

Council Chambers
300 First Street
Woodland, California

May 17, 1994

The Woodland City Council met in regular session at 7:30 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Sandy opened the meeting and invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Sandy, Borchard, Rominger, Slaven, Flory

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: O'Toole, Murphy, Ruggiero, Wegener, Gatie, Woodruff,
McDuffee, Bach

MINUTES:

On motion of Council Member Rominger, seconded Council Member Flory and carried by unanimous vote, the City Council approved the minutes of the regular meeting of February 15, 1994, as prepared (Council Member Borchard abstained).

COMMUNICATIONS:

1. From William B. Dublin a letter was received urging Council to ban the use of gasoline powered leaf blowers and trimmers in the City of Woodland.

2. From William and Leslie Marcus a letter was received expressing their support for the proposed Park Maintenance and Landscaping District and the proposed Road Maintenance Assessments.

3. From Mrs. T. S. Gill a letter was received in opposition to a property tax increase.

COMMITTEE REPORTS:

1. From Fire Chief John Buchanan a report was received transmitting the minutes of the Yolo County Communications Emergency Services Agency meeting of April 6, 1994. No Council action was necessary.

2. From Finance Director Peter Woodruff a report was received transmitting the draft minutes of the Yolo County Public Agency Risk Management Insurance Authority

Board meeting of April 15, 1994. No Council action was necessary.

3. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Historical Preservation Commission meeting of April 25, 1994. No Council action was necessary.

4. From City Manager Kris Kristensen a report was received summarizing topics discussed at the Woodland Joint Unified School District/City 3 x 3 meeting of May 2, 1994. No Council action was necessary.

5. From Director of Public Works Gary Wegener a report was received summarizing action taken at the Traffic Safety Commission meeting of May 2, 1994. No Council action was necessary.

6. From Community Development Director Janet Ruggiero a report was received advising that the Planning Commission at its meeting of May 5, 1994, held a study session on the General Plan and discussed Open Space, Conservation (including water and air quality issues), Noise, Historic Preservation, and Economic Development.

7. From the Director of Public Works a report was received transmitting the minutes of the Tree Commission meeting of May 9, 1994. No Council action was necessary.

8. From Assistant City Manager Kristine O'Toole a report was received summarizing topics discussed at the County/City 2 x 2 meeting of May 11, 1994. No Council action was necessary.

9. From the Assistant City Manager a report was received summarizing topics discussed at the Chamber/City 2 x 2 meeting of May 11, 1994. No Council action was necessary.

PUBLIC COMMENT:

Lynne Castellucci, Agency Coordinator for the Volunteer Center, described the activities of the Center and discussed the importance of volunteerism.

Jess Powell said he feels the City of Woodland needs a full-time Mayor, and the City Council Members need to have their salaries raised. He said this should be accomplished without increasing taxes but by cutting from the different departments. He said we need to look to where the revenue the City receives really goes. He said he and an attorney looked at the City budget, and they could not find the information.

Council Member Flory suggested that Julie Martinez be invited to be recognized by the Council for receiving the Child Care Provider of the Year Award. Assistant City Manager Kristine O'Toole said she would contact her and make the arrangements.

HEARING - REZONING OF BRIGHT DAY DRIVE PROPERTY:

Mayor Sandy said this time was set for a hearing to consider rezoning the Bright Day extension project property located west of Bright Day Drive between West Beamer

Street and Woodland Avenue from A-1 (Agriculture) to R-1 (Single Family Residential).

Associate Planner Colleen McDuffee gave the staff report. She said the property proposed for rezoning includes about 4.3 acres. The existing General Plan designates the property for low density residential so the proposed rezoning will be consistent with the General Plan. On April 7 the Planning Commission unanimously recommended the rezoning to R-1. The Commission also approved a tentative map for about 2.5 acres of the land to divide the acreage into 14 lots, 12 lots for single family homes and 2 lots for split lot duplexes. The Commission also certified a negative declaration at the meeting.

Mayor Sandy opened the public hearing. There being no comments he closed the public hearing.

Ordinance No. 1250:

On motion of Council Member Flory, seconded by Council Member Rominger and carried by unanimous vote, the City Council introduced and read by title only Ordinance No. 1250 rezoning the area located west of the existing Bright Day Drive between Woodland Avenue and Beamer Street from Agricultural (A-1) to Single Family Residential (R-1) with the following findings:

- 1.A Mitigated Negative Declaration has been certified by the Planning Commission, and there are no significant impacts as a result of the project.
- 2.The project is consistent with the General Plan in that the area is designated low density residential.

