

Woodland City Council Minutes
Council Chambers
300 First Street
Woodland, California

February 3,, 2004

**SPECIAL/CLOSED SESSION AGENDA
SECOND FLOOR CONFERENCE ROOM**

February 3, 2004

6:30 P.M.

CLOSED SESSION

Council met in Closed Session at 6:30 p.m. to hold a conference with Legal Counsel regarding anticipated litigation pursuant to Section 54956.9, Subdivision (b) one case. Council also held a conference with Legal Counsel regarding anticipated litigation, initiation of litigation Pursuant to Section 54956.9, Subdivision (c), one case. Present at these sessions were Mayor Flory, Vice Mayor Rexroad, Council Members Dote, Monroe and Peart (arrived at 6:36 p.m.), City Manager Kirkwood, Assistant City Manager Marler, City Attorney Siprelle and Public Works Director Wegener.

**CITY COUNCIL
REGULAR MEETING**

7:00 P.M.

CLOSED SESSION ANNOUNCEMENT

Mayor Flory announced that Closed Session had been held on the one case of anticipated litigation and one case of initiation of litigation and direction had been given to Staff and the City Attorney on both issues.

CALL TO ORDER

Mayor Flory called the regular meeting of the City Council to order at 7:10 p.m.



PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance led by Police Lieutenant Wilts.

ROLL CALL

COUNCIL MEMBERS PRESENT: Martie Dote, Jeff Monroe, Neal Peart, Matt Rexroad, David Flory

COUNCIL MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Rick Kirkwood, Phil Marler, Ann Siprelle, Sue Vannucci, Ron Pinegar, Jack Schubert, Susan Stewart, Carey Sullivan, Charlie Wilts, Randy Madison, Tricia Stevens, Wendy Ross, Gary Wegener, Joan Drayton

PUBLIC COMMENT

Randy Russell, President of Woodland Access Visual Enterprises, outlined activities and announced this is the ten year anniversary of the WAVE.

PRESENTATIONS

HISTORICAL PRESERVATION COMMISSION

John Hancock of the Historical Preservation Commission indicated their mission is to encourage the efforts to revitalize and expand the historical buildings, encourage activities such as the Stroll Through History, seek funding, coordinate cooperation with other commissions and increase understanding of property owners. Some specific areas are to create a Beamer Park Historical District, South of Main Street signage, work with the grant from Surewest, the Heritage Homes designation, financing for homes and commercial property, historical resources survey and seeking certified local government status which would help bring more tourism.



CHARTER COMMUNICATIONS

Ed Merrill, Regional General Manager and Jennifer Cunningham, Director of Government Relations for Charter Communications, presented a check for \$150,000 to the City for the purchase of equipment and associated improvements. Ms. Cunningham indicated Charter would be contributing \$500 and have collected \$102 from subscribers through the Wave-A-Buck program that will be given to WAVE as well.

REPORTS OF THE CITY MANAGER

WOODLAND DOWNTOWN IMPROVEMENT ASSOCIATION FINANCIAL SELF-SUFFICIENCY

City Manager Kirkwood indicated Council had given direction that Woodland Downtown Improvement Association should become self-sufficient and should continue their voice in the improvement of the Downtown. Redevelopment Manager Ross said the recommendations are: the existing contract with Gary Sandy Communications be continued through June 3, 2004; consider entering into a direct contract for services with WDIA for 04-05 at \$40,000; WDIA be encouraged to increase revenues to become self-sufficient in an effort to achieve their goals. The funding recommendations in relation to the goals will be identified in a Scope of Services. Gary Sandy said the charge for tickets for various fund raising events in the Downtown is returned to the participating businesses equally. Of late, they have been adding an additional \$2 charge which goes back to the association. The second quarter activities were identified.

POLICE STATION CONSTRUCTION PROJECT 96-19; DEDICATION CEREMONY; FACILITY NAME

Police Chief Sullivan summarized those elements remaining to complete the project. The exterior completion has been particularly affected by the weather. The parking lot in the rear of the facility has caused this delay, thus indicating a move in date to possibly sometime in April. The project will remain under budget. The Woodland Professional Police Employees Association has recommended the building be dedicated to the only City of Woodland Police Officer who died in the line of duty, Larry L. Sills. Another request has been received from Toni Cordero to dedicate the facility to her father, Police Chaplain Albert Cordero who recently passed away. The dedication ceremony and open house has been scheduled for February 29, 2004 at 10:00 a.m.



