CITY OF WOODLAND HISTORICAL PRESERVATION COMMISSION

APPROVED ACTION MINUTES May 13, 2009

MEMBERS PRESENT: Orlins; Brookshear; Bunse; Butler

MEMBERS ABSENT: None

STAFF PRESENT: Stillman; Morris

Roll Call:

• The meeting was called to order at 6:02 PM.

Approval/Revision of Agenda:

- Jimmy Stillman requested the addition of an item to the Secretary's report. He would like to update the Commissioners on the status of the vacant HPC position.
- Commissioner Bunse made a motion to approve the agenda with the amendment discussed;
 Commissioner Orlins seconded this motion.

AYES: Commissioners Orlins, Brookshear, Bunse and Butler

NOES: None ABSTAIN: None ABSENT: None

Approval of Minutes:

- Commissioner Brookshear asked if there were any comments or corrections for the April 15, 2009 minutes.
- Commissioner Bunse states that she would abstain as she was not present at that Commission meeting.
- Commissioner Orlins made a motion to approve the April 15, 2009 minutes as written; Commissioner Butler seconded the motion.

AYES: Commissioners Orlins, Brookshear and Butler

NOES: None

ABSTAIN: Commissioner Bunse

ABSENT: None

Secretary's Report

- Jimmy Stillman provided an update on 210 Lincoln Avenue. He said the home was lowered onto a foundation. He included that the Chief Building Official is currently working with a representative for the property owner to repair the roof and salvage the exterior.
- Jimmy Stillman provided an update on 440 College Street. He said that this Victorian four plex was in serious disrepair. He said that a letter was drafted to the property owner discussing the

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- properties health and safety issues and necessary improvements. He said that the property owner has responded positively and begun repairs to the property.
- Jimmy Stillman provided an update on the Historic Preservation Commission vacancy. He said there have been a few applications submitted for various Boards and Commissions in the City. He said that the City Council is reevaluating the process for finding qualified applicants. They have created a City Commissions and Boards Assessment team within the Planning Division. Under review are vacancies within both the Planning Commission and the Historic Preservation Commission. They applicants have been contacted and advised.

Public Comment:

- David Wilkinson made a presentation to the Commissioners. He thanked Staff for the work on the College Street property and voiced his concern about the Lincoln property. He discussed his background and announced that the next California Preservation Foundation annual conference will be held in Grass Valley next year. He spoke in support of using the State Theater and the surrounding land for the site of the new multiplex theater being proposed for Downtown Woodland. He encouraged the Commissioners to help persuade the City to make this the location from a public policy and redevelopment standpoint.
- Commissioner Orlins said that other cities have used restoring their historic theaters as a keystone to redeveloping their downtowns. He cited the examples of Modesto and Eureka. He recommended contacting those responsible for such restorations to see if would be willing to respond to a RFP for this site.
- Commissioner Brookshear recommended that a Commissioner take the lead by staying in contact with Mr. Wilkinson and draft a letter to staff as suggested.
- Jimmy Stillman discussed issues that would need to be considered such as: parcel size, parking, owner participation and study fees. He stated that staff also recommends that the Commissioners draft a letter which can be submitted to the Community Development Director and the City Council.
- Commissioner Butler advised that the Commission needs to be careful about advocating for items that will come before the Commission for decisions.
- Commissioner Brookshear considering this for a subcommittee project in which the letter would be reviewed and edited for such conflict.
- Jimmy Stillman recommended putting this item on a future agenda.
- Commissioner Bunse asked Mr. Wilkinson to send her email updates on this project.

Commission and Staff Comments:

• Commissioner Brookshear discussed a joint training that was attended by herself, Commissioner Bunse and staff. She said that the training materials available online through the Office of Historic Preservation and annual training will become mandatory for all Commissioners.

Proposed Façade Remodel – 539 Main Street (Western Family).

Applicant is seeking approval to make improvements to an existing storefront at 539 Main Street. Applicant/Owner: Ed Schmauderer. This item has been determined exempt from CEQA Pursuant to Article 19, Section 15331 of the CEQA Guidelines. The remodel is consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties. Staff Contact: Jimmy A. Stillman, Associate Planner.

- Jimmy Stillman provided a presentation of the proposed façade remodel of Western Family.
- The Historic Preservation Commissioners discussed the details of the proposal.

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• Commissioner Bunse moved that the Historic Preservation Commission approve the proposed elevations for 539 Main Street; Commissioner Orlins seconded the motion.

AYES: Commissioners Orlins, Brookshear, Bunse and Butler

NOES: None ABSTAIN: None ABSENT: None

Heritage Home Nominations:

- Jimmy Stillman and the Commissioners discussed the nominees and preparation details for the June 10, 2009 Heritage Home Awards Ceremony.
- Commissioner Orlins exited the meeting at this time.

Ordinance Update: Chapter 12A: Section 4: Procedures and Criteria for Designating Historical Resources

• The Historic Preservation Commission discussed Section 12A3-2 of the Ordinance and the designation procedures to be used for future nominations and listings to the City register. The appeal process to be reviewed at the July meeting.

There being no other business, Commissioner Bunse motioned, Commissioner Butler seconded and it was unanimously carried to adjourn the meeting at 7:46 PM.

Respectfully submitted,

James A. Stillman Associate Planner

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