WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES Minutes, June 15, 2009

Present: Alain Traig, Bud Goding, Tom Pavao, Kay Hodges

Staff: Sandy Briggs, Roberta Boegel, Sue Peterson, Dana Levine,

Patricia Lakie, Sue Bigelow

The Library Board of Trustees meeting was called to order at 7:31 pm.

I. Welcome Visitors

Alain welcomed Bobby Harris and Diana Dearmore.

II. Public Comment

There was no public comment.

III. Review of Agenda

The agenda was approved.

IV. Approval of Minutes

On motion made by Bud and seconded by Tom, the minutes of the June 1, 2009 meeting were approved.

V. Communications

Sandy sought the Board's direction on how a donation that is being made to the Library should be routed, i.e., through the 917 fund or through the Friends of the Library. It was agreed that the funds should be given directly to the Friends. Sandy has sent an article to the City E-Newsletter regarding the various summer reading programs. There were 389 attendees at the first children's program; there will be four paid programs for this group, all of which are paid for by the Friends. There is also a teen program and the adult program begins June 8, 2009. Sandy received the Mountain Valley Schedule for inter-library loans; deliveries will be made Tuesdays through Fridays, at 11:00 a.m. She also reported that there was a situation recently when the Board's policy for responding to requests for third-party information was most useful.

VI Old Business

A. 2009-2010 budget discussions

Sandy reviewed with the Board the pending budget options. The City is currently negotiating with the various employee associations and the outcome of those negotiations could have an effect upon tomorrow night's recommendations.

- B. Consider library schedule for 2009-2010
 Sandy shared with the Board two proposed schedules for a 20 hours per week scenario, one developed by her and one developed by the staff. Sandy's proposed schedule for a 40 hours per week scenario been submitted to the employee association with a request to "meet and confer" regarding it. Until a response is received, an alternate 40-hour per week schedule (submitted in Board packet) with the least number of changes to staff schedules has been agreed upon by the existing staff. It was agreed to not send the employee association a proposed 20 hours per week schedule until we have more information on the final budget.
- C. Update regarding library services district process
 It is expected that the Yolo Local Agency Formation Commission will authorize staff at their June 22, 2009 meeting to prepare an analysis of the possible options for organizing such a district. Elizabeth Kemper is willing to attend the July 20, 2009 Board meeting to answer any questions.
- D. Approve reduction in compensation packet for Library Services

Director

After discussion of this issue, the following motion was made by Bud and seconded by Tom: If the City Manager recommends to the other department managers a reduction in their compensation, the Board will approve a similar request from Sandy.

VII. New Business

- A. Adopt minimum staff requirements for safety in operations
 On motion made by Bud and seconded by Tom, the minimum staffing requirements
 for safety operations recommended by Sandy were adopted.
- B. Consider alternatives for contingency plan
 Various operational alternatives were discussed based on the possible
 implementation of the City Manager's contingency budget plan, but no decisions
 were made or actions taken.

VIII. Reports

A. Director

No further report.

- B. Board
 - (1) Council meeting attendance
 All Board members present announced their intention to attend the June 16,
 2009 City Council meeting.
 - (2) Individual Board reports Alain attended the last Friends meeting and reported he had thanked them for all their support during the past weeks. He also discussed with them the potential establishment of a library services district and reported that they are committed to providing financial support for those efforts.

The meeting was adjourned at 9:07 pm. The next meeting will be July 6, 2009. Minutes prepared by Kay Hodges.