HEARING - ABANDONMENT OF GARFIELD PLACE PEDESTRIAN WALKWAY:

Mayor Sandy said the second hearing scheduled is to consider abandonment of the pedestrian/bicycle path between Garfield Place and Washington Drive.

Community Development Director Janet Ruggiero said that on April 26, 1994 the City Council adopted Resolution No. 3805, a Resolution of Intention, to vacate the street and set this public hearing for the vacation of the Garfield Place/Washington Drive pathway. She said the Planning Commission has found the proposed vacation to be in accordance with the General Plan and to be exempt from California Environmental Quality Act requirements under Section 15301. A Notice of Exemption has been filed. A proposed resolution has been given to Council to provide for the vacation and stating that all necessary notices have been posted and published. If approved the resolution will be recorded when an agreement has been signed by the affected property owners with the City for the removal of existing pathway facilities and the placement of the fencing and landscaping.

Mayor Sandy opened the public hearing.

Luke Crawford, 520 Second Street, Woodland, asked how much it will cost to remove the walkway.

Director of Public Works Gary Wegener said at the most the cost would be about \$500. He said an agreement will be worked out with the property owners whereby the City will break out the asphalt, and the property owners will take care of the capital expenses of the landscaping and the fencing.

There being no further comments, Mayor Sandy closed the hearing.

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council adopted Resolution No. 3812, a resolution vacating the Garfield Place pedestrian walkway.

HEARING - APPEAL ON CAMPBELL PARCEL MAP AND VARIANCE:

Mayor Sandy said the third hearing scheduled is to consider an appeal filed by Richard P. Hoppin of the Planning Commission's denial of Tentative Parcel Map No. 4176 to divide a lot located at the northwest corner of Woodland Avenue and Walnut Street into two parcels. Council will also consider an appeal filed by the City Manager of the Planning Commission's approval of a variance for the property.

Associate Planner Colleen McDuffee reviewed what the applicant originally requested, the Planning Commission action, the two appeals filed and the action requested of Council. The applicant, Melva Campbell, requested Planning Commission approval of dividing an existing parcel of land she owns at the northwest corner of Walnut and Woodland Avenue into two lots. Currently that lot contains a single family home and duplex, and the owner requested a map to allow the home and duplex to be located on a separate lot. In addition to the request to split the property the owner requested approval of a variance for the rear yard setback for the duplex. The Zoning Ordinance requires that the minimum rear yard be 20 feet, and the applicant was requesting that the rear yard for the duplex be 5 feet in order to keep an existing fence and to allow the owner to live in the duplex and keep the yard small for minimum maintenance. On April 7 the Planning Commission considered the map and the variance request, and the Commission action was split. The Commission approved the variance on a 3-2 vote, but denied the map on a 2-3 vote. Subsequent to that action by the Planning Commission two appeals were filed. One was filed by attorney Richard Hoppin representing the property owner and appealing the denial of the map only. City Manager Kris Kristensen filed a second appeal on the project with regard to the variance. Ms. McDuffee said the second appeal was filed because the real policy issue involved is approval of the variance, and if that was not appealed the Council would only be limited to deal with the map. She said really the two issues are intertwined and both issues need to be considered. The second appeal was also filed because two of the Planning Commissioners who were opposed to the variance felt very strongly that the reasons for granting the variance were

not appropriate and would set a new precedent. She said two alternate sets of motions were prepared for the Council. Motions No. 1A and 1B correspond to staff's original recommendation on this project: denial of the variance and approval of the map subject to the proposed new property line being moved 15 feet to the north. Motions No. 2A or 2B would approve the variance and the map with the new property line being located as depicted on the map.

Mayor Sandy opened the hearing.

Dick Hoppin, attorney, spoke on behalf of the property owner. He said he did not have confirmation that the appeal filed by the City Manager on the variance was accompanied by a filing fee. He showed the Council a photo of the property. He said that no one has objected to the lot split, and the only issue is the variance. He said his client is asking to leave the property the way it has been for 30 years. He said Mr. Campbell built the house and duplex with a big yard for the house and a small yard for the duplex. He said the owners agree they will not build a second unit on the house lot, and he felt it would be acceptable to have the Council grant the variance and grant the lot split with the condition that a house shall not be built on the house lot.

Felix Ybarra, owner of property directly across the street from the subject property, said he is the prospective buyer of the property, and he showed diagrams of the property to the Council. He noted that this property is in a section of town that has alleys which is a rarity because of the scarcity of land now. He said the property is surrounded by three streets making it accessible. He said the property more than meets the square footage requirements for a split lot duplex. He said the reason three Planning Commissioners voted against the variance and two voted for the variance because there was a condition added to the variance to not allow a lot split to the north piece of property. He said he plans to build another house on the property.

The Community Development Director said there were five members of the Planning Commission present at the April 7 meeting, and two members of the Commission were totally against granting the variance. Two Commissioners were in favor of granting the variance but only if there was restriction placed on the large lot. She said one member of the Commission was in favor of granting the variance with no restrictions because he was in favor of having another unit built on the lot. One member of the Commission voted in favor of the variance only because he knew that if he voted for the variance the map would be defeated. The vote on the variance was two Commissioners completely against, two in favor with restrictions, and only one member of the five was in support of the variance with no restrictions.

Mrs. Campbell's son-in-law from Cupertino said his mother-in-law is interested in selling the property and has moved into the duplex to simplify her life because her husband passed away last year. He said she has arthritis which limits what she can do. The house and the duplex were built by her husband 32 years ago, and she and a friend occupy the duplex. With the current fence five feet behind the property gives her about

all she can handle with respect to maintenance. To move the fence back another 15 feet would require her to plant additional lawn or other improvements and create a tremendous additional burden to her.

Celso Pena, a realtor representing Mrs. Campbell, said this is a people and common sense issue. He said the property has been this way for 32 years, and he noted that the side yards are huge. He said this is a huge lot that they are trying to split to utilize for more housing.

There being no further comments, Mayor Sandy closed the public hearing.

Responding to a question from Council Member Borchard, the Community Development Director said if a variance is granted to create the corner lot (58 feet x 135 feet), the owner could legally without the restriction take the 100-foot lot and make it into two parcels (50 feet). She said those two lots would be conforming. The lot on the corner is the one that is not conforming unless the variance is granted which allows them to do that. The lot needs the additional footage to make it into a conforming lot. She said if you make a lot that meets the dimensions of the ordinance, you then would not have enough room in the lot to the north to create two lots.

After further discussion Council took the following action:

On motion of Council Member Flory, seconded by Council Member Rominger and carried by the following vote, the City Council denied the proposed variance that would reduce the required rear yard setback from 20 feet to 5 feet for the Melva Campbell property located at the northwest corner of Woodland Avenue and Walnut Street for the following reasons:

(1)the variance would constitute a special privilege inconsistent with other properties in the vicinity and zone in which the subject property is located; and

(2)the variance would not be in conformity with the general purpose and intent of the Zoning Ordinance;

and the City Council approved Tentative Map No. 4176 for the property at the northwest corner of Walnut Street and Woodland Avenue which would divide a one-half acre parcel into two lots with the following findings and conditions of approval:

FINDINGS:

(1)The environmental assessment has been completed, an NDEIR has been certified, and no further environmental assessment is required.

(2)The design of the project will not have a significant adverse impact on the environment in that an NDEIR has been certified and no further

environmental assessment is required.

- (3)The proposed map is consistent with the General Plan in that the property is designated low density residential which allows for single family homes and duplexes.
- (4)The design and improvement of the proposed subdivision is consistent with the General Plan which requires the installation of public services and improvements.
- (5)The parcels are physically suitable for development as they have access to Walnut Street and Woodland Avenue.
- (6)The parcels are physically suitable for this type of development as the project meets the requirements of the Zoning Ordinance.
- (7)The design of the project and improvements will not cause serious public health problems and utilities are available to the site.

CONDITIONS:

Community Development Department

- (a)Secure approval and satisfy requirements of all agencies of jurisdiction.
- (b)Move the property line between Parcel No. 1 and No. 2 fifteen feet (15') to the north.

City Attorney

- (a)The applicant shall hold harmless the City, its Council Members, officers, agents, employees, and representatives from any award, damages, costs, and fees incurred by the City and/or awarded to any plaintiff in an action challenging the validity of this permit or any environmental or other documentation related to approval of this permit. Applicant further agrees to provide a defense for the City in any such action.

AYES: COUNCIL MEMBERS: Borchard, Flory, Rominger
 NOES: COUNCIL MEMBERS: Slaven, Sandy

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Sandy temporarily adjourned the meeting of the Council at 9:25 p.m. in order to convene the meeting of the City of Woodland Redevelopment Agency Board of

Directors. See Agency minutes attached to these Council minutes as Exhibit A. At 9:45 p.m. the Redevelopment Agency Board meeting was adjourned, and the Council meeting was reconvened.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

Vice Mayor Rominger requested removal from the Consent Calendar of the letter protesting the Legislative salary increases. Council also removed the resolution on the proposed oil and gas lease from the Consent Calendar.

