Woodland City Council Meeting City Hall, Council Chambers 300 First Street Woodland, California

MINUTES

CITY COUNCIL REGULAR SESSION

JUNE 17, 2008

6:00 P.M.

CALL TO ORDER

At 6:10 P.M. Mayor Flory called the regular meeting of the Council to order.

PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance led by Brandon Leathers of Boy Scout Troop 131.

ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, William Marble, Jeff

Monroe, Artemio Pimentel, David Flory

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Mark Deven, Ann Siprelle, Sue Vannucci,

Barry Munowitch, Carey Sullivan, Evis Morales, Paul Siegel, Wendy Ross, Mark Hierholzer, Devon Horne, Tod Reddish, Amy Buck, Christine Engel, Greg Meyer, Dan Gentry, Amber D'Amato, Cynthia Shallit, Sarena Brumfield, Kim McKinney.

<u>COMMUNICATIONS – COMMITTEE REPORTS</u>

Council received the minutes of the Traffic Safety Commission meeting of March 3, 2008.



Council received the minutes of the Commission on Aging meeting of April 28, 2008.

Council received the minutes of the Parks and Recreation Commission meeting of April 28, 2008.

Council received the minutes of the Library Board of Trustees meetings of May 5, 2008 and May 12, 2008.

COUNCIL/STAFF STATEMENTS AND REQUESTS

Mayor Flory asked the Council to concur in adjourning this meeting in memory of Yolo County Deputy Sheriff Tony Diaz and that the City send a letter of condolences to his family and the Sheriff's department. Council concurred.

Vice Mayor Davies said he and the Mayor toured the City yesterday with the City Manager and looked at some of the areas that need care. They walked to several parks and drove around town looking at the condition of the City.

Council Member Pimentel said the Energy Task Force had discussed working with the County of Yolo and other jurisdictions on reducing the City's carbon footprint. The City should work more closely with P. G. and E. to assist in that. They also discussed bringing policy on solar panels to some of the different City buildings and facilities.

Council Member Marble attended the Economic Development/Government Affairs meeting of the Chamber of Commerce. There was an excellent presentation from Tom Cosgrove, the new Chair of SACOG. Mr. Cosgrove spoke about Neighborhood Electric Vehicles (NEVs) and potential for their use in Davis and Woodland. Discussions was held on combining the bike path between Davis and Woodland to include the use of those vehicles. It would be good to have the Council receive a briefing on that topic. A letter was received from the David Douglass Park neighbors in relation to their park and the Parks and Recreation Department can follow up with a response to the letter.

Council Member Monroe gave some background on Tony Diaz who was killed Sunday night. During his service in the Sheriff's Office nothing like this has happened to members of the Department, and it is very much like losing a family member.

At 6:14 p.m. Council Member Monroe left the Council meeting.



Mayor Flory said last week there was Council discussion on the Best Buy project which was denied by the Planning Commission. He said there comments about an article in the Sacramento Bee citing the Daily Democrat regarding Best Buy. The Sacramento Bee article was less than flattering to members of the Planning Commission and to City staff and what their charge was. He apologized to the Daily Democrat and Crystal Lee, the reporter, that any misunderstandings were not intentional. The Democrat article was not related to the Sacramento Bee article.

PRESENTATIONS

PROCLAMATION - PARKS AND RECREATION MONTH

Parks and Recreation Director Gentry said July is Parks and Recreation Month. The proclamation was started as a National program because July is the month all of the programs are in full swing.

Council proclaimed July as Parks and Recreation Month.

FOURTH OF JULY EVENT

Director Gentry said Woodland has the largest pyro musical show in Northern California. He outlined all of the events scheduled during the day beginning at 8:00 a.m. and concluding at 10:00 p.m. at the High School. This is a community supported event, and the City contributes, but the Recreation Foundation spearheads the event as well as Nugget Market, Woodland Health Care, Ponticello Enterprises, Best, Best and Krieger and the Daily Democrat, as well as, other contributors.

CERTIFICATE OF APPRECIATION - DAVID FLORY

Vice Mayor Davies asked that the regarding the adoption of a Certificate of Appreciation for David Flory be moved to the Consent Calendar. Council concurred.

CONSENT CALENDAR

Vice Mayor Davies requested and the Council concurred to remove the following item from the Consent Calendar for discussion:



WOODLAND VISITOR ATTRACTION DISTRICT

Vice Mayor Davies said every year the hoteliers in our Community put forth about \$80,000 to contribute to the Visitor Attraction District. He feels they want to continue to do this. The staff report was "watered down." The City has been unable to contribute the other \$25,000, which it did in the past, because of the City's budget situation. He would like to see what the hoteliers do to support Woodland.

On a motion by Vice Mayor Davies, seconded by Council Member Pimentel and carried unanimously, the Council approved the following Consent Calendar items:

TREASURER'S INVESTMENT REPORT

Council received the Treasurer's Investment Report for April 2008.

