

**Woodland City Council Minutes  
Council Chambers  
300 First Street  
Woodland, California**

**January 19, 1999**

The Woodland City Council met in special session at 5:35 p.m. in the second floor conference room of City Hall in order to convene a closed session. Before the closed session the Mayor announced the closed session topic.

The Council then convened the closed session to discuss the public employment (Sec. 54957) of the City Manager.

Council Members present at the special meeting were: Losoya, Borchard, Flory, Peart and Ryhal. Council Members absent: none. Interim City Manager Gerald Davis was present for the closed session.

The special session and closed session were adjourned at 7:10 p.m.

The Woodland City Council met in regular session at 7:15 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Melton Losoya opened the meeting and invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Losoya, Borchard, Flory, Peart, Ryhal

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Marler, Davis, Winnop, Siprelle, Wegener, Fleming, Conzelmann, Pollard, Horgan, Vicars, Rice, Martin, Wilson

CLOSED SESSION ANNOUNCEMENT:

Mayor Losoya reported that in closed session the Council discussed public employment regarding the City Manager (pursuant to Government Code Section 54957). He said Council agreed to hold interviews for the position of City Manager on February 15, 1999.

MINUTES:

On motion of Council Member Flory, seconded by Council Member Ryhal and carried by unanimous vote, the City Council approved the minutes for the regular Council meeting of December 1, 1998, and January 5, 1999, as prepared.

COMMUNICATIONS:

1. From Finance Director Margaret Vicars a memo was received advising of accounts payable, wire transfers and payroll paid by the City for November 1998.

COMMITTEE REPORTS:

1. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board of Trustees meeting of December 7, 1998.

2. From Police Captain Del Hanson a report was received summarizing the Yolo County Communications Emergency Services Agency Board actions of January 6, 1999.

3. From Interim Community Development Director Don Fleming a report was received summarizing action taken by the Planning Commission at its meeting of January 7, 1999, as follows:

- a. Commission continued a lot split request at 412 Casa Linda Drive for a .3 acre parcel to be split into a 5,800 square foot lot and a 6,880 square foot lot.
- b. Commission continued Tentative Subdivision Map No. 4393 and the conditional use permit for a planned unit development for a 20-lot subdivision within Faria Park.
- c. Commission continued adoption of a resolution regarding the Tree Commission.

4. From Public Works Director Gary Wegener a report was received transmitting the minutes of the Solid Waste Committee meeting of January 11, 1999.

PUBLIC COMMENT:

Dudley Holman thanked the Council for its assurance at the last Council meeting that there will be landscaping along East Street. He said this is a good use of Redevelopment funds.

Mayor Losoya requested that a status report be given at the next Council meeting regarding the FEMA Flood Insurance Map. He said he has received numerous comments and questions from members of the community.

Interim Community Development Director Don Fleming said the City received the draft FEMA maps in September 1998 and started the review process. As a result of the review the Council authorized an engineering study of the information developed by FEMA to see if there have been any errors or faulty assumptions made in the study. He said the City sent out to all City utility customers a notice showing the map and some general information. He said his office has received about ten calls per day since. He said staff met with the Economic Renaissance Corporation regarding the FEMA maps and met today with residential developers in the community to review the information. A later date will be scheduled to meet with industrial developers and the Chamber of Commerce. On March 1 there will be a forum with the League of Women Voters on the issue. That forum will be recorded and then broadcasted on the government access cable channel.

Interim City Manager Gerald Davis advised that the regular calendar item regarding the Turn of the Century specific plan budget amendments will be postponed until the February 2, 1999 Council meeting. The request was made by Turn of the Century, and there was a problem with the wording on this meeting's agenda.

PRESENTATION OF 30-YEAR SERVICE PIN TO JEAN WINNOP:

On motion of Council Member Peart, seconded by Council Member Borchard and carried by unanimous vote, the City Council approved the presentation of a 30-year service pin to City Clerk Jean Winnop.

Mayor Losoya presented the pin to her.

