# Woodland City Council Minutes

Council Chambers 300 First Street Woodland, California

February 3, 1998

The Woodland City Council met in special session at 6:15 p.m. in the second floor conference room of City Hall in order to convene a closed session. Before the closed session the Mayor announced that the closed session scheduled was for the purpose of conferring with Legal Counsel regarding existing litigation (Sec. 54956.9). The name of the case: Eller Media v. City of Woodland (Yolo County Superior Court Case No. V97000242). Council Members present at the special meeting were: Rominger, Borchard, Flory, Losoya and Ryhal. Council Members absent: None. Staff present: City Manager Kris Kristensen, Assistant City Manager Phil Marler, and Community Development Director Janet Ruggiero.

The special session and closed session were adjourned at 6:57 p.m.

The Woodland City Council met in regular session at 7:00 p.m. in the City Hall Council Chambers.

## PLEDGE OF ALLEGIANCE:

Mayor Rominger opened the meeting and invited everyone present to join her in the pledge of allegiance to the Flag of the United States of America.

## **ROLL CALL:**

COUNCIL MEMBERS PRESENT: Rominger, Borchard, Flory, Losoya, Ryhal

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Siprelle, Marler, Ruggiero, Wegener, Winnop, Barry, Ahlgren, Zeier

## CITY MANAGER ANNOUNCEMENT:

City Manager Kris Kristensen announced that the City Council just completed a closed session dealing with existing litigation. He said this topic is permitted for closed session pursuant to the Government Code.

Mayor Rominger said no decisions were made during the closed session.

### MINUTES:

On motion of Council Member Flory, seconded by Council Member Ryhal and carried by unanimous vote (Council Member Borchard abstained), the City Council approved the minutes for the regular Council meeting of November 18, 1997, with a correction on page 8 to indicate the date of "April 1997" and not "April 19997."

## COMMUNICATIONS:

1. From the Law Office of Steven C. Sabbadini a claim against the City was received on behalf of Mary Ullman in regard to injuries sustained by the claimant as she was riding her bicycle southbound on West Street at its intersection with Main Street. The City's insurance representative recommended that the Council reject this claim and refer it to them.

On motion of Council Member Borchard, seconded by Council Member Losoya and carried by unanimous vote, the City Council rejected the claim against the City submitted on behalf of Mary Ullman and referred the claim to the City's insurance representative.

- 2. From the State Department of Alcoholic Beverage Control a copy of an application was received for an on sale beer and wine license for I Love Teriyaki, 469 Pioneer Avenue. Community Services Officer Ken Yamamoto advised that the Police Department has no concerns with the issuance of this license.
- 3. From Helen Harris Voss a claim against the City was received in regard to damage to her vehicle sustained as she was parallel parking at 722 Main Street. The City's insurance representative recommended that the Council reject this claim and refer it to them.

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous vote, the City Council rejected the claim against the City submitted by Helen Harris Voss and referred the claim to the City's insurance representative.

### **COMMITTEE REPORTS:**

1. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board meeting of December 1, 1997.

Mayor Rominger inquired about "the new fund development position" mentioned in the minutes. She said she did not recall the Council looking at an organizational chart change for the Library and did not know the City had this position.

The City Manager said the Library Services Director reminded him that during the development of the Library budget for 1998-99 some additional dollars were included for a new part-time position that would be jointly funded by both the City and the Friends of Library who have committed \$10,000 towards the position. He said the recruitment process has not started yet but they are considering doing that soon. He said the Library Services Director could talk to the Council about the matter.

Mayor Rominger said she would like the Director to speak to the Council about the position, so the Council has the ability to manage the organizational chart for each department.

Council member Ryhal said he did not feel any new position should be created without the knowledge of Council. Council Member Borchard requested that the City Manager report back to Council on the City's policy regarding new positions.

- 2. From Human Resources Manager Dean Gualco a report was received transmitting the minutes of the Personnel Board meetings of January 7, 14, and 21, 1998.
- 3. From Public Works Director Gary Wegener a report was received transmitting the minutes of the Tree Commission meeting of January 12, 1998.
- 4. From Parks, Recreation and Community Services Director Tim Barry a report was received summarizing action taken at the Commission on Aging meeting of January 13, 1998.
- 5. From the Public Works Director a report was received transmitting the minutes of the Traffic Safety Commission meeting of January 13, 1998.
- 6. From Community Development Director Janet Ruggiero a report was received advising that the Historical Preservation Commission meeting of January 14, 1998, was canceled due to the absence of two members of the Commission.
- 7. From the Community Development Director a report was received summarizing action taken at the Utility Undergrounding Committee meeting of January 14, 1998.
- 8. From the Community Development Director a report was received summarizing action taken at the Planning Commission meeting of January 15, 1998, as follows:
- a. The Commission continued to February 5, 1998 the public hearing on the request for a conditional use permit to allow a 480 square foot drive-through coffee and refreshment center, a 5,000 square foot car self-wash and an automatic car wash, and the use of the existing 18,000 square foot building and construction of an additional 33,750 square feet of mini-storage, boat and recreational vehicle storage and a tentative

parcel map to divide the existing three acre parcel into three parcels. The property is located at 1016 Gibson Road, the southwest corner of East Street and Gibson Road. The item was continued to allow staff to bring back more information regarding traffic patterns and alternative designs for movement into the subject site. The Commission also requested the applicant to return with alternative designs to comply with the proposed East Street Specific Plan requirements for corridor enhancements.

- b. The Commission recommended to the City Council the approval of the Streets Master Plan with accommodations for encompassing a wider scope of street alternatives as it related to the overall needs of the City including a much needed beltway around the City, clearer analysis of street capacity to accommodate better east-west traffic movement, use of some other standard of measurement than level of service (A-F) and the encouragement of flexibility, innovation and design in street development.
- c. The Commission continued to February 5, 1998 the review of the first phases of the Water, Storm Drainage and Wastewater Master Plans.
- d. The Commission continued to February 5, 1998, the report on the growth rate and General Plan implementation program.
- 9. From City Manager Kris Kristensen a report was received summarizing topics discussed at the County/City 2 x 2 meeting of January 26, 1998.

Mayor Rominger noted that one agenda topic was a Blue Max application.

The City Manager said the Blue Max application and the proposals for Dubach pit were essentially one agenda item. The Blue Max car club which had been looking at property along State Route 113 near the Dubach Park Softball Complex wanted to locate a car track for their operations. He said they have since changed their ideas and are looking at the Dubach pit area and have applied to the County Planning Department for permits associated with doing that. He said the purpose of the item was to give the City's thoughts regarding that application.

Mayor Rominger said in regard to the Certified Unified Program Agency (CUPA) or Consolidated Hazmat Services there was some additional information provided in the agenda material. She noted that there are some fees that are being imposed on the businesses, and she asked if there was discussion about the new fees being charged by CUPA. She asked if the agencies that were responsible for the formal regulations, which are going to be consolidated, will relinquish and reduce their fees appropriately.

The City Manager said it was the County that was telling the City about this program. He said he thought the State and other agencies that currently have some regulatory authority and therefore some fee authority are planning on transferring not only the responsibilities that they have had but also the fee authority to the County to consolidate this effort.

Mayor Rominger said she would like the County to make a presentation to the Council regarding the issue because it effects businesses in the City.

The City Manager said he would ask the County Health Department to make a presentation to the City Council with regard to the issue.

## PUBLIC COMMENT:

Public Works Director Gary Wegener gave the Council an update on what has occurred during the last 24 hours relative to the storms. He said there were 3.3 inches of rain over the 24-hour period that ended this morning at 7:00 a.m. He said that is about a 10 to 25 year return event for Woodland. He said .92 inches of that rainfall occurred in a one and a half hour period at about midnight. He said they are continuing to monitor the weather. He noted that people can obtain updated storm information by viewing Cable Channel 20, the City's Web Page, and by calling 661-5850 (option 9).