On motion of Council Member Flory, seconded by Council Member Rominger and carried by unanimous vote, the City Council approved the following Consent Calendar items:

ORDINANCE NO. 1251 - CHANGING COUNCIL MEETING TIMES:

The City Council introduced and read by title only Ordinance No. 1251, "An Ordinance of the City of Woodland Amending Sections 2-1-1 and 2-1-31 of the Municipal Code to Change the Start Time and Time Limits of Regular Meetings of the City Council." Effective for the July 19, 1994 Council meeting the Council will begin its regular meetings at 7:00 p.m. and adjourn at 10:30 p.m. unless extended by a vote of the Council.

CONTRACT AWARD FOR FREEMAN/YOLANO PARK PLAYGROUND EQUIPMENT:

The City Council awarded contracts for playground equipment proposals to Ross Recreation Equipment for an amount not to exceed \$35,500.90 for Freeman Park and to Miracle Recreation Equipment Company for an amount not to exceed \$37,830.09 for Yolano Park.

PRAIRIE PARK BUILDING LEASE WITH HEADSTART:

The City Council approved the Child Care Commission's recommendation to approve the Lease Agreement between California Human Development Corporation, Yolo County Headstart Program (CHDC) and the City of Woodland for a three-year period.

COMMUNITY FACILITIES DISTRICT NO. 1 INFRASTRUCTURE FINANCE AGREEMENT:

The City Council approved the form of the "Infrastructure Finance Agreement" and authorized the City Manager to execute agreements with Morrison Homes, Winncrest Homes, and Klein Farms.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

The City Council received the proposed City Economic Development Strategic Plan. The Plan was developed by the Economic Development Committee and is consistent with the goals and objectives of the 1992 Woodland Chamber of Commerce Economic Summit and the Downtown Specific Plan.

QUARTERLY FINANCIAL STATUS REPORT:

The City Council received the Quarterly Financial Status Report for the Third Quarter of Fiscal Year 1993-94.

1994-95 APPROPRIATIONS LIMIT MEASURES:

The City Council selected the change in California per capita personal income and change in County population as the adjustment factors for calculating the 1994-95 Appropriations Limit.

COMMUNITY FACILITIES DISTRICT NO. 1 ENGINEERING REIMBURSEMENT AGREEMENT:

The City Council authorized the City Manager to sign the Reimbursement Agreement for Engineering Services for the Community Facilities District No. 1.

RESOLUTION NO. 3814 - MORTGAGE CREDIT CERTIFICATE PROGRAM:

The City Council adopted Resolution No. 3814 approving the Mortgage Credit Certificate Program and authorized execution of a Cooperation Agreement with the Yolo County Housing Authority. The Mortgage Credit Certificate Program will assist first time homebuyers with the purchase of a new or existing home. Qualified homebuyers receive a Federal Income Tax Credit. The savings created by the tax credit is used by the homebuyer to increase the amount of their monthly mortgage payment thereby allowing a higher mortgage amount which assists them in purchasing home they could not otherwise afford. The Program will be operated by the Housing Authority in the City of Winters, West Sacramento, Woodland, Davis and the unincorporated areas of Yolo County.

REGULAR CALENDAR:

RESOLUTION NO. 3813 - OIL AND GAS LEASE:

On motion of Council Member Rominger, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 3813 entitled "Resolution of Intention of the City Council of the City of Woodland to Lease Real Property for Oil and Gas Production and to Solicit Bids Therefore" (for 133 acres of City property north of East Beamer Street, south of East Kentucky Avenue, and west of County Road 102).

LETTER PROTESTING SALARY INCREASE OF STATE LEGISLATORS:

Vice Mayor Rominger said she felt that stronger words should be used in the proposed letter to protest the salary increase of State Legislators. She said the letter which is addressed to the California Citizens' Compensation Commission should also be sent to Assemblyman Hannigan, Senator Johannessen. She said it is disturbing that the Commission which approved the 37 percent pay raise for the California lawmakers does not have to be answerable to the electorate and has no accountability to the people of California.

Donna Murray, Woodland resident, said she met with Senator Johannessen about this issue. She said he was a Mayor before becoming a State Senator and is very aware of how local budgets have been impacted. She supported sending the letter.