PRESENTATIONS OF APPRECIATION TO BOARD AND COMMISSION MEMBERS:

On motion of Council Member Borchard, seconded by Council Member Peart and carried by unanimous vote, the City Council approved the presentation of appreciation plaques to the following retired Board and Commission Members:

Commission on Aging:	Linda Joseph (1989-1998) Bill Linford (1995-1998)
Historical Preservation Commission:	Judith Boyer (1992-1998) Marcia Cary (1991-1998)
Parks, Recreation & Community Services Commission:	Al Beaird (1994-1998)
Personnel Board:	Steve Basha (1995-1998) Debbie Carlson (1987-1998) Ed Morris (1988-1998)
Redevelopment Advisory Committee:	Bev McWhirk (1989-1998)
Traffic Safety Commission:	Alan Smith (1992-1998) Judith Bechthold (1989-1994 and 1996-1998)
Tree Commission:	Sandra Ratliff (1987-1998)

All of the above recipients served a minimum of four years and either resigned in good standing from their respective boards and commissions or their term expired.

Mayor Losoya presented a plaque to Linda Joseph former member of the Commission on Aging. Former Commission on Aging Member Bill Linford was not present. He also presented a plaque to former Historical Preservation Commission Member Judith Boyer. Former Historical Preservation Commission Member Marcia Cary was not present to receive her plaque.

Vice Mayor Borchard presented a plaque to former Parks, Recreation and Community Services Commissioner Al Beaird. The Vice Mayor indicated that

Steve Basha, Debra Carlson and Ed Morris, former Personnel Board Members, were not present to receive their plaques.

Council Member Peart acknowledged the accomplishments of Bev McWhirk, former member of the Redevelopment Citizens' Advisory Committee, who was not present to receive her plaque.

Council Member Flory presented a plaque to former Traffic Safety Commission Member Alan Smith, but former Member Judith Bechthold was not present to receive her plaque.

Council Member Ryhal presented a plaque to former Tree Commission Member Sandra Ratliff.

PRESENTATION ON 1998 OLDER ADULT LONG-TERM CARE REPORT:

Council heard a presentation from the following members of the Older Adult Long Term Care Task Force: Colleen Brock, Director of the Elderly Nutrition Program; Barbara Grigg, Coordinator of Older Adult Services, Yolo County Alcohol Drug & Mental Health; and Cindi Unger, recent past chair of the Yolo County Commission on Aging.

REPORTS OF THE CITY MANAGER:

CONSENT CALENDAR:

Vice Mayor Borchard said he had questions about the single Consent Calendar item regarding Recreation fees. Council removed the item from the Consent Calendar.

RECREATION FEE INCREASES:

Vice Mayor Borchard said he does not have any problem with any of the youth programs, but he is opposed to subsidizing any adult recreation programs. He said he feels he has an understanding of enrollment in the programs versus the cost of putting on the program. He said he would like to further study the adult portion of the overall Parks, Recreation and Community Services programs the City offers.

The Parks, Recreation and Community Services staff provided Council with an analysis covering the following areas: (1) program categories (i.e.,

youth vs. adult), (2) enrollment and participation, (3) revenue and net costs, (4) summary of net subsidy for both youth and adult programs, (5) jointly sponsored programs and cost, and (6) collaborative efforts. Interim Director Dick Conzelmann said it has been difficult to make sure the Department and the City has a philosophy that they can live with. He said Recreation Program Manager Dan Rice and his staff as well as the Parks, Recreation and Community Services Commission believe that the City should have a policy that insists that where adult activities are concerned they should be 100 percent self-supporting. He said in fact some of those activities should generate some revenue to help offset the cost of youth activities. He said overall the youth programs are 50 percent subsidized. He said their goal is to make adult programs self-supporting and help offset costs with the recommended recreation fee increases. He said he sees no problem with holding off on the adult programs for now.

Vice Mayor Borchard said the direct expenses where the City does not make a gain, such as the adult basketball program, should be a priority, and after that whatever adult programs do not pay for themselves should be changed.

Mayor Losoya suggested staff report back to Council at the second Council meeting in February regarding the self-sufficiency of the adult programs and the likelihood that that would occur in the first quarter of the year.

Vice Mayor Borchard said the first priorities are the ones that do not cover direct expenses. He said for the most part the adult programs have direct expenses that are covered and there is a modest net gain. He said there is not a direct gain in the indirect expenses, and he said he did not want to see any direct expense to the City for any adult program. He asked for the report on February 16 on how staff feels it can accomplish this.

