to train staff on full utilization of the Encompass module of the City's Pentamation system. Timeframe: <i>Ongoing.</i> 3. Continue to update and maintain the Fire Prevention Inspection database and integrate it into the Fire RMS system. Timeframe: <i>Ongoing.</i>

Division 64; Prevention - This division oversees four program areas: Fire Prevention, Fire Investigations, Public Education and Weed Abatement. Beginning this year, the Department's Support Branch is a recognized element of the public education program. This division is responsible for activities related to the prevention and investigation of fires including: fire inspections, plan review, fire protection system inspections, water systems, weed abatement, and fire cause and origin determination.

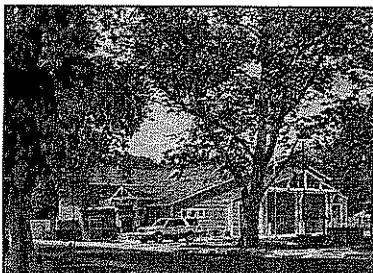
FIRE Expenses by Major Category

Category	FY 06 Actual	FY 07 Budget	FY 08 Budget
Labor & Fringes	\$6,192,668	\$6,450,741	\$6,497,240
Machinery and Equipment	\$28,735	\$91,569	\$21,000
Materials & Supplies	\$994,382	\$1,128,524	\$1,145,759
Miscellaneous	\$425,806	\$630,607	\$596,293
Overhead	\$431,562	\$424,474	\$541,827
Professional & Other Services	\$276,304	\$353,284	\$318,193
Utilities	\$92,189	\$93,934	\$119,658
	\$8,441,645	\$9,173,132	\$9,239,971

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed
Administration	3	3	3
Operations	49	53	50
Fire Prevention	4	4	4
Training Center	2	2	2
Department Total	58	62	59

**FIRE DEPARTMENT
BY DIVISION**

Summary	Division			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
Division	61	\$686,732	\$688,875	\$683,007
Division	62	\$6,924,974	\$7,572,548	\$7,637,615
Division	63	\$381,956	\$426,445	\$398,347
Division	64	\$447,984	\$485,264	\$521,001
		\$8,441,645	\$9,173,132	\$9,239,971



FIRE PROGRAMS

Budget Unit	Budget Unit Title			
		FY 06 Actual	FY 07 Budget	FY 08 Budget
010627615	FIRE EQUIPMENT FROM LEASE	\$44,031	\$206,678	\$206,678
101617601	FIRE ADMIN GEN EXPENSE	\$638,851	\$642,875	\$657,007
101617619	EMERGENCY MGMT PRG UPDATE	\$0	\$0	\$0
101617655	EMERGENCY MANAGEMENT	\$33,539	\$46,000	\$26,000
101617659	2005 HOMELAND SECURITY	\$14,342	\$0	\$0
101627606	FACILITIES MANAGEMENT	\$104,732	\$88,426	\$135,219
101627610	OPERATIONS	\$5,188,890	\$5,414,580	\$6,662,833
101627611	EMERGENCY MEDICAL SERVICE	\$58	\$0	\$0
101627614	SAFETY EQUIPMENT	\$136,991	\$198,947	\$184,977
101627616	EXTICATION EQUIPMENT GRNT	\$0	\$0	\$0
101627617	ASSISTANCE TO FF GRANT	\$0	\$0	\$0
101627622	HEAVY RESCUE TEAM	\$77,293	\$67,667	\$119,206
101627625	RESERVE FIREFIGHTER	\$42,273	\$64,086	\$40,692
101627632	HAZ MAT TEAM	\$30,825	\$42,859	\$41,720
101627635	2003 ASSISTANCE TO FF GRT	\$0	\$0	\$0
101627636	05 FEMA ASSISTANCE GRANT	\$0	\$75,919	\$0
101627656	HOMELAND SECURITY 02/03	\$0	\$0	\$0
101627657	HOMELAND SECURITY 03/04#1	\$0	\$0	\$0
101627658	HOMELAND SECURITY 03/04#2	\$0	\$0	\$0
101627659	HOMELAND SECURITY 05	\$0	\$0	\$0
101637612	FIRE TRAIN GEN EXPENSE	\$1,294	\$3,730	\$0
101647613	SAFETY/PUBLIC EDUCATION	\$13,672	\$19,591	\$26,076
101647620	COMMUNITY E.R. TEAM-CERT	\$0	\$0	\$0
101647630	FIRE PREVENTION GEN EXPEN	\$402,593	\$433,468	\$471,855
101647631	ARSON INVESTIGATION TEAM	\$31,719	\$31,006	\$21,871
101647633	WEED ABATEMENT PROGRAM	\$0	\$1,200	\$1,200
101647634	2003 CERT GRANT (FEMA)	\$0	\$0	\$0
101648773	CENTEX HOMES/STONEHAVEN	\$0	\$0	\$0
260637621	TRAINING SERVICES	\$380,662	\$422,715	\$398,347
353627603	FIRE PROP 172	\$129,755	\$181,334	\$246,290

FIRE PROGRAMS

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
		359627609	SLSP FIRE OPERATIONS	\$1,170,127
		\$8,441,645	\$9,173,132	\$9,239,971