

Woodland City Council Minutes
Council Chambers
300 First Street
Woodland, California

November 20, 2001

CITY COUNCIL
REGULAR SESSION

CALL TO ORDER

Vice Mayor Flory called the regular meeting of the City Council to order at 7:02 p.m.

ROLL CALL

COUNCIL MEMBERS PRESENT: Martie Dote, David Flory, Jeff Monroe, Neal Peart, Steve Borchard (arrived at 8:20)

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Richard Kirkwood, Phillip Marler, Ann Siprelle, Margaret Vicars, Henry Agonia, Steve Harris, Gary Wegener, David Ingman, Sue Vannucci

COMMUNICATIONS - WRITTEN

Council received an Alcoholic Beverage Control application for a new license for Viet and Hoa Restaurant/Bar located at 537 Main Street, Suite B.

Council received an Alcoholic Beverage Control application for a new license for Quetzal, located at 2 West Court Street.

Council received an Alcoholic Beverage Control application for a person-to-person transfer for the Woodland Shell at 2020 East Main Street.

COMMITTEE REPORTS

Council received a report from Library Services Director Marie Bryan transmitting the minutes of the Library Board of Trustees meeting of October 1, 2001.



Council received a report from Parks, Recreation and Community Services Director Henry Agonia transmitting the minutes of the Parks, Recreation and Community Services Commission meeting of October 22, 2001.

Council received a report from Community Development Director Steve Harris transmitting the Summary of the Planning Commission meeting of November 1, 2001 and actions taken as follows:

- a. conditionally approved a 15 unit independent living supportive housing complex called "New Dimensions" on the Western half of property and a 14 bed 5,600 square foot short-term congregate residential treatment center called "Safe Harbor House" on the Eastern half of the property located at 580 Kentucky Avenue.
- b. recommended fee waiver for Safe Harbor House at 580 Kentucky Avenue.
- c. conditionally approved David Snow Home Elevation Designs for portion of Tentative Map 4536 consisting of 45 lots located North of East Gum Avenue and East of Pioneer Avenue.
- d. conducted a Public Hearing on the I-5/County Road 102 Land Use Study.

Council received a report from Public Works Director Wegener transmitting the minutes of the Traffic Safety Commission Meeting of November 5, 2001.

PUBLIC COMMENT

Brenda Cedarblade urged Council not to change the requirements for A-frame signage. It was mentioned that these signs are currently in violation of City Code. Council Member Monroe stated the next meeting of the Sign Committee is at 6:30 on November 26th.

Carole Savory said she has been before the Council on two prior occasions to request apartment rent control. She urged the Council to pass rent control immediately. She indicated the rent at her complex has increased \$235 since January of 2001. The owners of her complex own thirteen complexes. City Manager Kirkwood said this issue will come before the Council for discussion at their December 4th meeting.

Franky Varsalona, Manager of Lincoln Manor stated their rent has been raised about \$35 per year. They are worried that maintenance will not be kept up should a rent control moratorium be instituted.



John Irvin thanked the Council for their help in the Manufactured Home Space Rent Control ordinance adoption. Members of the Associations at Idle Wheel and Royal Palm came forward and presented cookies to the Members of the Council and staff. Dell Langston of Idle Wheel give a poem to the Council as a thank you.

COUNCIL STATEMENTS AND REQUESTS

Council Member Peart announced he will run for Council during the upcoming election. He stated he had been appointed to the vacancy on the Sacramento Yolo Mosquito and Vector Control District Board, for which Richard Walker had served. He requested that Council present to Mr. Walker's widow a Certificate of Appreciation for his service on the Board. This will be placed on a future agenda.

Council Member Monroe stated the intersection at Gum and Bourn is very dangerous. He requested the Traffic Safety Commission to study this area. He also commended Officers Schwall, Moore, Sexton, Bell, and Hyde in response to a complimentary letter received for a call they handled.