Mayor Sandy said he would like to add the issue of the City budget, add all five Council Members signatures instead of just the Mayor, and send copies to our local representatives.

Council Member Flory said when people are asked to endorse candidates for office they should take into consideration this pay raise before lending their name for reelection of the candidates.

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council authorized a letter be sent to the California Citizens' Compensation Commission opposing the pay increase to State Legislators and also that the letter be sent directly to Assemblyman Hannigan and Senator Johannessen.

CAPITAL BUDGET FOR FISCAL YEARS 1993-94, 1994-95, 1995-96:

Finance Director Pete Woodruff said the Council each year reviews and adopts a three-year Capital Budget, and the Capital Budget for FY 1993-94, 1994-95 and 1995-96 is being submitted later than usual. There was a study session on the draft document on March 22 when the Council discussed and reviewed the budget. He said this budget reflects the priorities of the City which have not been to really build or plan very many capital projects other than the large capital projects that are going to take place with the Southeast Area development. One of

the items added from the draft document to this document, he said, was the Southeast Area Improvement Fund which will be funded from a variety of sources through special development fees authorized last November and from special developer deposits that were covered under agreements approved tonight on the Consent Calendar (over \$700,000 which three developers will need to pay prior to issuance of bonds). He said the format has not changed from previous years, and the concept is that the Council will readopt the three-year budget every year so that the second and third year projects will be looked at next year. This allows the Council to update the timing of the projects. Many items are from previous budgets, and the large dollar items are primarily associated with roadway improvements, signalization and improvements to the circulation system. Most of the projects are funded from either development fees which are collected from development based on the Major Projects Financing Plan or are capital projects connected with the water or sewer enterprise funds where money is collected as part of the service charges.

After the Finance Director, Parks and Recreation Director, and Public Works Director responded to questions from Council the following action was taken:

On motion of Council Member Slaven, seconded by Council Member Rominger and carried by unanimous vote, the City Council approved the Capital Budget for Fiscal Year 1993-94, and the Council agreed that the Capital Budget for Fiscal Years 1994-95 and 1995-96 will be reviewed at a later date.

COMMUNITY FACILITIES DISTRICT NO. 1 BOND SALE FOR SPECIAL TAX:

The Finance Director said actions requested at this time represent another step in the long process of the Southeast Area development and pertain to the sale of bonds. He noted that there was one resolution omitted from the staff report, and that resolution provides for authorization to execute the purchase contract. He said the latter was presented to Council under separate cover. The issuance of the bonds will provide for the Phase I improvements for the Southeast Area project. Currently the construction contract is out for bid, and bids will be submitted later this month. He said the City will not be in a position to sell the bonds until June. He said rather than reporting back to Council at a special meeting after the bid opening, staff set up the form of the documents and is requesting Council's approval of authorizing the sale subject to the discretion of the City Manager making certain that the market conditions are correct to sell the bonds. He said the three resolutions and one ordinance for this action were prepared by the consultants for the project and embody the agreements the City has with the School District and the developers concerning financing. He said the documents are fairly standard for a Mello-Roos type project such as this. Bond Counsel Bob Brunsell was present in the audience as well as Financial Advisor Jim Hatter, and from the underwriting firm of Stone and Youngberg was Ed Schilling.

After some discussion by Council about the addition of a third resolution City

Attorney Bob Murphy said the agenda for this meeting clearly provides that the Council may take action on all three resolutions and the ordinance to authorize the sale of the bonds.

On motion of Council Member Rominger, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 3815, "A Resolution Approving Indenture Providing for the Form, Execution and Issuance of Series 94-1 Special Tax Bonds, Community Facilities District No. 1 (Gibson Ranch)"; adopted Resolution No. 3816, "A Resolution Approving Preliminary Official Statement, Community Facilities District No. 1 (Gibson Ranch)"; introduced and read by title only Ordinance No. 1252, "An Ordinance of the City of Woodland Levying a Special Tax for the Property Tax Year 1995-96 and Following Tax Years, Community Facilities District No. 1 (Gibson Ranch)"; Resolution No. 3817, "Resolution Approving Form of Purchase Contract and Authorizing City Manager to Enter into Bond Purchase Contract, Community Facilities District No. 1 (Gibson Ranch)."