Mayor Flory asked if consideration had been given to create a memorial area for volunteers, such as the Chaplains and Chief Sullivan indicated there will be an area set aside for those who have served the City and the Department.

Officer Jack Schubert, President of the Woodland Professional Police Employees Association indicated he is the Department Historian. The Association feels that the dedication should be after a member of the Department who was killed in the line of duty.

Toni Cordero, daughter of former Police Chaplain Albert Cordero, would like the building to be named after him. She feels the dedication is a vague way to actually name the building after someone. She feels that Officer Sills did not represent the community as her father did and asked that the naming be postponed.

Sue Sills Goodall said her father, Larry Sills, gave the ultimate sacrifice, his life, for the City. She strongly supports the recommendation to dedicate the building after her father.

On a motion by Vice Mayor Rexroad, seconded by Council Member Monroe and carried, Council moved to name the new Police station the "City of Woodland Police Facility", dedicated in the name of Officer Larry L. Sills and to develop a process and space on the facility grounds to honor Police Department Volunteers and Chaplains. Council Member Dote voted to the negative.

Council Member Dote asked that the Department create plaques to honor those who have worked for the Department who have passed away.

ORDINANCE-PUBLIC SEEKING TO ADDRESS CITY COUNCIL AT A COUNCIL MEETING

City Attorney Siprelle summarized the history of the current Code language and the suggested change to eliminate submission of an address verbally when addressing Council. Vice Mayor Rexroad indicated and Council Member Monroe agreed regarding concern for the property of those addressing Council by provision of their home address at a broadcasted meeting. Mayor Flory said the rationale for requesting addresses would be that those from other communities should not be influencing City of Woodland decisions. Council Member Dote is concerned about the safety issues as well but feels it is important to have speaker cards with the name and the City of residence indicated. Council Member Peart said there have been many people who have



represented themselves as citizens of the community inaccurately and it is important to know where they reside. Vice Mayor Rexroad said those living elsewhere may own a business locally.

Dudley Holman said it is important to know if the speaker is from the City but he also has a concern about the safety issues.

It was moved by Council Member Dote, seconded by Council Member Peart and carried that Council provide direction to the City Attorney that Section 2-1-18(a) should be revised in that speakers will provide their names and addresses on the speakers cards, but will not be required to provide addresses as they approach the dais. The only request will be whether they are a resident of Woodland. Further discussion followed below.

Mayor Flory said the requirement of the address on the speaker card would assist in contacts to be made to speakers by City staff to reply to requests for information so made. City Attorney Siprelle indicated the addresses on the speaker cards would not go into the minutes and the question is whether these cards are kept in the ordinary course of business. If not kept, but only temporary and then discarded, they are not public records. The City is not in conflict with State law by requiring the speaker cards with names and addresses. The card would be public information as long as kept by the City Clerk. City Manager Kirkwood expressed his understanding of the security issues and that those who contribute to the City may not be residents but have a genuine interest. The form could be optional with a statement that should the speaker intend the City, for any reason, to be in contact with the speaker regarding the issue, the address could be provided. The burden would then be on the individual and not subject to City interpretation.

Council Member Dote amended her motion to make the provision of the mailing address on the speaker card voluntary only. Council Member Peart amended his second but the speaker would still need to identify verbally whether they reside in the City. Vice Mayor Rexroad and Council Member Monroe voted to the negative. Motion carried.

2004 COMMUNITY SERVICES AWARDS

On a motion by Vice Mayor Rexroad, seconded by Council Member Dote and unanimously carried, Council approved the award of the 2004 Community Service Awards to Warren Meyer, Bobbie Ochoa, Carol Souza Cole and Tom and Meg Stallard. The awards will be presented at the luncheon scheduled for



February 20, 2004 at the Hotel Woodland. Council Members will contact the City Manager's office with their schedule for making the presentations.

CONSENT

Council Member Monroe requested the following item be removed from the Consent Calendar for discussion:

MONTHLY STATUS REPORT–COMMUNITY DEVELOPMENT

Council Member Monroe indicated the construction of a Hampton Inn and a used car lot should provide increased revenues to the City and he would like those funds identified specifically for public safety. City Manager Kirkwood said that action cannot be taken on such a request as it was not agendaized. Mayor Flory asked that the City Manager develop a policy to address these and other possible additional revenues which will be discussed at the next scheduled Council budget study session in May 2004. See below for action.