Council Member Dote asked if the moratorium on Manufactured Home Space Rent Control needed extension. City Attorney Siprelle stated the Ordinance becomes effective ten days from this evening. The space rent cannot be increased after December 1st.

CONSENT CALENDAR

On a motion by Council Member Dote, seconded by Council Member Peart and carried by the Members present, Council approved the following Consent Calendar items:

TREASURER'S REPORT FOR SEPTEMBER 2001

Council reviewed and accepted the September Investment report as submitted.

CONSTRUCTION CONTRACT TO PACIFIC UTILITY CONSTRUCTION FOR DIG-UP REPAIR PORTION OF GIBSON RANCH, AUTHORIZE EXPENDITURES AND AUTHORIZE CITY ENGINEER TO EXECUTE CONSTRUCTION CONTRACT ON BEHALF OF THE CITY

Council awarded the Construction Contract to Pacific Utility Construction for construction of the dig-up repair portion of the Gibson Ranch Community



Facilities District #1 deep sewer lateral repairs, Project No. 98-45, in the amount of \$30,000; authorized expenditures in the amount of \$36,000; authorized the City Engineer to execute the Construction Contract on behalf of the City.

RESOLUTION 4322 AMENDING THE SPRING LAKE SPECIFIC PLAN "PLAN PREPARATION"

Council adopted Resolution 4322, "A Resolution of the City Council of the City of Woodland Authorizing an Amendment to the Spring Lake Specific Plan 'Plan Preparation' Budget" by \$4,500 to allow for continued professional contract engineering services through December 2001 by Nick Ponticello.

HOMELESS COORDINATOR REPORT FOR OCTOBER 2001

Council received the Homeless Coordinator report for the month of October 2001.

RESOLUTION 4323 APPROVING ACCEPTANCE OF PARK BOND 2000 GRANT FUNDS

Council adopted Resolution 4323, "A Resolution of the City of Woodland Approving the Grantee to Accept Grant Funds for the Local Assistance Grant Program Under the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000", in the amount of \$75,000 for the Woodland Opera House stage safety refit project.

REPORTS OF THE CITY MANAGER:

REGULAR CALENDAR:

STATEMENT OF VOTES CAST FOR THE UNIFORM DISTRICT ELECTION LAW SCHOOL ELECTION HELD NOVEMBER 6, 2001

The City Clerk advised the Council of the Statement of Vote cast for the Uniform District Election Law School Election with the resulting votes for the Manufactured Home Space Rent Control as 81.0 in favor, thus passing Ordinance 1338.



On a motion by Council Member Monroe, seconded by Council Member Dote and carried by the Members present, the Council received the Statement of Votes Cast for the UDEL/School Election held November 6, 2001.

City Manager Kirkwood said there are many issues before the Council regarding the implementation of this Ordinance. A letter will be sent to the owners and residents, as well as, an announcement in the newspaper regarding the implementation. The City Attorney said this letter will be mailed on November 21st to advise of the requirements of the Ordinance. As of December 1, 2001, no space rent above January 1, 1996 can be charged. Sixty days after it becomes effective, or by January 30, 2002, the Parks must be registered. They may begin filing applications for rental increase not earlier than January 30, 2002. A notice to the residents will be in the newspaper advising them about these processes.

City Manager Kirkwood said it is necessary to select the Manufactured Homes Fair Practices Commission members. Each Council Member must select one member, with the Mayor also appointing two alternates who must also attend all meetings. Assistant City Manager Marler presented an overview on the processes, procedures, responsibilities and duties before the Commission and Council. He advised Council that the City Clerk serves in a functional capacity to the Commission rather than act as Secretary in a literal manner. Council Member Monroe asked if one Commission could serve both for Manufactured Home Rent Control and for apartment rent control. City Attorney Siprelle said we cannot change anything in the Manufactured Home Rent Control Ordinance but could utilize the same commission should apartment rent control be approved.

Council Member Monroe asked for the definition of "periodic meetings" and was advised that initially there will be many meetings prior to January 30, 2002 to set procedure. They will then be meeting primarily in April of each year when the cycle begins as per the Ordinance. At the December 4, 2001 meeting, the Council will be asked to provide their appointments to the Commission.

