APPROVED ACTION MINUTES
CITY OF WOODLAND
PLANNING COMMISSION
THURSDAY, JUNE 18, 2009

VOTING MEMBERS PRESENT:	Lopez; Wurzel; Murray; Sanders; Barzo; Gonzalez
VOTING MEMBERS ABSENT:	None
STAFF MEMBERS PRESENT:	Norris; Stillman

The meeting was called to order at 7:02 PM.

- CDD Monthly Report
  - Cindy Norris, Principal Planner: She explained that this report discusses key projects and milestones as of June 2, 2009.

- Director's Report:
  - Cindy Norris:
    - She first asked all members of the public present to sign in at the front door.
    - She discussed the rules and regulations handouts that were included in the Commissioner's packets.
    - She indicated that Section 3 discusses elections of Officers and that voting should take place the first meeting in July. Therefore, July 2nd there will be an agenda item for the election of the Chair and Vice-Chair to the Planning Commission.
    - She said that City Council goes dark during the month of August and historically the Planning Commission has as well. She asked the Commission to hold the same this year.
    - She announced that the Community Development Department has new office hours effective July 1, 2009. The CDD public counter (520 Court Street) will be open to the public Monday through Friday from 8:00 AM to 11:00 AM and closed daily from 11:00 AM to 5:00 PM. She included that the public counter located in the Engineering Division (300 First Street) will be closed effective July 1, 2009.
    - She stated that there will be an Affordable Housing training scheduled for the next Planning Commission meeting, July 2, 2009.

  - Commissioner Sanders: He stated that there are two changes to tonight's agenda. Item no. 10 (Consideration for Petition for a General Plan Amendment) will not be discussed. Also, item No. 12 (Zoning Code Amendment: Personal and Professional Service Business Involving Disrobing) has been withdrawn. He said that the amendment is not going forward tonight but the Commission is happy to hear any public comments.

- Approval of Minutes:

February 1, 2007

It was moved by Commissioner Wurzel and seconded by Commissioner Murray that the Planning Commission minutes of February 1, 2007 be approved as written.

AYES:	Commissioners Wurzel, Murray, Sanders and Barzo
NOES:	None
ABSTAINED:	Commissioners Lopez and Gonzalez
ABSENT:	None

March 1, 2007

It was moved by Commissioner Wurzel and seconded by Commissioner Barzo that the Planning Commission minutes of March 1, 2007 be approved as written.

AYES:	Commissioners Wurzel, Murray and Barzo
NOES:	None
ABSTAINED:	Commissioners Lopez, Sanders and Gonzalez
ABSENT:	None

April 5, 2007

It was moved by Commissioner Wurzel and seconded by Commissioner Murray that the Planning Commission minutes of April 5, 2007 be approved as written.

AYES:	Commissioners Wurzel, Murray, Sanders and Barzo
NOES:	None
ABSTAINED:	Commissioners Lopez and Gonzalez
ABSENT:	None

June 7, 2007

It was moved by Commissioner Wurzel and seconded by Commissioner Barzo that the Planning Commission minutes of June 7, 2007 be approved as written.

AYES:	Commissioners Wurzel, Murray, Sanders and Barzo
NOES:	None
ABSTAINED:	Commissioners Lopez and Gonzalez
ABSENT:	None

May 21, 2009

It was moved by Commissioner Murray and seconded by Commissioner Barzo that the Planning Commission minutes of May 21, 2009 be approved as written.

AYES:	Commissioners Lopez, Murray, Sanders and Gonzalez
NOES:	None
ABSTAINED:	Commissioners Wurzel and Barzo
ABSENT:	None

June 4, 2009

It was moved by Commissioner Wurzel and seconded by Commissioner Barzo that the Planning Commission minutes of June 4, 2009 be approved as written, including spelling correction noted.

AYES:	Commissioners Wurzel, Sanders and Barzo
NOES:	None
ABSTAINED:	Commissioners Lopez, Murray and Gonzalez
ABSENT:	None

- Public Comment: This is an opportunity for the public to speak to the Commission on any item other than those listed on the Agenda. The Chairman may impose a time limit on any speaker.
  - None.