Dick Conzelmann said his report for this meeting indicates the supervisors' costs of providing the programs, and those are the indirect costs that the City subsidizes. He said staff's challenge is to report back to see how close the City can come to self-supporting adult programs.

On motion of Council Member Borchard, seconded by Council Member Peart and carried by unanimous vote, the City Council approved the following recreation fee increases:

<u>Program</u>	<u>New Fee</u>	<u>Effective Date</u>
Public Swim (evening)	\$ 1.00	5/1/99
Pool Rentals		
1-50 people	\$30.00 per hour	3/1/99
51-75 people	\$45.00 per hour	
76-100 people	\$60.00 per hour	
101-125 people	\$75.00 per hour	
Private Swim Lessons	\$50.00	5/1/99
Semi-Private Lessons (new program - 2 people)	\$40.00 per person	5/1/99
Day Camps	\$15.00 per day	3/1/99
Camp Packer Creek	Add \$20 per week After 6/1/99	3/1/99
Summer Time Fun Club	\$50.00 year one \$60.00 year two \$70.00 year three	3/1/99
Discovery Playground Prog.	\$5.00 per day	3/1/99
Whitehead Afterschool Prog.	\$75.00 per month	8/1/99

Council directed staff to report to Council on February 16, 1999 regarding making adult recreation programs self-supporting.

REGULAR CALENDAR:

INFORMATION SYSTEMS MANAGER:

Finance Director Margaret Vicars requested Council approval of realigning the salary range for the Information Systems Manager position from Mid-Management Salary Range 51 to Salary Range 61 on the Mid-Management scale. She said the former Manager Mark Rinkel left his position to take another position in the City of San Rafael. She said in the process of recruiting for the position staff did a quick survey of other cities with a similar position, including Davis, West Sacramento, and Yuba City. She said the

findings from that survey indicate the salary of the City of Woodland's Information Systems Manager is 35 percent below the comparable positions in those three cities.

Council Members Flory and Ryhal said they thought the matter would be discussed in closed session.

Interim City Manager said his understanding was that the matter would be discussed in open session, and he apologized if that was not the Council's desire. He added that this position is very unique, and people in these types of technical positions are well sought after.

Council Member Flory said the salary recommended by staff is not high enough.

After further Council discussion the following action was taken:

On motion of Council Member Peart, seconded by council Member Borchard and carried by unanimous vote, the City Council agreed to continue discussion in closed session on February 2, 1999, of the Information Systems Manager salary range realignment, including private sector comparison.

CONSERVATION COORDINATOR POSITION CHANGE/STUDENT INTERIM:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council increased the Conservation Coordinator (Waste Reduction and Recycling) position from regular, part-time (75%) to regular, full-time; and added a temporary, part-time, 500 Recycling intern position.

**Council took a recess from 8:50 p. until 8:57 p.m.**

TURN OF THE CENTURY SPECIFIC PLAN BUDGET:

The City Council postponed discussion and action on the budget expenditures for the Turn of the Century (TOC) Specific Plan process until February 2, 1999.

TREE ABATEMENT PROCEDURES:

Public Works Director Gary Wegener said at the October 20, 1998 Council meeting staff discussed concerns regarding the City providing tree services on non-City trees without the City being reimbursed for those services. He said given the responsibility for these trees is clearly with the property owners and the City's limited resources staff recommends that the City be reimbursed for the cost of the tree services. Specifically:

- (1) When the property owner has received formal, written notice that a hazardous tree situation exists, is given a reasonable amount of time to abate the condition, and the property owner fails to abate the condition; and
- (2) During a storm event when a property owner is unable or unwilling to clear the public right-of-way.

Vice Mayor Borchard said he would like the Tree Commission to review the proposed changes.

Council Member Flory said he was not sure the expense justifies changing the Nuisance Abatement Ordinance.

The Public Works Director said usually the homeowner's insurance covers the abatement costs.

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council directed staff to seek a recommendation from the Tree Commission as to the validity of the proposed change to the Nuisance Abatement Ordinance.