Council Member Dote asked as the rent will be rolled back to 1996, how and when will it then move forward. City Attorney Siprelle stated the initial adjustment application cannot be filed prior to January 30, 2002. The Notice of Increase can be filed any time after January 30 but thereafter, only in April.

City Manager Kirkwood stated that Section 16.B.14 is another section that staff is trying to determine an effective date. It calls for park inspections, which must be made prior to the adjustment. The City will now have this



responsibility and we are not sure how this will function as yet with available staffing levels.

City Manager Kirkwood stated that Mayor Borchard had requested the following two items be held until his arrival at the Council meeting. Council Members concurred.

RESOLUTIONS REQUESTING THE YOLO COUNTY BOARD OF SUPERVISORS TO PERMIT COUNTY ELECTIONS TO RENDER SPECIAL SERVICES TO THE CITY RELATING TO THE CONDUCT OF THE MARCH 5, 2002 STATEWIDE PRIMARY ELECTION FOR COUNCIL MEMBERS AND ADVISORY MEASURE TO EXTEND LOCAL SALES TAX FOR FLOOD PROTECTION

RESOLUTION PLACING A PROPOSITION REGARDING COUNCIL SALARIES ON THE MARCH 5, 2002 BALLOT

WAIVER OF DEVELOPMENT FEES FOR NEW DIMENSIONS AND SAFE HARBOR

Community Development Director Harris said Code Section 6A-3-30 allows for a waiver of development fees for qualified affordable housing. The New Dimensions independent living apartment complex and the Safe Harbor short-term residential treatment center qualify for this waiver. The Planning Commission has recommended such a waiver of \$111,332 and to apply a portion of the Community Development Block Grant funds as an offset to the loss of these development fees. These parcels are located at 580 Kentucky Avenue. By waiving the fees, we are transferring the costs to other projects. Should the Council not wish to utilize available CDBG funds, the General Fund would be utilized to offset the development fees. Possible options could be fees would not paid until the Certificate of Occupancy is issued, fees could be partially waived or deferred. At present there is approximately \$125,000 in available CDBG funds unallocated, but the City would need to advertise and conduct a hearing before the committee for review.

Director Harris distributed materials on those programs recommended for CDBG allocation in past years. Money had been set aside for the Idle Wheel and Royal Palm purchases in the amount of \$135,368 which were not utilized. Some of the allocations were for Section 108 loan payments. The City has also applied for and received grants for many programs.

Council Member Dote asked if the monies come to the City as one category or are there different categories within the Block Grant. Director Harris said within the Federal Community Development Block Grant, we are an



entitlement City so we receive the funds directly from HUD. There are a number of eligible activities meant to be of benefit to low and moderate income households. There are also a number of protected groups, such as the elderly, single parents, the disabled, which fit into this designation. Most of the funding in the past has gone into emergency shelter. Council Member Dote asked if there was a fixed percentage and the \$500,000 cannot cross the lines. Director Harris said it is considered an eligible activity.

Leslie Marcus indicated her appreciation for City involvement in affordable housing, which continues to have need. She does not feel this matter needs a decision this evening and further consideration and discussion could go forth. This type of facility is very much needed for some type of citizens who may need this service from time to time.

Mayor Borchard arrived at 8:20 p.m.

Nancy Conk, Executive Director of Community Housing Opportunities Corporation, urged the City to support this request. This reduction in cost would be very beneficial for this project. The availability of this funding is to leverage funds for other affordable housing needs. Council Member Monroe asked if this project will be exclusively for Woodland residents. Ms. Conk said they cannot make any project exclusively restricted. Council Member Dote asked if HUD would consider a deferral of fees as debt free and Ms. Conk said it would not be considered as debt free as a deferral must be repaid. The project total is \$3.2 million. City funds would be 10% of the total cost. The City of Davis has committed \$50,000. Council Member Peart asked if we do not approve, what will happen and Ms. Conk said they cannot go forward without full funding in place. They do not want to downgrade the project further.

