Council Chambers 300 First Street Woodland, California

April 28, 1992

The Woodland City Council met in adjourned session at 7:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Rominger invited everyone present to join her in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Rominger, Crescione, Flory, Sandy, Slaven

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Ruggiero, Finan, Blankenship, Nies, Moutinho,

Horgan, Woodruff, McDonell

MINUTES:

There were no minutes submitted for Council approval.

COMMUNICATIONS:

- 1. From Pacific Gas and Electric Company a notice was received advising of its application filed with the California Public Utilities Commission requesting authority to increase electric rates and gas rates effective January 1, 1993. No Council action was necessary.
- 2. From June Sadleir, Community Resource Specialist at the Woodland Senior Center, a letter was received advising of meetings held to determine unmet transportation needs. No Council action was necessary.

COMMITTEE REPORTS:

1. From City Manager Kris Kristensen a report was received transmitting the minutes of the Yolo County Transit Authority Governing Board meeting of March 25, 1992. No Council action was necessary.

- 2. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Planning Commission meeting of April 2, 1992, as follows:
 - (a)Commission held a study session on the Area M Needs Assessment Report.

 Commission discussed contents of the report and received recommendations for changes. The Commission discussion focused on technical components of the report rather than policy matters, as recommended by the City Attorney. No action was taken. A public hearing on the Needs Assessment Report is scheduled on May 7, 1992.
 - (b)Commission held a study session on the proposed design review guidelines. The Commission received a draft report on design review guidelines that was prepared by staff. The report will now undergo review by the Chamber of Commerce and members of the community, and a second study session will be scheduled at a later date. No action was taken.

No City Council action was necessary.

- 3. From the Community Development Director a report was received transmitting the minutes of the Trip Reduction Task Force meetings of April 3 and 14, 1992. No Council action was necessary.
- 4. From Senior Engineer Dan Blankenship a report was received transmitting the minutes of the Traffic Safety Commission meeting of April 6, 1992. No Council action was necessary.
- 5. From the Community Development Director a report was received summarizing action taken at the Historical Preservation Commission meeting of April 14, 1992.

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council set May 5, 1992 for public hearings to consider resolutions designating the Primary School at 175 Walnut Street and the site of "Yolo City" Store near Freeman Park as City of Woodland Historic Sites.

- 6. From the Community Development Director a report was received summarizing action taken at the Planning Commission meeting of April 16, 1992, as follows:
 - (a)Chairman Friedlander was designated as the Planning Commission representative to the School Committee.
 - (b)Commission set a study session for April 30, 1992 at 6:00 p.m. regarding the

General Plan.

- (c)Commission continued action on the Oil Can Henry Project until May 7. The item was continued due to a 3-3 vote and the absence of one commissioner.
- (d)Commission held a study session on the I-5 Corridor Landscape Plan, and set an additional study session for April 30, 1992.

PUBLIC COMMENT:

Kim Abel, 535 Elm Street, Woodland, urged the Council to take action to control traffic speed along the 500 block of Elm Street. She said she contacted three separate traffic engineers from the City of Davis, City of Sacramento and County of Sacramento, and all use speed humps to control speed. She said she has the impression that (City Traffic Engineering Assistant) Don Costa is opposed to the use of speed humps. She said due to the lack of money, staff, and time or energy he has clouded the issue with a study. She said a traffic counter was installed on a Thursday and then removed the following Monday, and the study was to be conducted for seven days. Also, she said no speed measuring device was installed. She asked the Council to bring the issue back from the Traffic Safety Commission.

Acting Senior Engineer Dan Blankenship said that Mr. Costa is currently preparing a report on that matter to go to the Council next month. He said that the equipment used to study the speed was faulty. With new equipment purchased a seven-day study will be conducted to check not only speed but the number of vehicles, and a report will be presented to Council next month. She invited Ms. Abel to come back to talk to the Council at that time.

PRESENTATION - WATER AWARENESS MONTH PROCLAMATION:

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council proclaimed May 1992 as "Water Awareness Month."

Mayor Rominger presented the signed proclamation to Senior Civil Engineer Michael Horgan.

PRESENTATION - AMERICAN HOME WEEK PROCLAMATION:

On motion of Council Member Sandy, seconded by Council Member Flory and

carried by unanimous vote, the City Council proclaimed May 3-9, 1992 as "American Home Week."