- Communication – Commission Statements and Requests: This is an opportunity for the Commission members to make comments and announcements to express concerns or to request Commission's consideration of any item a Commission member would like to have discussed at a future Commission meeting.

  - Commissioner Gonzalez: She asked that any issues related to her attendance be addressed to her directly.
  - Commissioner Barzo: He discussed the auto shop located at Lincoln and California. He said that Code Enforcement went out to this location and the owner cleaned up the site, but they are back at it again.
  - Commissioner Murray: She asked about the black and white vehicles located on Main Street.
  - Jimmy Stillman, Associate Planner: He said that these are fleet vehicles being stored for statewide distribution and/or Highway Patrol.
  - Commissioner Wurzel: He said that he will not be attending the July 2, 2009 Planning Commission meeting. He asked that the elections be continued to the second meeting in July instead.

- Commissioner Gonzalez: She said that she will be on vacation during the second half of July.
- Cindy Norris: She asked if the elections could then be held over to September 2009.
- Commissioner Sanders: He agreed that the elections should be held during the first meeting in September.
- Commissioner Barzo: He asked Staff to change the official agenda for elections to September of every year.
- Commissioner Lopez: He said that his comments are similar to Commissioner Gonzalez. He said that he is normally in good contact with Staff and apologized for missing the last Planning Commission meeting.
- Commissioner Sanders: He said that Staff sent an email regarding attendance in response as the Commission could not pull together a quorum at the last meeting.
- Cindy Norris: She said that the email was also to acknowledge the vacancy on the Commission. She said that they hope to fill this vacancy once budget negotiations die down.
- Commissioner Gonzalez: She asked if they should postpone elections until the vacancy is filled.
- Cindy Norris: She said that she would not recommend waiting for elections as we can not be sure when the position will be filled.
- Commissioner Sanders: He discussed his concern regarding the issue of painting the sound walls.
- Commissioner Barzo: He said that there are Conditional Use Permits that include this and Staff should research who is violating this.
- Commissioner Sanders: He identified the wall located on Gibson, where the vines were cut down and the wall painted.
- Commissioner Barzo: He asked if the City still has a Code Enforcement Officer.
- Cindy Norris: She confirmed, yes, and stated that there is a person in control of City walls. They are in the process of doing an inventory and reviewing overall maintenance issues.

- Subcommittee Reports:
  - None

NEW BUSINESS:

- **Informational Item – Housing Element Update**
  The City has received a compliance letter from the state for the 2008 Housing Element Update.

  The Planning Commission received an update on the 2008 Housing Element and information regarding an approval letter dated June 3, 2009. No additional action by the Commission was required.

PUBLIC HEARING:

- **<u>NorCal Indoor Sports</u>**
  The applicant(s) are requesting approval of a Conditional Use Permit to allow for an indoor sports and recreational facility that specifically caters to inline-hockey at 1460 Tanforan Avenue in the Industrial (I) Zone (APN: 027-450-70). The proposed use will occupy 32,000 square feet of an existing vacant warehouse.

Applicant:	Randy Nunes & Ian Strengler
Owner:	Craemer Trust
Staff Contact:	Jimmy A. Stillman, Associate Planner
Recommended Action:	Approval

It was moved by Commissioner Murray, seconded by Commissioner Gonzalez and unanimously moved that the Planning Commission approve the Conditional Use Permit for NorCal Indoor Sports based on the identified findings of fact and subject to the identified Conditions of Approval as written, and including revisions to Conditions No. 34, 35 and 36 discussed, by taking the following actions:

- Confirmation of finding of exemption from the provisions of CEQA. This project is considered categorically exempt, Article 19 § 15301 – Class 1, Existing Facilities.
- Determine that the project, as conditioned, is consistent with the General Plan.
- Determine that the project, as conditioned, is consistent with the Zoning Ordinance.
- Approve the Conditional Use Permit allowing for an indoor sports and recreational facility at 1460 Tanforan Avenue in an Industrial (I) zone.

There being no further business, the meeting was adjourned at 7:41 PM.

Respectfully submitted,

Cindy Norris
Principal Planner