Council Member Peart left the meeting at 8:28 and returned at 8:29.

Council Member Dote asked if it would be possible to determine which of the two projects could most benefit by the deferral or waiving of fees. Ms. Conk stated it would be equally divided.

Kate Hutchinson of the Yolo Community Care Continuum, said those served by this program are the severely mentally ill and poor. She gave a description of the type of services provided. Safe Harbor is a crisis house. Last



year, 125 people were turned away due to lack of room. Council Member Peart asked how many clients they serve per year and she responded at approximately 500, with 60% from Woodland.

Mayor Borchard asked with the previous three year funding for this project, is the project complete and Ms. Conk said this is the ongoing Safe Harbor Project and the total project cost is over \$1 million. He asked how many more years and she indicated they will break ground in the Spring. Council Member Monroe asked about "noticing" the neighborhood and she said there was a notice and they walked the area and spoke with the residents. Many did not know they were even located in the area. Many wanted to know when Kentucky would be widened.

Vice Mayor Flory feels the waiver is not feasible based upon the City's current funding situation. He suggested deferral for six to twelve months. The City has provided \$338,000 thus far to this project, not including the \$100,000 on the parking lot for the facility. We need to put funds into those areas that will provide economic stimulus to the community. We can use these funds for infill in the Redevelopment Area. The Council pass through funds will be depleted at some point. We need to funnel funds into the RDA to build the tax base. This could include retail on the bottom floor and residential above. Council Member Monroe agrees that many things have changed in the economic future of the City and he would agree to defer. Council Member Peart concurred.

Council Member Dote feels these are very worthwhile projects whose importance has not changed or diminished. She would like them to consider \$43,000 and go back to the CDBG committee for consideration of deferral of the remainder.

Mayor Borchard said the City has been very generous and feels a deferral of 9 months would be acceptable. He does not feel a waiver is appropriate at this time. Vice Mayor Flory would like the City to review the potential revenue and develop programs of their own.

A motion was made by Council Member Dote to waive the development fees in the amount of \$43,000 on the Safe Harbor New Dimensions expansion project and defer the remaining fees. The motion lost for lack of second.

On a motion by Council Member Peart, seconded by Council Member Dote and carried by unanimous vote, the Council moved to defer \$111,332 in



development fees for the New Dimensions and Safe Harbor construction until a Certificate of Occupancy is approved.

Council recessed from 9:50 until 9:58. When reconvened, Mayor Borchard presided.

RESOLUTION 4324 CALLING FOR AND CONSOLIDATING ELECTION WITH STATEWIDE PRIMARY, PLACING PROPOSITION AND TWO ADVISORY MEASURES ON MARCH 5, 2002 BALLOT

City Manager Kirkwood said the issue on the ballot is in regard to the flood control measures and how to best find a mechanism to fund the City's share. City Attorney Siprelle said in 1997 a City Ordinance was adopted stating the General City election would be consolidated with the Statewide primary from that point forward. Vacancies on the Council will be filled by the election on March 5, 2002 as will consideration of the proposition and advisory measures. Council is requested to consider the language of the proposition and measures. The proposition would be to extend the existing ½ cent sales tax past the current 2006 expiration. The two proposed advisory measures have opposing expiration dates of this sales tax extension, dependent upon the flood control method approved by the Corps of Engineers.

Council Member Monroe asked if the advisory measures are mandated and City Attorney Siprelle said they are not binding. The Corps of Engineers will decide what option and at what level they will be funding. Council Member Peart stated the City does not know what will be funded as yet. We must move forward with funds in place to indicate to Congress the City will commit to a project. This language is an attempt to advise the people of City progress on this issue. The flood barrier will be at approximately \$50 million to fund and the City portion would be 15% to 17%. The setback will be at approximately \$100 million. If the barrier is the method the Corps selects, they will fund 85%. We will then need to have City funding in place.

City Manager Kirkwood said the proposition language should be in general verbiage and the advisory language more specific. Council Member Peart said this is the same language as on Measure H. The citizens have seen what the City is doing with the funds for that Measure.

Mayor Borchard said since Council would be making the decision, we must put the funding in place and we must have on advisory measure for each issue. City Attorney Siprelle said on "C" (now Measure G), the extension of the sales tax



language, the tax would expire on June 20, 2012 or earlier and suggested Council insert the language, "not later than" into the proposition. Council Member Dote said we are in the middle of the CEQA analysis and we cannot select an option at present. City Attorney Siprelle said all of the issues on why the City cannot select an option now would be included in the impartial analysis.

Kent Calfee, Attorney for a group of landowners between the proposed setback levee and the flood wall, said when he originally read the language the sub-committee developed, he was pleased. He now fears the results of the two measures will be interpreted as a referendum of the community as to which alternative they prefer. He feels both the Council and the citizens do not have enough information to make an informed decision on which alternative to select. It is confusing as delivered, language should be clear and simple that this is not a referendum as to which choice. He proposed language to limit the tax to whatever the local share of the construction would be. Assuming he is in favor of sales tax, he would vote yes on the "C" (now Measure G). To sunset in 2009 a yes vote is needed on Measure "A" (now Measure E). In Measure B (now Measure F), yes, means it will sunset in 2012, no, the result is it ends in 2012, thus the same result.

Brenda Cedarblade asked if language could be added to ask people in the City if they would pay the more expensive alternative if it is the setback levee. They are willing to pay flood insurance rather than putting this quantity of land into a bypass. How long it would take to pay by extension of the sales tax if the preferred NED was not the overflow, but the setback.

Council Member Monroe asked why we would not take the language from Mr. Calfee. City Attorney Siprelle said that could put on the ballot and it is legally defensible.

Council Member Peart said the approved language from Mr. Calfee is the NED. If the NED comes in as the flood barrier we are being very generous because they are then saying we will put in \$9 million if we can come up with the balance. We know it is going to be 15% of a number which is approximately \$50 million on the barrier and approximately \$100 million on the setback. With the language we have it covers both possibilities. City Attorney Siprelle said if the cost estimates are off and the extension is passed but it only takes until 2010 to achieve the funding needed, then as the measures are advisory only and not binding on the City, we could continue to collect the funds or pass an Ordinance to eliminate the extension at that time.

On a motion by Vice Mayor Flory, seconded by Council Member Dote and carried by unanimous vote, the Council adopted Resolution 4324, "Resolution of



the City Council of the City of Woodland Calling an Election, Directing the Consolidation of the Election with the Statewide Primary Election and Placing a Proposition and Two Advisory Measures on the March 5, 2002 Ballot", with the amendment to the language in the Proposition to indicate that the expiration of the sales tax will be not later than June 30, 2012.

RESOLUTION 4325 PLACING A PROPOSITION REGARDING COUNCIL SALARIES ON THE MARCH 5, 2002 BALLOT

Council Member Peart stated he will be abstaining from the discussion and vote on this issue as he is running for Council. He then left the dais at 9:35.

Assistant City Manager Phil Marler summarized the intention of the proposal in that Council has had no increase in their monthly stipend since 1986. Government Code Section 36515 provides a formula whereby Council salaries may be set on the basis of population served. Our City population would allow for a salary of \$500 per month. In researching with those Cities we use as "benchmark", our Council salaries are the lowest.

Council Member Dote asked how the benchmark Cities were selected. Assistant City Manager Marler said they are Central Valley Cities, with which we compete for employees and are most similar in size and tax base to our City. We utilize these Cities when conducting salary studies for employees as well.

Mayor Borchard said he has a concern with the current level of per diem reimbursement. It is difficult to cover the expenses that are incurred. This is not a method to bring quality candidates because they will run for other purposes. The reimbursement is not commensurate with the time and money Council Members put forth. Vice Mayor Flory and Council Member Monroe concurred with the Mayor. Council Member Dote said the complexity of the issues is increasing.