Mayor Rominger presented the signed proclamation to Joseph Gray, representing the Yolo County Board of Realtors.

HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS:

The City Manager suggested that the Council delay the public hearing regarding 1992 Community Development Block Grant funds until 7:30 p.m. as the hearing notice indicated.

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Rominger temporarily adjourned the meeting of the Council at 7:21 p.m. in order to convene the meeting of the City of Woodland Redevelopment Agency. See Agency minutes attached to these Council minutes as Exhibit A. At 7:29 p.m. the Redevelopment Agency meeting was adjourned, and the Council meeting was reconvened.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by unanimous vote, the City Council approved the following Consent Calendar items:

COMPLETION OF BEAMER PARK RENOVATION:

The City Council accepted the renovation of Beamer Park by M & B Construction as complete; directed the City Clerk to file a notice of completion; and authorized the Mayor and City Manager to sign the notice of completion.

BID CALL FOR CAMP PACKER CREEK KITCHEN VENTILATION SYSTEM:

The City Council authorized the calling of bids for the purchase of equipment and installation of a stove ventilation system at Camp Packer Creek.

FISCAL YEAR 1991-92 THIRD QUARTER FINANCIAL REPORT:

The City Council received the Fiscal Year 1991-92 Third Quarter Financial Report.

CITY HALL ROOF REPAIR PROJECT:

The City Council authorized the rebid of the City Hall Reroof Project, Project No. 92-01R.

PURCHASE OF TWO POLICE SERVICE VEHICLES:

The City Council authorized the purchase of two (2) Police Special Service Vehicles from the State of California, Office of Procurement, in the amount of \$31,594.81.

HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS:

Mayor Rominger stated that a hearing has been scheduled for this meeting to consider the Statement of Community Objectives and Projected Use of Funds for the 1992 Community Development Block Grant Entitlement application.

Senior Planner Howard Nies gave the staff report. He said that this is the first of two public hearings on how the City will spend the \$371,000 that HUD has earmarked for the City of Woodland for the year 1992. He said there are three sections: the community based organizations (CBO's), other agencies, and administration. Concerning CBO's he said the City received twelve applications this year, and the CBO Committee is recommending funding for six. He pointed out that there was one withdrawal at the last CBO Committee meeting. There were three hearings held by the CBO Committee, and there is a cap of \$58,000 in this category and the committee recommended that amount. With regard to other agencies, he said, there was one request from the Development Assistance Corporation (DAC) in the amount of \$275,000, and staff is recommending \$252,000. DAC would use the funds for low and very low income housing. recommends \$46,000 for administration which is increased from past years because in the past some of that expense was allocated in the rehab program, but since there is no rehab program this year the funds have to be taken from administration. Secondly, he said the surplus the City has had in the past year is no longer with us. Regarding fair housing, there has been an increase because the County which administers the program is going from a part time person to a full time person. He said the City did comply with the HUD requirements for citizen participation, and there is a staff member present at this meeting who is fluent in Spanish in case there is a question.

Mayor Rominger opened the public hearing.

The following persons spoke: Mary McCurdy, Director of Yolo Wayfarer Center; Diane Jhueck, Executive Director of Yolo County Coalition Against Hunger (now going under the name of Food Bank of Yolo County); Robin Fine, Administrator of the Yolo Adult Day Health Center; Susan McGibbon, Nurse Coordinator for Citizens Who Care; Dick Bornhold, Development Assistance Corporation; and Kristine Stout, Child Sexual Abuse Treatment Center.

Mayor Rominger closed the public hearing.

Council Member Sandy said the Food Closet's withdrawal of their application for CDBG funding was commendable. He suggested that the Council send a letter to the Food Closet thanking them for their civic-mindedness.

After some discussion Council agreed to continue to receive additional testimony at the second public hearing regarding Community Development Block Grant funds on May 5, 1992.