WOODLAND-DAVIS RAIL PASSENGER FEASIBILITY STUDY:

Senior Planner Tim Bach said the Woodland-Davis Rail Passenger Study has been a joint effort funded by the Cities of Woodland and Davis and the California Transportation Commission. The City of Woodland has served as the lead agency on the project. Council received the draft report which has been approved by a Technical Coordinating Committee of local representatives, a Woodland Citizens Committee, and the City of Davis Long Range Transportation Commission. He said two weeks ago the Davis City Council took action to approve the report. The recommended action was for the Council to accept the report and direct staff to address its conclusions in the update of the City General Plan and continue to explore alternatives.

Bob Grandy of Korve Engineering briefly reviewed the draft report.

On motion of Council Member Slaven, seconded by Council Member Flory and carried by unanimous vote, the City Council accepted the Woodland-Davis Rail Passenger Study Final Report; directed staff to address its conclusions in the update of the City General Plan; and continued to explore alternatives for funding and organizing the project.

Tim Bach said he wanted to thank Korve Engineering for their efforts. He said their work and their style has been very well received by all of the groups involved. Mayor Sandy thanked the volunteers who served on the committee.

REGIONAL CLEAN AIR FUNDS - GRANT APPLICATIONS:

Associate Planner Colleen McDuffee said the Yolo-Solano Air Quality

Management District (AQMD) has regional Clean Air funds available and the money in that fund comes from a \$4.00 surcharge on vehicles registered in Yolo County. The legislation that enables the District to collect that money states that the funds will have to go toward programs that will improve air quality in our region, so the District has set up a funding process to distribute some of that money back to governmental entities and private businesses in the community. Currently City staff is working on five different applications for funding under this program:

1. **Air Quality General Plan Guidelines** - Under this project the City would hire a consultant to prepare programs and policies in the land use and circulation element of the General Plan that will result in cleaner air. The cost of hiring a consultant for this work is about \$15,000 - \$20,000. The City is seeking \$10,000 from the AQMD and will provide the remaining match from the General Plan budget.
2. **Woodland Major Employers** - The City's 20 Major Employers (employers with more than 100 employees) are planning to submit a joint application for a merchant discount program for carpoolers and a guaranteed ride home program for carpoolers.
3. **Gibson Road Signal Interconnect** - This project will connect four signals along a one-mile stretch of Gibson Road from East Street to West Street to allow coordinated traffic timing, and provide a communication system to monitor and upgrade signal timing patterns.
4. **Alternative Fuel Vehicles** - Under this project the City with the City of Davis, City of West Sacramento, U.C. Davis, and the; Yolo County Transit Authority would convert up to five City of Woodland pickups to run on compressed natural gas (CNG).
5. **County-Wide Marketing Materials** - This project involves the preparation of marketing material geared toward promoting alternative modes of transportation.

She said the applications are due to the Air District at the end of May, and the projects will be selected in July.

The Community Development Director said Colleen McDuffee has put in a lot of work to implement the Trip Reduction Ordinance and has put together some magnificent programs in working with the major business owners making their jobs easier.

DOWNTOWN PARKING COMMITTEE MEMBERSHIP:

The Community Development Director said staff has been meeting to discuss issues of parking in the downtown area, and prior to that the Police Department, Public Works Department, City Manager's office began meeting to address the issues of parking in the downtown. Two issues are maintenance and operations of existing lots as well as the issues of capital improvements, acquisitions and development of new lots. For the last six months they have been discussing how to deal with some of the budgetary issues and determined that they needed to develop a larger nucleus of people especially with respect to alternative funding sources. Questions arise about whether business owners pay or property owners pay and what roles does government play in the core area. She said staff will prepare information to start to address goals, existing conditions, plans, and financial requirements for districts, and a committee will be utilized in reviewing these documents and making recommendations for a downtown parking plan. Staff recommended the establishment of a committee to oversee the work of staff. She said the City Manager's office will staff the committee but also the Public Works Department as well as the Community Development Department will be involved.

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council established the Parking Benefits Assessment Committee (Downtown Parking Committee); approved the composition of the Committee, to include one member from each of the following:

- City Council/Redevelopment Agency
 - City Planning Commission
 - City Traffic Safety Commission
- Chamber of Commerce
 - Woodland Downtown Improvement Association
 - Redevelopment Citizens' Advisory Committee
- Community at large

and appointed David Flory as City Council/Redevelopment Agency.

Council directed staff to advertise for filling the community at large position on the Committee.

FUTURE AGENDA ITEMS:

Council Member Slaven requested a progress report on the General Plan for June and July. The Community Development Director advised that the Council will receive a report at the beginning of each month.

ADJOURNMENT:

At 10:45 p.m. the Council meeting was adjourned to May 24, 1994, 7:00 p.m.

Deputy City Clerk of the City of Woodland