On a motion by Council Member Dote, seconded by Council Member Monroe and unanimously carried, Council approved the following Consent Calendar items as presented:

CERTIFICATE OF APPRECIATION TO RETIRING EMPLOYEE

Council approved the presentation of a Certificate of Appreciation to retiring Public Works employee, Bruce Minges after 32 years of service to the City. Mr. Minges will retire on February 11, 2004 and was unable to attend the Council meeting to receive his Certificate personally.

MONTHLY STATUS REPORT–COMMUNITY DEVELOPMENT

Council received the Monthly Status Report for January 2004 from Community Development.

MONTHLY STATUS REPORT–PARKS, RECREATION AND COMMUNITY SERVICES

Council received the Monthly Status Report for January 2004 from Parks, Recreation and Community Services.



MONTHLY STATUS AND CAPITAL BUDGET IMPLEMENTATION REPORTS-PUBLIC WORKS

Council received the Monthly Status and Capital Budget Implementation Reports for January 2004 from Public Works.

QUARTERLY REPORT ON STATUS OF CITY'S ECONOMIC DEVELOPMENT ACTION PLAN

Council received the Quarterly Report on the status of the City's Economic Development Action Plan 2003-04 for the period of October 1, 2003 through December 31, 2003.

CONTRACT WITH MARGARET VICARS FOR SPRING LAKE SPECIFIC PLAN FINANCING CONSULTATION

Council authorized the City Manager to enter in a contract with Margaret Vicars for consultation services related to the formation of the Spring Lake Specific Plan Mello-Roos District and the issuance of respective bonds.

APPOINTMENT TO MANUFACTURED HOME FAIR PRACTICES COMMISSION

Council confirmed the appointment of Erica Abel as Council Member Dote's appointment to the Manufactured Homes Fair Practices Commission effective immediately.

CONSOLIDATED APPROACH TO HAZARDOUS MITIGATION PLAN AND ASSOCIATED FUNDS

Council authorized City participation in development of a joint County/City Disaster Mitigation Plan in compliance with the Disaster Mitigation Act of 2000.

RESOLUTIONS 4515 AND 4516-A-"BUILDING EQUITY AND GROWTH IN NEIGHBORHOODS" AFFORDABLE HOUSING ASSISTANCE

Council adopted Resolutions 4515 and 4516-A authorizing submittal of two applications to the California State Department of Housing and Community



Development for funding under the Building Equity and Growth in Neighborhoods (BEGIN) program and authorized, if selected, the execution of Standard Agreements, any amendments thereto and any related documents necessary to participate in the BEGIN Program by the City Manager.

COMPLETION, FINAL PROJECT PROGRAMMING SUMMARY SHEETS AND FILING NOTICE OF COMPLETION FOR PROJECTS 00-56, COURT ST. RECONSTRUCTION AND 01-03, RELATED UTILITY IMPROVEMENTS

Council accepted as complete, approved the final Project Programming Summary Sheet and authorized the filing of a Notice of Completion for Project 00-56, Court Street Reconstruction and a portion of Project 01-03 Utility Improvements related to Project 00-56.

MINUTES

On a motion by Vice Mayor Rexroad, seconded by Council Member Dote and unanimously carried, Council approved the minutes of the January 13, 2004 Council meeting as presented.

COMMUNICATIONS - WRITTEN

Council received notification of Pacific Gas and Electric Rate increase.

Council received notice of an Application for an Alcoholic Beverage Control License for the Quik Stop at 10 Kentucky Avenue.

COMMUNICATIONS - COMMITTEE REPORTS

Council received the minutes of the Manufactured Homes Fair Practices Commission meeting of November 20, 2003.

Council received the minutes of the Parks, Recreation and Community Services Commission meetings of November 24, 2003 and December 8, 2003.

Council received the minutes of the Traffic Safety Commission meeting of December 11, 2003.



Council received the minutes of the Library Board of Trustees meeting of January 5, 2004.

Council received the minutes of the Tree Commission meeting of January 12, 2004.

ADJOURNMENT

Mayor Flory adjourned the regular meeting of the Council at 8:35 p.m.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk