

Council Chambers
300 First Street
Woodland, California

October 5, 1993

The Woodland City Council convened a special session at 6:45 p.m. and immediately adjourned to closed session in the Second Floor Conference Room of City Hall to discuss labor relations. Council Members present at the meeting were: Rominger, Crescione, Flory, Sandy and Slaven; absent: none. City Manager Kris Kristensen was also present at the meeting.

Council adjourned the closed session and the special session at 7:27 p.m.

The Woodland City Council met in regular session at 7:32 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Rominger invited everyone present to join her in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Rominger, Flory, Crescione, Sandy, Slaven

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Murphy, Ruggiero, Nies, Wegener, Buchanan, Woodruff, Barry, Smith

CITY MANAGER ANNOUNCEMENT:

City Manager Kris Kristensen announced that the Council met in closed session from 6:45 p.m. until 7:27 p.m. to discuss labor relations. He said no Council action was taken at the meeting.

MINUTES:

On motion of Council Member Sandy, seconded Council Member Slaven and carried by unanimous vote, the City Council approved the minutes of the regular meeting of June 15, 1993, and adjourned meetings of July 27, 1993 and August 24, 1993, as prepared.

COMMUNICATIONS:

1. From the State Department of Alcoholic Beverage Control a copy of an application was received for an off sale general alcoholic beverage license for Bob Food

and Liquor, 623 Cottonwood Street. Police Lieutenant Del Hanson had advised that he has no objections to the issuance of this license. No Council action was necessary.

2. From Margaret Riley a claim against the City was received regarding the replacement of a door at 126 Elliot Street. Jeff Davis, the City's Risk Manager had advised that even though the claim form is blank the attachments constitute a claim. He recommended that the Council reject the claim and refer it to the City's insurance representative.

On motion of Council Member Crescione, seconded by Council Member Sandy and carried by unanimous vote, the City Council rejected the claim against the City filed by Margaret Riley and referred the claim to the City's insurance representative.

3. From Yolo Hospice a letter was received thanking Council for the City's allocation of \$8,856 in Community Development Block Grant funds. No Council action was necessary.

4. From Rick and Luanne Johnson an appeal notice was received of the Tree Commission's decision to allow the removal of two trees from their property at 537 First Street at property owner's expense.

On motion of Council Member Flory, seconded by Council Member Crescione and carried by unanimous vote, the City Council set October 19, 1993 for a hearing for the Tree Commission appeal filed by Rick and Luanne Johnson.

5. From Stephen Whitehead and John Roman, Jr., a letter was received requesting that the City locate a site for street hockey. Parks and Recreation Director Tim Barry reported that he has been meeting with those interested in such a program, and they have indicated they would support user fees for the activity. He said there will be a meeting tomorrow to work on site selection. He said he will also be meeting with neighbors regarding the site.

Debbie Whitehouse, representing twenty street hockey enthusiasts reported on their willingness to secure adequate insurance for the program. She said they hope to generate sufficient revenue for the program, and they have enough participants to support six 12-member teams.

Council Member Crescione suggested the use of the National Guard Armory for the site. Council Member Flory requested a time table for getting the program on line, and Mr. Barry said there are too many unknowns at the present time to give a time table.

COMMITTEE REPORTS:

1. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Historical Preservation Commission meeting of August 10, 1993. No Council action was necessary.

2. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board meeting of August 16, 1993. No Council action was necessary.

3. From City Manager Kris Kristensen a report was received transmitting minutes of the Yolo County Transit Authority Board of Directors meeting of August 25, 1993. No Council action was necessary.

4. From the City Manager a report was received transmitting the minutes of the Southeast Area Financing Committee meetings of August 26 and September 24, 1993. No Council action was necessary.

5. From Parks and Recreation Director Tim Barry a report was received summarizing action taken at the Child Care Commission meeting of September 1, 1993. No Council action was necessary.

6. From Assistant City Manager Kristine O'Toole a report was received transmitting the minutes of the Woodland Access 43 meeting of September 8, 1993. No Council action was necessary.

7. From the Parks and Recreation Director a report was received summarizing action taken at the Commission on Aging meeting of September 14, 1993. No Council action was necessary.

8. From the Community Development Director a report was received summarizing action taken at the Historical Preservation Commission meeting of September 14, 1993. No Council action was necessary.

9. From the Community Development Director a report was received summarizing action taken at the Planning Commission meeting of September 16, 1993, as follows:

(a) Commission found that the proposed abandonment of an alley that runs parallel to North and Elliot Streets between Fifth and the railroad was in conformity with the General Plan and recommended its abandonment.

(b) Commission approved a lot split that divides the property at 508 and 512 Third Street into two lots. Commission approved variances for lot width and lot area for the two parcels. Commission also certified an NDEIR.

(c) Commission approved the College Park II project, located east of College Street and south of Kentucky Avenue. This project involves the division of a 4.90 acre parcel into 42 low density residential lots (lot sizes ranging from 3,154± square feet to 7,872± square feet). This 42 lot project replaces a previously approved 90 unit apartment project.

(d) Commission approved a conditional use permit for Woodland Christian School that will allow the placement of a modular building for 60 students at 506 Cottonwood Street. Commission also certified an NDEIR on this item.

(e) Commission set a public hearing to consider a Zoning Ordinance amendment concerning off-premise signs (billboards) on October 21, 1993.

Council was advised that the Public Works Department will bring back the proposed abandonment of the alley to Council at a later meeting.

10. From the Community Development Director a report was received transmitting minutes from the Nuisance Abatement Committee meeting of September 16, 1993. No Council action was necessary.

11. From the Parks and Recreation Director a report was received summarizing action taken at the Parks and Recreation Commission meeting of September 22, 1993. No Council action was necessary.

PUBLIC COMMENT:

Mayor Rominger thanked Bill Hicks for serving as camera operator for the meeting.

HEARING - TRANSFER OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS:

Mayor Rominger said this time was set for a hearing to consider transfer of Community Development Block Grant funds to Hotel Woodland rehabilitation.

Council Members Crescione and Flory left the meeting at 7:50 p.m. due to a conflict of interest with the Hotel Woodland agenda item.

Senior Planner Howard Nies said the Council is being asked to consider amending the Final Statement for use of 1991-92 Community Development Block Grant (CDBG) funds by transferring \$14,476 from the Fifth and North Street Security Program to the Hotel Woodland Rehabilitation Program and transferring \$85,524 from the Rehabilitation Principle Return to the Hotel Woodland Rehabilitation Program.

Mayor Rominger opened the public hearing, and there being no comments she closed the hearing.

On motion of Council Member Sandy, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved the transfer of \$100,000 in CDBG funds described above to the Hotel Woodland Rehabilitation Program:

AYES: COUNCIL MEMBERS: Sandy, Slaven, Rominger

NOES: COUNCIL MEMBERS: None
ABSTAINED: COUNCIL MEMBERS: Crescione, Flory

Council Members Crescione and Flory returned to the Council meeting at 7:56 p.m.

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Rominger temporarily adjourned the meeting of the Council at 7:56 p.m. in order to convene the meeting of the City of Woodland Redevelopment Agency Board of Directors. See Agency minutes attached to these Council minutes as Exhibit A. At 8:14 p.m. the Redevelopment Agency Board meeting was adjourned, and the Council meeting was reconvened.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the following Consent Calendar items:

RESOLUTION NO. 3764 - FEDERAL SURPLUS PROPERTY PROGRAM:

The City Council adopted Resolution No. 3764 authorizing City staff to receive and sign for donated surplus property from State of California Federal Surplus Property Program.

RESOLUTION NO. 3765 - PROPERTY TAX ALLOCATION:

The City Council adopted Resolution No. 3765 supporting the County of Yolo's adoption of the Alternative Method of Property Tax Allocation (the "Teeter" Plan) as of October 15, 1993, and directed staff to forward the Resolution to the County of Yolo.

BID AWARD - 1993 WATER AND SEWER IMPROVEMENT PROJECT:

The City Council authorized the Public Works Director to award the construction contract for the 1993 Water and Sewer Improvements, Project No. 93-02, to Teichert Construction, and authorized construction contract expenditures up to \$230,000.

REGULAR CALENDAR:

FY 1993-94 GENERAL FUND BUDGET:

City Manager Kris Kristensen recommended that Council when considering the 1993-94 General Fund budget adjustments concentrate on the cut side first and then address the revenue alternatives the Council would like to pursue. He then said that the Finance Department and the auditors have recently concluded their annual review of the City's accounts, and he summarized these changes. The ending fund balance of the General Fund in FY 1992-93 has been lowered from previous estimates to \$1,747,136. It was recently discovered that in March 1992 \$317,094 in property tax receipts were coded in error to the General Fund when they should have been coded to City debt service funds. Also, the Public Employee Retirement System's new rates for safety personnel will cost the City about \$120,000 less than what was allocated in the Preliminary FY 1993-94 General Fund Budget. Thirdly, the County's proposed alternative method of Property Tax apportionment known as the "Teeter Plan" would, if implemented, provide the City with a one-time boost in property tax revenues this fiscal year of approximately \$177,000. The City Manager said while these changes are significant the overall picture in the General Fund remains much the same.

Council Members Sandy and Flory as well as Mayor Rominger expressed support of the Option A 1993-94 General Fund budget reduction recommended by the City Manager.

The City manager estimated under Option A if approved at this meeting the City would sustain a savings of about \$750,000, but that is assuming all of the cuts can occur at the same time. Some of the cuts are positions which have been vacant for a while so there are extra savings there, but the revenue side will probably not be implemented until after the first of the year. Responding to a question from Council Member Flory, the City Manager said the Council could later reinstate positions that are cut, but the people who currently fill those positions would have to be laid off first.

After discussion the Council took the following action:

On motion of Council Member Sandy, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved annual expense reductions totaling \$831,449 for the Fiscal Year 1993-94 General Fund Budget as noted in Option A effective as soon as possible (attached as Exhibit B).

On motion of Council Member Flory, seconded by Council Member Sandy and carried by unanimous vote, the City Council directed staff to provide Council with further information on the implementation within this fiscal year (1993-94) of a storm drainage enterprise fund, downtown parking district, emergency medical aid/ambulance fee system, utility user fee and community-wide lighting and landscaping district to supplement the General Fund.

DOWNSIZING OF WOODLAND CONTADINA PLANT:

Assistant City Manager Kristine O'Toole advised Council that the City sent a letter to the Vice President of the Culinary Division of Nestle Food Company, Tim Bruer, asking specific questions about downsizing of the Contadina plant in Woodland. The Council received copies of a response to the letter which indicated that the downsizing was a business decision and was not based on any actions or inactions of the City. Contadina indicated a commitment to work with their employees to get them placed in other positions.

RESOLUTION NO. 3766 - POLICE HIRING WHITE HOUSE GRANT:

Acting Police Chief Russ Smith said the City has an opportunity to apply for \$75,000 from the Federal Government to hire a police officer through the White House Grant entitled "Police Hiring Supplement Program." He said this would cost the City about \$20,000 per year for the next three years, and for the fourth year the City would pay for the full funding of that position. He said the grant proposal includes hiring one officer to coordinate a community-oriented policing program, and he said he felt this is a worthwhile project. There is \$150,000,000 available in grant funds nation wide with \$75,000,000 available to cities under 150,000 population.

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 3766 authorizing application for White House Grant titled "Police Hiring Supplement Program."

ORDINANCE NO. 1239 - AMENDING COMMISSION POWERS AND DUTIES:

Parks and Recreation Director Tim Barry reported to Council on the proposed ordinance revising the duties of the Child Care Commission, the Commission on Aging, and the Parks and Recreation Commission. He said on September 7 he presented recommended changes to the Council which had been reviewed by the commissions. At the end of the discussion the Council eliminated the requirement for an annual meeting of the commissions and the Council. He said the ordinance also adds to the Child Care Commissions and Commission on Aging the duty to review the annual budget and make recommendations for the Department to the City Council.

Council Member Crescione said he had a problem with a provision that the Parks and Recreation Commission shall make recommendations on financial

matters pertaining to the Parks and Recreation Department. Also he said he did not feel that the three commissions should be reporting to the Council regarding the budget; the Commissions should be reporting to the Director because the Director is responsible for the budget not the commission.

After some discussion Council agreed to amend the proposed ordinance.

On motion of Council Member Crescione, seconded by Council Member Flory and carried by unanimous vote, the City Council introduced and read by title only Ordinance No. 1239 amending sections of the Municipal Code relating to the powers and duties of the City Parks and Recreation Commission, Commission on Aging, and the Child Care Commission with the amendment that the commissions shall review the portion of the City budget pertaining to their respective areas of expertise and to make recommendations to the Parks and Recreation Director.

PARKS AND RECREATION COMMISSION INTERVIEWS/APPOINTMENT PROCESS:

On motion of Council Member Slaven, seconded by Council Member Flory and carried by unanimous vote, the City Council appointed Vice Mayor Sandy and Mayor Rominger to interview applicants for a Parks and Recreation Commission vacancy, and Council set a November 9, 1993 study session to discuss the commission appointment process.

FUTURE AGENDA ITEMS:

The City Manager said the City today received the proposed resolutions to be considered at the Annual League of California Cities Conference October 17-19, 1993, in San Francisco. Council agreed to discuss the resolutions on October 7, 1993, following the joint meeting with the Planning Commission.

Mayor Rominger requested information on City-owned property in regard to the Budget.

Vice Mayor Sandy requested that the Solid Waste Committee discuss skimming from the recycling bins. He said the City has an ordinance against scavenging from the recycling bins, but he suggested that a bumper sticker be developed for the bins stating that the contents cannot be removed by anyone except Waste Management.

ADJOURNMENT:

At 9:32 p.m. the meeting was adjourned.

City Clerk of the City of Woodland