FISCAL YEAR 2007-08 ANIMAL SERVICES AGREEMENT

Council approved the one-year renewal for Fiscal Year 2007-08 of the Animal Services Agreement as proposed by the County of Yolo.

APPOINTMENT OF REPRESENTATIVES - YOLO COUNTY PUBLIC AGENCY RISK MANAGEMENT INSURANCE AUTHORITY

Council appointed Director of Administrative Services Vannucci as the Primary Representative to the Yolo County Public Agency Risk Management Insurance Authority, effective June 18, 2008, with the Alternate Representative to remain as Human Resources Manager Buck.

RESOLUTION 4927 - WOODLAND VISITOR ATTRACTION DISTRICT

Council adopted Resolution 4927, Resolution of Intention to levy an assessment for improvements for the Visitor Attraction District; set a public hearing for July 15, 2008 to consider any protests received; requested the City Manager to meet with the Woodland hoteliers and obtain a more complete report indicating exactly what the Visitor's Bureau does specifically for the City. See further discussion above.



RESOLUTION 4928 - CalHOME APPLICATION

Council adopted Resolution 4928 authorizing submittal of an application requesting \$900,000 from the State Department of Housing and Community Development (HCD) CalHOME Program and authorized the City Manager to execute the application, the Standard Agreement and all other documents required by HCD for participation in the CalHOME Program.

ENVIRONMENTAL OPERATIONS REORGANIZATION/JOB DESCRIPTIONS

Council approved the reorganization of Environmental Operations within the Waste Water Treatment Plant and changes to the job descriptions and salaries as appropriate. The job descriptions changed were as follows: Water Pollution Control Facility Superintendent, Laboratory Supervisor, Environmental Resource Analyst, Chief Plant Operator, Treatment Plant Mechanic, Water Pollution Control Operator in Training/ I, Water Pollution Control Operator III, Water Pollution Control Operator IV, and Environmental Compliance Specialist.

YOLO LITERACY COUNCIL ANNUAL CONTRIBUTION

Council accepted a \$4,000 check from the Yolo Literacy Council for the specific purpose of implementing the Literary Service.

CERTIFICATE OF APPRECIATION - DAVID FLORY

Council approved a Certificate of Appreciation for David Flory.

At 6:29 p.m. Council Member Monroe returned to the Council meeting.

PUBLIC HEARINGS

Senior Accountant McKinney said Council is asked to hold a public hearing to consider the proposed assessments for four landscaping and lighting districts: Streng Pond Landscape Maintenance District, West Wood Lighting and Landscape District, Gibson Ranch Lighting and Landscape District and North Park Lighting and Landscape District. On May 20 staff presented to Council the preliminary



Engineer's Report which included the proposed assessments, and those reports are on file in the Finance Department as well as maps of the districts.

RESOLUTION 4929 - STRENG POND LANDSCAPE MAINTENANCE DISTRICT

Mayor Flory opened the public hearing at 6:30 p.m. for public comment on the Streng Pond Landscape Maintenance District. There being no comments, he closed the public hearing.

On a motion by Council Member Monroe, seconded by Council Member Marble and carried unanimously, the Council adopted Resolution 4929 approving the Engineer's Report and ordering the levy and collection of the assessment for the Streng Pond Lighting and Landscape District.

RESOLUTION 4930 - WEST WOOD LIGHTING AND LANDSCAPE DISTRICT

Accountant McKinney said the only exception with the West Wood Lighting and Landscape District is that it is the only district which has a Consumer Price Index escalator included in the annual assessment.

Mayor Flory opened the public hearing. There being no comments, the Mayor closed the public hearing at 6:31 p.m.

On a motion by Council Member Marble, seconded by Council Member Monroe and carried unanimously, the Council adopted Resolution 4930 approving the Engineer's Report and ordering the levy and collection of the assessment for West Wood Lighting and Landscape District.

<u>RESOLUTION 4931 - GIBSON RANCH LIGHTING AND LANDSCAPE</u> DISTRICT

Mayor Flory opened the public hearing regarding the Gibson Ranch Lighting and Landscape District at 6:31 p.m. There being no comments, he closed the public hearing.

On motion by Council Member Pimentel, seconded by Council Member Marble and carried by unanimous vote, the City Council adopted Resolution 4931 approving the Engineer's Report and ordering the levy and collection of the assessment for Gibson Ranch Lighting and Landscape District.



<u>RESOLUTION 4932 - NORTH PARK LIGHTING AND LANDSCAPING</u> DISTRICT

Mayor Flory opened the public hearing regarding the North Park Lighting and Landscape District at 6:32 p.m. There being no comments, he closed the public hearing.

On motion by Council Member Pimentel, seconded by Vice Mayor Davies and carried by unanimous vote, the City Council adopted Resolution 4932 approving the Engineer's Report and ordering the levy and collection of the assessment for North Park Lighting and Landscape District.