PROJECT STUDY REPORT FOR I-5/ROAD 102:

Consultant Tim Fleming and Traffic Engineer Bruce Pollard briefed the Council on the Project Study Report (PSR) for the I-5/County Road 102 Interchange Reconstruction. They indicated that future growth will generate a traffic demand that exceeds the capacity of the existing interchange, necessitating reconstruction. The project was identified in the 1989 Streets Master Plan and the 1988 and 1995 General Plans. Development of the I-5/State Route 113 (SR 113) connection PSR has identified the need for a southbound County Road 102 to northbound I-5 diagonal on-ramp. The exact location of this ramp needs to be defined to allow the I-5/SR 113 project to proceed and encourage development projects to be located in non-

conflicting areas with the future on-ramp location. The Council awarded a contract on October 21, 1997 for the preparation of the PSR. On July 28 1998 the Council received an informational presentation on the PSR, and the document is now complete and ready for adoption by the City and final approval by the State. The three phases of improvements have been identified for the project:

1. Construction of a southbound County Road 102 to northbound I-5 diagonal on-ramp at the northwest corner of the interchange. This phase is also necessary as mitigation for the I-5/SR 113 connection. Funding for this phase is secured and construction should begin in two years.
2. Widening of the overcrossing to four lanes and the modification of the ramps in the northeast quadrant and the southwest quadrant. These improvements should be constructed as soon as funding can be secured.
3. Construction of a northbound County Road 102 to southbound I-5 diagonal on-ramp. This improvement will not be necessary until after 2010.

Mr. Fleming said the total interchange cost with right-of-way acquisition assuming the City buys all of the right-of-way is about \$7.8 million. The Major Projects Financing Plan requires that the project be funded by one-third outside funding and two-thirds by Development Fees (traffic impact fees).

On motion of Council Member Flory, seconded by Council Member Ryhal and carried by unanimous vote, the City Council adopted the Project Study Report (PSR) for the Interstate 5 (I-5)/County Road 102 (CR 102) interchange reconstruction.

#### WASTEWATER NPDES COMPLIANCE:

Public Works Director Gary Wegener gave Council an update on the State Water Resources Control Board recent denial of the City's request to stay implementation of the NPDES permit and the denial of the appeals of the City of Vacaville and the University of California, Davis. He recommended that professional engineering services be sought through a qualification based selection process to contract with a firm qualified in wastewater treatment and disposal design with a broad knowledge of alternative processes (including use of wetlands), NPDES regulations and alternative funding programs. He said this

approach is necessary in light of the potentially enormous cost the City could experience in its permit compliance efforts.

Council discussion followed.

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council authorized the Public Works Director to initiate procurement of professional engineering services for wastewater discharge (NPDES) permit compliance.

UTILITIES MASTER PLANS:

Senior Civil Engineer Mike Horgan briefed Council on a revised timeline for the Utilities Master Plans.

The Public Works Director said as the Utility Master Plans are completed there will be a major five-year update on the Major Projects Financing Plan which will incorporate all of the new development as identified in the General Plan and the new facility requirements that come out of the Master Plans. He said this means we will be going through another budget cycle without the projects identified in the Master Plans, but will include just what is in the works now. He said the major update of development fees will occur this summer.

CONGESTION MANAGEMENT AIR QUALITY FUNDING:

The Public Works Director said Congestion Management Air Quality (CMAQ) funding had been originally received for the East Street bikeway project. He said when the Council recommended cancellation of the bikeway project on December 15, Council was advised that it was not likely that the City could recapture the funding. However, at the Council meeting he relayed to Council a discussion he had with the Yolo County Transportation District staff who had indicated they saw it quite possible to reassign that funding. He said staff made a recommendation to Council and staff was directed to look at projects on the East Street Corridor. After the Transportation District Technical Advisory Committee (TAC) discussed the topic, TAC recommended that the project funding should be assigned consistent with the original ranking of projects that had occurred when the funding was originally allocated. He said the transportation enhancement activities and the STIP funding are allocated on a fair share basis. The CMAQ funding was competitively ranked across all jurisdictions, so TAC was reluctant to allow City of Woodland to reassign that to another project. He said the City did not have any other projects on the CMAQ

funding initial allocation process. He said TAC's recommendation was to assign the funds to the Woodland-Sacramento Corridor project which was the number one ranked project and was partially funded in 1995 with the original allocations. He said the next round of CMAQ submissions are due in March.

EQUIPMENT PURCHASE - ROLLER:

Council Member Peart said he felt the analysis conducted by staff of replacing a roller for the Streets Division of the Public Works Department was very good and gave the Council a good picture of the rental as well as the purchase options.

On motion of Council Member Peart, seconded by Council Member Flory and carried by unanimous vote, the City Council authorized the Purchasing Manager and the Equipment Services Manager to locate and negotiate a purchase price for a used vibratory compactor roller.

BALLFIELDS:

Council Member Ryhal said for over two years the City has been talking about the ballfields in Woodland and about Dubach Park being flooded both years. He said Interim Parks, Recreation and Community Services Director Dick Conzelmann has made some suggestions about how the City can better drain Dubach Park and keep the fields in better condition. He said Council has previously discussed doing different things with the Regional Park and the areas designated in the new area for ballfields. He said he wanted to get something going to further these efforts. He said many teams did not play last year because of the condition of the fields. He said it would be more acceptable to the community to actually have a plan in place as to what the City is going to do to get the adult teams back on the fields.

Dick Conzelmann said staff is working on a plan to find more soccer fields, and staff plans on working with the Fair Board for use of Fairgrounds property. He said they are also looking at some vacant land that the County has where they could expand into a secondary senior field for adults. He said already one of the Gonzalez fields has been converted to a youth field, and staff negotiated a new contract with the Housing Authority for Council approval. He said soccer is expanding about 20 percent each year, and they are trying to accommodate those needs. Trying to find more soccer fields has opened up the opportunity to concentrate specifically on the Regional Park and to do something about Dubach. He said their goal and commitment is to

put enough energy, limited funds and a lot of labor to allow Dubach to be reopened and used for this season. He said they are looking at a permanent solution to the drainage problem. He said in March Council will be presented with a Phase I proposal for three ballfields, one soccer field, parking lot and restroom/concession facilities.

Council Member Peart gave Council an update on the volunteer efforts to repair the electrical panels at Dubach.

SAFE ZONE FOR CHILDREN:

Council Member Flory said some cities are placing signs at Fire Stations and Police Stations identifying the facilities as "children safe areas." He said this is a program that some Parks and Recreation Departments are using. He said he will bring back more information to Council at a later date.

NEW BOARD AND COMMISSION MEMBER APPOINTMENTS:

On motion of Council Member Borchard, seconded by Council Member Peart and carried by unanimous vote, the City Council appointed John Rumming to the Historical Preservation Commission for a term ending December 31, 2001; appointed Ben Callis and Lisa Gaby to the Personnel Board for terms ending December 31, 2002, and December 31, 1999, respectively; and appointed John Murphy to the Tree Commission for a term ending December 31, 2000.

FUTURE MEETING AGENDA ITEMS:

Council Member Borchard inquired about the process of interviewing an applicant who has applied for a board or commission for which there is no vacancy. He asked which Council Members would recommend the appointment of that applicant.

Council Member Peart requested a status report at the next Council meeting on the AAFES proposal. He said it seems like the Council is "taking hits", and he would like the Council to take a position on the proposal at the next regular meeting.

Interim City Manager Gerald Davis said he will schedule an item for the next Council agenda regarding a change in the City's participation in the July 4<sup>th</sup> celebration.

**On motion of Council Member Flory, seconded by Council Member Ryhal and carried by unanimous vote, the City Council extended the Council meeting from 10:30 p.m. until 10:35 p.m.**

ORDINANCE NO. 1313 - WIRELESS TELECOMMUNICATIONS TOWER MODEL  
ORDINANCE:

On motion of Council Member Borchard, seconded by Council Member Peart and carried by unanimous vote, the City Council adopted and read by title only Ordinance No. 1313, "An Ordinance Adding Section 25-21-80 to the Woodland Municipal Code Relating to Wireless Telecommunication Facilities and Antenna Siting."

ADJOURNMENT:

At 10:35 p.m. the regular meeting was adjourned.

---

City Clerk of the City of Woodland