Mayor Rominger noted that the County Agricultural Round Table is holding a program and seminar on Thursday, February 19, at the Corkwood Restaurant. She said the topic is California Water Policy. She said there is a no host social hour at 6:00 p.m., dinner at 7:00 p.m., and program at 8:00 p.m.

The Community Development Director reminded the Council about the Urban Growth Boundary workshop to be held on Friday, February 6, 1998, from 8:00 a.m. until Noon at UC Davis.

### PRESENTATION - HISTORICAL PRESERVATION COMMISSION:

Judith Boyer, Chairwoman of the Historical Preservation Commission, reported to the Council on the past year accomplishments and upcoming issues before the Commission.

### PRESENTATION TO MARCUS ULLRICH:

Mayor Rominger presented an appreciation plaque to former Redevelopment Citizens' Advisory Committee Member Marc Ullrich. Mr. Ullrich had served on the Committee since it was established on January 17, 1989 until he resigned on March 18, 1997.

Debbie Carlson and Tim Chapman, members of the Personnel Board, were also present at the meeting. The Personnel Board had recommended that the Council recognize those board and commission members who have served a minimum of four years and either resigned in good standing from their respective boards and commissions or left in good standing after their terms expired.

#### **HEARING - DESIGN GUIDELINES:**

Mayor Rominger said this time was set for a continued public hearing to consider adoption of proposed Community Design Guidelines.

Community Development Director Janet Ruggiero said the proposed Community Design Guidelines were discussed by the Council at its January 20 meeting during a public hearing as well as at the January 27 study session. She said the Design Guidelines are being presented to Council at this time for approval, and staff has responded to the questions raised by Council. One of the issues was ensuring that there were revisions to Tables 1 and 2 to incorporate appeals to City Council, and those changes were made. She said the City's consultant was unable to attend this meeting because he lives in Ventura and his house was damaged in the storm. She then explained how the Community Design Guidelines pertain to sign regulations.

Mayor Rominger opened the public hearing. There being no comments, she closed the public hearing.

Resolution No. 4035:

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 4035, adopting the Community Design Guidelines.

### TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Rominger temporarily adjourned the meeting of the Council at 7:46 p.m. in order to convene a meeting of the Woodland Redevelopment Agency Board of Directors. See Agency minutes attached to these Council minutes as Exhibit A. At 8:08 p.m. the Redevelopment Agency Board meeting was adjourned, and the Council meeting was reconvened.

## REPORTS OF THE CITY MANAGER:

### **CONSENT CALENDAR:**

On motion of Council Member Losoya, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the following Consent Calendar items:

## PARKS, RECREATION AND COMMUNITY SERVICES REPORT:

The City Council received the Parks, Recreation and Community Services

monthly report.

### CAPITAL BUDGET IMPLEMENTATION:

The City Council received the Capital Budget implementation monthly report.

### CITY TREASURER'S MONTHLY REPORT:

The City Council received the City Treasurer's monthly report.

# MOUNTAIN VALLEY LIBRARY SYSTEM ADVISORY BOARD APPOINTMENT:

The City Council appointed T. Christopher Almeida, current Library Board member, to represent Woodland on the Mountain Valley Library System Advisory Board through December, 1999.

## RESOLUTION NO. 4036 - PUBLIC EMPLOYEES' RETIREMENT SYSTEM:

The City Council adopted Resolution No. 4036, titled "Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act." This resolution adjusts the PERS medical contribution rates for City retirees.

## **REGULAR CALENDAR:**

## DESIGN OF FERNS PARK PLAYGROUND:

Parks, Recreation and Community Services Director Tim Barry requested approval of the Ferns Park children's playground project conceptual design. He said in March of 1997 Woodland citizen Pauline van Muyden first approached the Parks, Recreation and Community Services Commission with the idea to renovate the children's playground at John Ferns Park, and to do so employing a community-based design and installation process. He said the idea went through the Parks, Recreation and Community Services Commission, and the City Council granted \$40,000 in seed money to get the project started. He said they envisioned a playground with a value of about \$80,000. He said the community group will raise the balance through donations and special events. He said the firm of Leathers and Associates was chosen to create the design and to assist the community in planning and organizing the construction of the play area. The proposal is termed "Project Play" and the construction day is in June. He said they are looking for 2,000 volunteers to construct the project.

Pauline van Muyden said Leathers and Associates have done over a thousand playgrounds and parks throughout the world. Members of the steering committee introduced themselves and indicated their respective responsibilities.

Brad Gollober showed slides to explain the construction process and community involvement. Other members of the steering committee briefed the Council on the design components of the playground. Theresa Taylor displayed her sketches that will be used for murals at the Park.

On motion of Council Member Flory, seconded by Council Member Ryhal and carried by unanimous vote, the City Council approved the conceptual design of the new children's playground at John Ferns Park.

Council took a recess from 8:45 p.m. until 8:50 p.m.

### TARGET DISTRIBUTION CENTER EXPANSION PROJECT:

Community Development Director Janet Ruggiero said Target Stores has requested to discuss with the Council their plans for the expansion of their existing warehouse facility (2050 East Beamer Street) in Woodland. Target is proposing to add 693,000 square feet to an existing 810,000+ square foot building. She said they also intend to employ an additional 150 employees with the expansion. The proposed construction of the building addition is estimated to cost \$18 million. The proposed project will generate approximately \$871,175 in development fees. Target constructed the original project in two phases with small minor additions, and adding those figures they have paid so far \$929,629 in development fees for the existing facilities. She said those fees were reviewed, and since the fees were paid in different time frames, there were changes made in the way the fees are charged out. Because of that staff looked at what the situation would be today if the fees were charged based on total square footage of the project. She said staff feels that credit should be given for the storm drainage and park and recreation fees due to the amount that Target has already paid and the formula used to assess the fees paid today. This would amount to a total credit of \$124,740. She said staff met with Target Stores and explained the purpose and need for development fees and that the City Council in previous requests has not waived the total development fees for any other project. In previous actions by the City Council, the Council has allowed the fees to be deferred until occupancy of the building instead of at building permit issuance. The Council has frozen the fees at current rates for a fixed period of time to allow for the expansion of facilities at a set amount. The Council has entered into development agreements to provide for a payback of a portion of the street fee if outside funding became available for the construction of the I-5/County Road 102 interchange. She said the Council has also waived a very small portion for development fees for certain projects, such as Hewlett Packard where \$50,000 in development fees were waived. She said this was done because the Council was interested in attracting a computer assembly facility to Woodland. Usually all of these economic incentives were based on a requirement that the employer try to hire Woodland residents first through all

available job hiring programs before hiring others from outside the City of Woodland. She noted an article in the Business Journal points out an issue with many requests for economic incentive. She said staff has pointed out before that at some point in time the funds have to be replaced for capital facility improvements. She said the City has used redevelopment funds in the redevelopment area to replace those funds. The Target project, however, is not in the redevelopment area. At this point in time, she said, staff feels that the credit plus the other items listed in her staff report are keeping in line with other requests for economic incentives to expand or locate in Woodland.

Ted Garvey, General Manager for Target, discussed the expansion project. He said the magnitude of the investment in the expansion could approach \$30 million in both building and equipment. The project could add 150 new jobs with a payroll in excess of \$3 million, and for construction they projected employing up to 100 people for up to a nine to ten month period. He said they typically look locally for these jobs. He then explained Target's ongoing efforts to be involved as well as donations in products and services in the community. He asked the Council to consider the waiving of fees. He said they feel the waiving of fees in total would provide the proper incentive to see this project to fruition, and Target believes this is a win-win project for both the City of Woodland and Target. He said, however, that Target has alternatives and may not expand the Woodland facility.

Also representing Target was Chris Whitehurst, the facility operations manager. Responding to a question from Council Member Flory, Mr. Whitehurst said when the building was first built in 1987 Target paid \$550,000.

Mr. Garvey said it is very rare that Target has paid fees when it builds a facility in a community or expanded, but he said none of those facilities or expansions were in California. He said they typically build in industrial areas because they are a distribution facility.

The Community Development Director noted that there is a correction on the fees paid by Target. She said Target paid two different times, and \$560,000 was the first phase. In 1989 Target paid an additional \$231,226 in fees for the second phase.

Council discussion followed regarding the request to have the fees waived and economic incentives.

On motion of Council Member Losoya, seconded by Council Member Flory and carried by the following vote, the City Council approved types of incentives the City of Woodland is willing to offer Target Stores, including credits, deferral, payback on the road fee, deferral of fees until occupancy, and freezing of the fees:

AYES: COUNCIL MEMBERS: Borchard, Flory, Losoya

NOES: COUNCIL MEMBERS: Ryhal, Rominger

## POSSIBLE AMENDMENTS TO CITY SOLICITATION ORDINANCE:

The Community Development Director said Council requested staff to return with revisions to the solicitation ordinance to allow it to apply to charitable organizations. She said this came about in response to a citizen's complaint that charitable organizations were leaving their plastic bags for clothing donations and other household items on the porches and doorknobs of homes which had "No Soliciting" signs posted. She said the City Attorney was instructed to prepare revisions to the ordinance, and the Council received copies of the draft ordinance. In reviewing the Code and reviewing recent Court decisions she said it became apparent that it is permissible to prohibit solicitation by charitable organizations as the City does with commercial solicitation. In addition, she said the Code needs to be amended to include religious, charitable and political solicitors as well to prevent challenge to the existing ordinance on equal protection grounds under the U.S. Constitution. She said this means that if there is a "No Solicitation" sign on someone's house, no one can solicit, including Girl Scouts, Boy Scouts, the neighborhood schools, religious organizations, political campaigns, and the annual food drives.

City Attorney Ann Siprelle said it is an issue of First Amendment and any regulation of speech has to be content neutral. The ordinance cannot distinguish between certain kinds of speech and make a value judgment that some are desirable and others are not. She said it is clear that if the City has this type of ordinance it has to be across the board. She said the proposed ordinance covers political, charitable or religious solicitation and anyone soliciting donations of any kind. Responding to a question from Council Member Borchard, she said this ordinance does not cover panhandling. The ordinance only covers going door to door.

The City Manager said if the Council does not make any changes to the existing solicitation ordinance it is subject to some challenge that could be successful.

After discussion the Council postponed until February 17, 1998 further consideration of possible amendments to the City solicitation ordinance.

### CABLE TELEVISION FRANCHISE OWNERSHIP TRANSFER:

Assistant City Manager Phil Marler requested Council approval of the transfer of the cable TV franchise ownership from Sonic to Charter Communications. He said recommended action is to adopt two resolutions. The first deals with the transfer of the control of the Sonic Cable franchise from Christopher Cohan to Sonicvest. The second resolution is to consent to the sale of the Sonic franchise to Charter Communications. Additionally, he said two ordinances need to be introduced to require reimbursement of City costs associated with any future transfers or renewals. He said

Sonic Cable Television of Northern California has held the City's cable TV franchise since 1987. The current franchise agreement is still in force and does not expire until 2002, and this transfer would do nothing to undo that particular agreement. Sonic is being acquired by Charter, and it will take a two step process to accomplish that. He said these types of transactions do not require Federal Communications Commission (FCC) approval but they are closely monitored by FCC. In the first step of the transfer Christopher Cohan, who is Sonic's owner, is transferring his interest in Sonic to a company called "Sonicvest", and Sonicvest is located in Norway. The purpose of the transfer is to maximize his return investment, and Sonicvest's control of the franchise would only be for a brief period of time, probably less than one day. The second step is for Charter Communications to purchase the franchise in Woodland, and Charter is also in the process of acquiring other franchises in our area, including West Sacramento and Auburn. Charter operates nearly 500 cable TV franchises in 18 states across the United States, and Charter has indicated it will retain local Sonic management for a seamless transfer. He said the City Code governs the franchise, and the franchise cannot be transferred without consent of City Council expressed by resolution. He said the consent of Council, however, cannot be unreasonably refused. To assess the financial resources to operate the franchise, the legal organization of the company and the technical ability to operate, the Cable Committee met to evaluate the proposal. Under Sonicvest, he said, Christopher Cohan will retain operational control and the day to day management team will stay in place. Sonicvest is a corporation licensed to do business in the United States, and Sonic's liquid assets will remain available for operations. The Cable Committee's finding as to Charter Communications is that Charter meets the financial, legal and technical criteria. Charter actually purchases the Woodland cable franchise from Sonic to operate in Woodland. He said Charter is clearly successful in operating cable TV franchises throughout the Country, including many places in California. Several issues arose during the Cable Committee's deliberations. The first issue was if the sale to Charter gets hung up, and Sonicvest is still operating the franchise. He said the solution to that issue is to link the two resolutions. The Sonicvest to Charter asset sale agreement has to be closed within 48 hours, and Charter must meet all of the requirements of the resolutions within 30 days of the effective date. He said all of this has to be wrapped up by April 30; otherwise, the City's approval is repealed without any more Council action. He said the franchise agreement cannot be renegotiated with the transfer, and he said the City cannot recoup any legal expenses with the transfer. Currently the franchise agreement does not provide for such reimbursement, but an ordinance is being proposed to provide for reimbursement of these kinds of expenses in any future transfers or renewals. He said the City has incurred about \$10,000 to \$12,000 in attorney's fees with this transfer.

On motion of Council Member Ryhal, seconded by Council Member Borchard and carried by unanimous vote, the City Council:

(1) adopted Resolution No. 4037, consenting to the transfer of control of the cable television franchise of Sonic Cable Television of Northern California from Christopher Cohan to Sonicvest, LLC;

- (2) adopted Resolution No. 4038, consenting to the sale, transfer and assignment of the cable television franchise from Sonic Cable Television of Northern California to Charter Communications Properties, LLC;
- (3) introduced and read by title only Ordinance No. 1301, an Ordinance to amend Ordinance No. 1098, granting a franchise to operate a cable communications system, to provide for reimbursement of costs; and
- (4) introduced and read by title only Ordinance No. 1302, an Ordinance to amend Section 8A.190 of the Woodland City Code, relating to cable communications systems franchise application processing costs.

On motion of Council Member Ryhal, seconded by Council Member Borchard and carried by unanimous vote, the City Council extended the meeting from 10:25 p.m. until 11:00 p.m.

## WATER EDUCATION PROJECT AND SURVEY SERVICES:

Associate Civil Engineer Ken Zeier presented some slides for an overview of the water education and public survey project. He said the adoption of the 1996 General Plan was essentially the beginning of the water master plan update which is now in progress. On November 4, 1997 Council received a staff-prepared water supply alternatives study. At that time Council authorized issuance of request for proposals to public relations firms to request public education and survey project proposals. With respect to the water supply alternatives study there were four general alternatives, including the status quo, seeking surface water supply, treating ground water and surface water supply, or just treating ground water. With the survey he said the City hopes to get some public feedback on water quality issues, what is important to the public, land subsidence, future reliability of our supply, and the Sacramento River right application which was filed in 1994. He said the City hopes to involve the public in the overall planning process. He said a panel unanimously recommended the firm of Robert D. Kahn and Company to generate an in-depth, qualitative insight into Woodland residents' views on their water supply and provide statistically-valid data on such sensitive subjects as cost of service. The Company will also provide the City with user friendly educational materials to inform the public on the City's water supply options based on the staff's recently completed preliminary study.

Dr. Robert Kahn outlined his Company's proposal for the education and survey project.

On motion of Council Member Borchard, seconded by Council Member Ryhal and carried by unanimous vote, the City Council (1) authorized the Public Works Director to execute a contract with Robert D. Kahn and Company for the completion of a water supply alternatives public education and survey project; and (2) authorized the

expenditure of \$55,000 to pay for the work which will include: Public focus group sessions (\$10,000), organization of a speakers bureau (\$4,000), preparation and distribution of a water information/education mailer and flyer (\$17,500), statistically valid public opinion polling (\$14,000), and project administration/ consulting (\$9,500).

### HABITAT CONSERVATION PLAN:

The Community Development Director said the California Department of Fish and Game (CDFG) originally issued a 2081 Management Authorization (MA) to Yolo County in April 1994, which allowed developers to pay an "interim" mitigation fee of \$1,995 per acre of Swainson's hawk habitat converted by urban development. She said this is an interim fee until the Habitat Conservation Plan (HCP) is adopted and a new mitigation fee goes into effect. The original 2081 MA had a term of three years which expired in April 1997. She said at the time that the MA expired, CDFG was hesitant to renew or extend the permit (the MA) because of a court case that put into question the CDFG's authority to issue these permits. CDFG's authority to issue 2081 permits was confirmed in late 1997 by the state legislature. On December 31, 1997 the Regional Manager of the CDFG signed the "Restatement, Extension, and Amendment of Management Authorization" for Yolo County, extending the term of the permit to December 31, 2000. Now each of the cities of Davis, West Sacramento, Winters and Woodland and the County Board of Supervisors are required to execute the permit extension.

On motion of Council Member Ryhal, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the extension of the 2081 Management Authorization (MA) and authorized the Mayor, on behalf of the City Council, to sign the extension of the 2081 MA which allows Yolo County to continue collecting developer mitigation fees to fund the Habitat Conservation Plan.

## **NEW SPECIFIC PLAN:**

The Community Development Director said the Council has adopted an expeditious timeline for the preparation, processing and adoption of the new specific plan for the Planned Neighborhood Area. To assist staff in the review and processing of the plan, she recommended that the Council authorize a contract for planning services with Tschudin Consulting Group. The length of the contract is for six months which can be administratively extended another six months. The contract cost is based on an hourly rate of \$50 with an estimated time of 8 to 12 hours a week. Payment for these services will be through a reimbursement by the Turn of the Century for this cost as well as any City staff cost incurred in the review and processing of the specific plan.

On motion of Council Member Ryhal, seconded by Council Member Losoya and carried by unanimous vote, the City Council authorized the City Manager to sign an agreement with Tschudin Consulting Group for planning services to assist City staff in the review and processing of the new specific plan for the Planned Neighborhood Area.

### PROBLEMS WITH CROWS IN COMMUNITY:

The City Council was advised that the item regarding the problems with crows in the community has been removed from the agenda.

## 1998 COMMUNITY SERVICE AWARDS:

On motion of Council Member Flory, seconded by Council Member Borchard and carried by unanimous vote, the City Council (1) awarded the City of Woodland's 1998 Community Service Awards to Pilar Andrade, Evelyn Chambers and Herb Kessler (for presentation on February 13); and (2) approved the recommended modification to the Community Service Award criteria for future years (award recipients shall have demonstrated, selfless service to the community with an emphasis on volunteerism rather than contributions through employment).

Mayor Rominger invited Council Members to designate the Council Members who will be making the three award presentations at the February 13 luncheon. She said she will be the master of ceremonies.

Vice Mayor Losoya volunteered to make the presentation to Pilar Andrade. Council Member Borchard said he will make the presentation to Herb Kessler, and Council Member Ryhal said he will make the presentation to Evelyn Chambers.

### FUTURE MEETING AGENDA ITEMS:

Council Member Ryhal requested a future meeting agenda item regarding how development fees are set for new development versus expansions.

Council Member Borchard requested a future meeting agenda item regarding the Dubach pit.

### ADJOURNMENT:

At 11:00 p.m. the meeting was adjourned to February 10, 1998, 6:00 p.m.

City Clerk of the City of Woodland

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