Dudley Holman gave a history of the Council salary and the 1986 election to increase. The Council salaries are long overdue for an increase. He suggested going in steps rather than all at one time. He also does not feel to should be tied to the Government Code.

Vice Mayor Flory agreed with Mr. Holman as it would then relinquish local control over the salaries. He suggested requesting the increase to \$500 but leave the issue to the voters for future increase rather than making them automatic by tying them to the Code. Assistant City Manager Marler stated that



Government Code 36516 Section A sets the formula for Council to utilize in setting salaries based upon the population. For 50,000 to 75,000, the rate is at \$500 per month. Section B states at any municipal election the question of whether Council should receive and the amount of compensation may be submitted to the electors. He suggested utilizing Sections A and B but not proceed to C, which states compensation may be increased beyond the amount by an Ordinance or an amendment to an Ordinance but the increase cannot exceed 5% for each calendar year. Council Member Monroe agreed to use the Code to set the salary but as a one time adjustment. Future increases would come back to the Council for consideration. City Attorney Siprelle said if utilizing ballot language as suggested, the impartial analysis would then explain the Government Code and the schedule for the various populations. Mayor Borchard suggested increasing the salary to \$450 and Council concurred. City Attorney Siprelle read the definition of salary as in Measure C in 1986.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried by unanimous vote, the Council adopted Resolution 4325, "Resolution of the City Council of the City of Woodland Placing a Proposition Regarding Council Salaries on the March 5, 2002 Ballot" with the language changed to indicate the proposed increase would be to \$450 per month and not tie future increases to the allowable Government Code Section.

At 10:14, Council Member Peart returned to the dais.

Council Member Monroe left the meeting at 10:14 and returned at 10:15.

JOINT POWERS AGREEMENT OF THE YOLO COUNTY HABITAT CONSERVATION PLAN JOINT POWERS AGENCY AND DRAFT AGREEMENT REGARDING MITIGATION FOR IMPACTS TO SWAINSON'S HAWK FORAGING HABITAT IN YOLO COUNTY

Community Development Director Harris stated the Gaining Ground Committee has requested the participating agencies review and report with any comments and/or concerns regarding the draft Joint Powers Agreement and Swainson's Hawk Foraging Habitat Mitigation Agreement prior to their next meeting on December 17th. Council Member Dote said the Habitat Conservation Plan (HCP) has been converted to a Natural Community Conservation Plan (NCCP). The fees have all been collected but have been used for the planning, not for purchase of easements. The JPA would be the interim vehicle for purchasing habitat conservation easements on properties. The properties have



been identified and lengthy discussion held on if they would fit with the NCCP and which credit would be given for the easements. We have been notified to the affirmative on both of those issues. Gaining Ground is looking for comments on these documents and when the final documents are developed, they will return to each member Agency for final review and signatures. Mayor Borchard asked about the land management position, compensation, powers designated to the position, if this it is needed, will compensation be excessive.

Council Member Peart asked, why does the County has two representatives on the Board of Directors. Council Member Dote said the sites will be in the County because of the impact on the unincorporated area. City Attorney Siprelle is not sure if this is typical throughout the State. It has always been discussed as part of the plan. Council Member Dote said other Cities agreed this in an interim government structure. City Attorney Siprelle said the JPA would set the compensation. The land manager would be hired by the JPA. The appointing agency, (City or County), will determine their representative compensation and would bear the cost.

Vice Mayor Flory feels the representatives should be paid by the JPA and the rate set at our direction. Council Member Peart agreed with Vice Mayor Flory in that the JPA should bear the entire cost. Council Member Monroe said the mitigation fee has been increased by \$500 per acre or more and asked if will it affect the Spring Lake Specific Plan. Director Harris said it would have an affect, as well as, undeveloped properties within the City at present at the increased rate. The MOU is the authority to collect the fees while the JPA is the authority to spend those fees.