REPORTS OF CITY MANAGER (Continued):

REGULAR CALENDAR:

BEAMER AND KENTUCKY AREA ASSESSMENT DISTRICT UPDATE:

Acting Senior Engineer Dan Blankenship said the Beamer/Kentucky Area Assessment District will provide the City with a financing mechanism to upgrade existing infrastructure and install new infrastructure to serve the area. Moutinho, Assistant Engineer, gave historical background on the proposed formation of the district. He said in the early 1970's when development began in the industrial area the City was aware that at some point in the future some major roadway improvements would be needed, so development agreements were executed with each property owner as areas were developed whereby the owner agreed at a later date to participate in the installation of the roadway improvements. He said through time the rural country roads are now serving as major industrial arterials and are showing the wear and tear. He said there have been several meetings with the property owners, and a petition was sent out showing a minor percentage of property owners with a favorable response. He said the City is faced with a uphill battle, and a public hearing will be scheduled to allow protests. He said staff would not be surprised to see a majority protest (50% of the property within the boundaries of the district), and if there is a majority protest it would take a 4/5's vote of the Council to override that. He advised that staff was previously before the Council with basic information requesting to proceed with the design of the necessary improvements -- approximately \$300,000 in engineering costs. If there is a majority protest, and it is not overridden, then the City will have to pay for those costs. If the district is formed and the improvements are installed, those engineering costs are borne by the whole district and the City would be reimbursed. He said another meeting with property owners is proposed, and following that meeting the improvement plans will be completed. Council will be asked to go to bid for the project in late May or early June. He said the engineering report will be prepared, and a public hearing will be set for the end of June or early July. He said the primary work for the district is road work and traffic signals, but very little utility improvements. He said there are 32 property owners involved in the proposed district. The improvements include curb and gutter but not sidewalks in the industrial area.

Assistant City Attorney Ann Finan added that the property owner cannot agree in writing to waive protest as to the amount that he or she might be assessed. She said the property owner always has the right to come forward and protest the amount, but they can agree not to protest the formation of the district.

The City Manager said staff's meetings with the property owners will give them a clear understanding of what is being proposed.

PUBLIC TRANSIT ISSUES:

The City Manager gave Council an overview on three public transit issues: the Americans with Disabilities Act (ADA) compliance, Transportation Development Act (TDA) funding reductions, and a bus shelter proposal. He said through the Yolo County Transit Authority an advisory committee has been formed with people who are knowledgeable about ADA as well as people with disabilities, and the committee has outlined some suggestions to the Transit Authority Board about how to comply with ADA. He said essentially the law requires that we make sure that people with disabilities have the same access to the service that anyone without disabilities has. He said that puts more emphasis on paratransit kinds of service to match the fixed route types of service that we have as well. He said for the City of Woodland there will be an additional cost of \$10,000 for transit service to help comply with ADA, but there will be significant additional costs in the next five years to try to implement the legislation. With regard to TDA funds which are the primary source of funding for all transit programs he said the City is estimated this year to receive \$1.1 million to deal with transit programs. The first priority of transit programs is to meet any unmet transit needs that can reasonably be met.

Any funds remaining can be used for street and road purposes, and the City's Public Works Department relies heavily on TDA funds for those road improvements. Terry Bassett, Yolo County Transit Coordinator, reported on the specifics of the impact of ADA and the proposal by Shelter Ad Systems of California to furnish bus shelters with advertising along bus routes in the YOLOBUS system.

COUNTY ROAD 101 STREET IMPROVEMENTS:

Acting Senior Engineer Dan Blankenship reported that on December 17, 1991 Council received a petition from several residents requesting a reduction in the speed limit along County Road 101 between East Main Street and Gibson Road and the most eastern section of Gum Avenue at the State Route 113 overcross. The Council referred the issue to the Traffic Safety Commission, and on January 6, 1992 staff met with the Commission and invited petitioners to join in the discussion of the issue. He said staff learned from that meeting that there was a great concern about pedestrian safety, particularly children walking to Willow Springs School. After a discussion of alternatives to solving the speeding problems, staff recommends widening or completion of improvements along County road 101 along the west side to provide a completely improved path along the west side for the children who attend Willow Springs School. He said the petitioners attended a meeting of the Traffic Safety Commission at which the Commissioners agreed with He said staff has identified Fund 37 which is road the recommendation. development as a funding source. Once the design is complete staff will request Council approval for bid call and the actual amount for funding will be established at that time. He said the intent is to make the improvements by next fall.

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by unanimous vote, the City Council authorized staff to proceed with the design of street improvements on the west side of County Road 101 between The Legend and Country Park East Subdivisions.

BID AWARD FOR LEASE FINANCING OF HIGH VOLUME COPIER FOR CITY HALL:

Finance Director Peter Woodruff outlined the proposed bid award for a high volume copier from Kodak.