RESOLUTION 4933 - INCREASE TO BUILDING PERMIT FEES

Chief Building Official Siegel said Council is asked to approve the Building Division user fee study and the proposed new user fee schedule. The study was a joint effort with MuniFinancial and the Building Division staff. The main goals of the study were to produce a fee structure that provided 100% cost recovery and to provide a user friendly fee schedule for customers and staff. The results of the study created a completely revised fee schedule. Some of the highlights include a production home fee table simplifying fee calculations so all that is needed is the square footage of the home and photovoltaic fees which are the lowest in the State. A typical residential system would cost approximately \$52.00. A new overthe-counter permit fee would cost \$25.00 plus the cost of the inspection. As an example, a water heater permit would cost \$34.00. Flat rate fee, such as a reroof, would be \$150.00. He said flat rate fees help the customer through the permit process but they also help staff be efficient. Staff did an analysis of the impact of the new fees on commercial development permits, and on average new building fees will increase total City permit fees by about 1-3% depending on the complexity of the project. Staff contacted the Building Industry Association (BIA) for their input on the new fee schedule. After a thorough review by BIA and by sending material to the large builders in Woodland, there were no comments received. If approved the new fee schedule will go into effect August 1, 2008.

Mayor Flory opened the public hearing at 6:33 p.m.

Christine Shewmaker thanked the City for considering the flat fees and the lower fees for solar. She understands the City needs to recoup the basic costs. In 2005 she added 1K of solar to her 2K system, and the



installer complained about having to get a permit. The new fee schedule is going to be simpler. She asked about the term "green point" in the fee schedule.

Building Official Siegel said most people are familiar with LEAD certification which is a United States certification process. Green Point is working with LEAD to become the residential certification for the State of California for green or sustainable buildings. One of the City's inspectors has already been certified in the Green Point rating system, and staff anticipates this will be the choice for California.

Council Member Pimentel asked about the refund processing fee. Building Official Siegel said should a permit be issued and later the permit was found to be unneeded, the City must close out the system and write a check to the applicant. The refund processing fee will cover the City's costs.

Council Member Pimentel asked how the existing fees compare with the new fees. Building Official Siegel said on large commercial buildings there may be a 15-20% increase in total building permit fees. The total City fee increase will be 1-3% increase. The fee is based on how much it costs the City to do the inspection and plan checking.

Council Member Pimentel said the Redevelopment Agency should help support some of the businesses in the Downtown.

Vice Mayor Davies said the City still must recover its costs and the fees in general, have gone down.

Assistant City Manager Munowitch said for many years Council has discussed having the fee schedule 100% cost recovery. If the City starts offering fee assistance in the Redevelopment District, it may trigger prevailing wage and other issues.

Council Member Monroe asked if A-frame signs is in the fee schedule or if such signs are included in user fees. That type of advertising is a direct benefit to Downtown advertising.

Vice Mayor Davies asked how often the fees will be updated. Building Official Siegel has the software and every year he will plug the figures in to see where the fees stand. Three years will be the minimum and five years will be the maximum.



Mayor Flory closed the public hearing at 6:50 p.m.

On a motion by Council Member Monroe, seconded by Council Member Pimentel and carried unanimously, the Council adopted Resolution 4933 approving new schedules for building, plumbing, mechanical, solar energy, energy standards and electrical fees.

RESOLUTION 4934 - INCREASES TO BUSINESS LICENSE FEES

Mayor Flory opened the public hearing at 6:50 p.m. There being no comment, the Mayor closed the public hearing.

On a motion by Council Member Pimentel, seconded by Council Member Marble and carried unanimously, the City Council adopted Resolution 4934 approving increases to business license renewal fees collected by the City's Community Development Department to process renewals of business licenses and required by the City's Municipal Code.

ORDINANCE

ORDINANCE 1498 - PAWNBROKERS, JUNK AND SECONDHAND DEALERS

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council adopted Ordinance 1498 amending Chapter 16 of the Municipal Code regarding pawnbrokers, junk and secondhand dealers and precious metals. On roll call the vote was as follows:

AYES: Council Members Davies, Marble, Monroe, Pimentel, Flory

NOES: None ABSENT: None ABSTAIN: None

PUBLIC SAFETY POLICY COMMITTEE MEETING

Council Member Marble said he will be attending a League Public Safety Policy Committee meeting. There are three important initiatives the Committee will be voting on at that meeting. He invited Council Members or Police Chief Sullivan to provide any comments on the initiatives. The initiatives are the Safe



Neighborhoods Act, the Nonviolent Re-offenders Rehabilitation Act and the Victims' Bill of Rights Act. He asked for any input from the community as well.

ADJOURNMENT

Mayor Flory thanked staff for all of its hard work and dedication over the years while he served on the Council.

At 6:52 p.m., Mayor Flory adjourned the regular meeting of the Council in the memory of Sheriff Deputy Tony Diaz and in honor of Mayor Flory's 20 years of stellar service.

Respectfully submitted,

Ss: Sue Vannucci, CMC, City Clerk

Transcribed by: Jean Kristensen, Deputy City Clerk

Approved by Council: October 20, 2008