At 10:30, it was moved by Vice Mayor Flory, seconded by Council Member Monroe and carried by unanimous vote to extend the Council Meeting until 11:00.

Vice Mayor Flory said that Spring Lake is already calculated in the deficit. Director Harris said it would not be a City cost but a developer cost. Vice Mayor Flory. Council Member Dote said they would still have to negotiate with those involved agencies at this rate because it came out of the review and rework on the HCP. City Attorney Siprelle said the other agreement regarding mitigation for impacts stated all developers who would be taking habitat would be required to acquire a 2081B permit with conditions from the Department of Fish and Game.

Mayor Borchard asked if this would affect farmers who are within the 500 foot vicinity of the Swainson's Hawk. City Attorney Siprelle there is a hold



harmless in the HCP/NCCP. Director Harris said there is a definition of urban development in the document that defers agricultural uses. City Attorney Siprelle said the County would be expending fee revenues to purchase habitat that would be changed to the JPA. Director Harris said urban development does not include flood control activities.

AUTHORIZE CONTRACT WITH RJM DESIGN GROUP, INC. TO PROVIDE PROFESSIONAL DESIGN SERVICES TO DEVELOP A MASTER PLAN FOR THE WOODLAND CEMETERY

Parks, Recreation and Community Services Director Henry Agonia stated the Cemetery was organized under a State act in 1859 and the local Cemetery Association in 1872. The City assumed control in 1967. The purpose of the plan is to guide future development, administration and maintenance of the facility and will include: mausoleum expansion, additional cremains niche structures, roadway conversions to gravesites, landscape and beautification plan, evaluation and preliminary design of new irrigation system, and improved signage. The contract with RJM would be in the amount of \$14,000 and would develop this plan for Council consideration. The funds are available through the Capital Improvement Program.

Mayor Borchard asked what percentage of the cemetery is occupied. Director Agonia said we provide approximately 100 burials per year. By eliminating some of the roadways, there is usable land for an additional ten years. Mayor Borchard asked what would then be our option. Vice Mayor Flory said that when this one is full, we need to establish an endowment and let a private agency take charge. Director Agonia said we would then have to fund from outside income. This is presently subsidized heavily by the General Fund. There is a committee to raise money for the fencing system. Vice Mayor Flory said he had been discussing this issue with Director Agonia about developing a committee to look at funding sources.

On a motion by Council Member Peart, seconded by Council Member Monroe and carried by unanimous vote, the Council authorized the City Manager to enter into a Professional Services Contract with RJM Design Group, Inc., to provide professional design services required to develop a Master Plan for the Woodland Cemetery.



APPOINT COUNCIL MEMBER TO SERVE AS REPRESENTATIVE ON THE YOLO COUNTY ECONOMIC DEVELOPMENT COUNCIL

On a motion by Council Member Dote, seconded by Council Member Monroe and carried unanimously, Council appointed Vice Mayor Flory as the representative to serve on the Yolo County Economic Development Council.

APPROVE REGULAR AND SPECIAL MEETING SCHEDULE FOR DECEMBER, 2001 AND JANUARY, 2002

Council consensus was to set the 9th and 22nd as the regular Council meeting dates for January, 2002. There will be no study sessions in November or December 2001.

ORDINANCE

ORDINANCE 1337 AMENDING SECTION 2-10-1 REGARDING JUDICIAL REVIEW OF ADMINISTRATIVE DECISIONS

On a motion by Council Member Dote, seconded by Vice Mayor Flory and carried by the following roll call vote, the Council adopted Ordinance 1337, "An Ordinance Amending Section 2-10-1 of the Woodland City Code Regarding Judicial Review of Administrative Decisions".

AYES: Council Members Dote, Flory, Monroe, Peart, Borchard
NOES: None
ABSENT: None
ABSTAIN: None

ADJOURNMENT

At 10:54 p.m., Mayor Borchard adjourned the meeting of the City Council.

Sue Vannucci, City Clerk