Council Member Flory inquired about the trade in value of the existing copier.

The Finance Director said he did not request that information in the request for bids. He said he was only interested in the bottom line costs over a five year

period from each bidder. He said if Council wants that information he could report back at the next meeting.

Police Chief Bob McDonell reported that for the copier at the Police Department Kodak estimated that the trade in value was \$4,500.

Terry Novak, sales representative from Kodak, said the residual value to Kodak with the trade in is \$500 for the City Hall's IBM copier. She said the trade in value could be increased to entice the purchase of the Kodak machine, so the value of both the City Hall copier and the Police Department copier is \$4,500 each. The overall purchase price is then used to calculate the lease. The residual value at the end of the five-year lease for the Kodak copier is substantially higher than other copy machines on the market -- approximately \$10,000. She then outlined the advantages of the Kodak machine.

On motion of Council Member Crescione, seconded by Council Member Sandy and carried by unanimous vote, the City Council awarded the bid for a high volume copy machine for City Hall to Kodak and authorized staff to negotiate a lease financing package with monthly payments not to exceed \$786.21.

BID AWARD FOR LEASE FINANCING OF HIGH VOLUME COPIER FOR POLICE DEPARTMENT:

On motion of Council Member Crescione, seconded by Council Member Sandy and carried by unanimous vote, the City Council authorized the Police Department to acquire a replacement high volume copy machine based on the bid process concluded by the City Finance Director and authorized staff to negotiate a lease financing arrangement not to exceed the existing Police Department line item budget for copy machine costs.

Council Member Flory suggested in the future that Council receive a standard form when Council is asked to approve a purchase because in the past there have been unanswered questions.

RESOLUTION NO. 3660 - OPPOSITION TO LEGISLATION REQUIRING VERIFICATION OF WORKERS COMPENSATION INSURANCE:

Community Development Director Janet Ruggiero said with regard to the requirement for workers' compensation check the City staff will simply be requiring a check box rather than proof that businesses operating in Woodland possess workers' compensation insurance. She said she does not feel the City should be responsible for the filing requirements which the State has imposed. She said with

business license renewals a form will be sent to each business requesting confirmation that they have workers' compensation insurance.

On motion of Council Member Flory, seconded by Council Member Sandy and carried by unanimous vote, the City Council adopted Resolution No. 3660 expressing Council's opposition to the requirement that the City of Woodland verify workers' compensation insurance and supporting legislation removing the requirement.

COUNCIL COMMITTEE APPOINTMENTS:

The City Manager said for the past two years the Council has annually reviewed and modified assignments of City Council Members to its committees.

The Council then made the following assignments for the period through March 1993:

- **Yolo County 2 x 2** Council Members Flory and Crescione with Council Member Slaven as an alternate
- **Davis 2 x 2** Mayor Rominger and Council Member Sandy with Council Member Flory as an alternate
- **West Sacramento 2 x 2** Council Members Crescione and Flory with Council Member Slaven as an alternate
- **Woodland Chamber of Commerce** Council Members Flory and Slaven with Council Member Sandy as an alternate
- **City Solid Waste Committee** Council Member Sandy and Mayor Rominger with Council Member Flory as an alternate
- **Woodland Joint Unified School District 2 x 2** Council Members Slaven and Sandy with Mayor Rominger as an alternate
- **City Cable Television** Council Members Crescione and Flory with Council Member Sandy as an alternate
- **City Recycling** Council Member Sandy and Mayor Rominger with Council Member Slaven as an alternate

City/County Water Group - Mayor Rominger

Council Member Sandy said he has been approached to have a citizen representative on the **City Solid Waste Committee**. Council agreed to consider the citizen representative at the next Council meeting.

Council agreed to not to appoint City representatives to the **Cities/Counties Coordinating Committee** which had not met for over one year.

Council agreed to continue with the staff members on the following three joint powers authority:

- Yolo County Risk Management Insurance Authority (YCPARMIA) Finance Director Pete Woodruff with Assistant City Manager Kristine O'Toole as alternate
- Yolo County Communication and Emergency Services Agency (YCCESA) Police Chief Bob McDonell with Fire Chief John Buchanan as alternate
- **Yolo County Transit Authority (YCTA)** City Manager Kris Kristensen with Senior Planner Tim Bach as alternate

RESOLUTION NO. 3661 - YOLO COUNTY WASTE ADVISORY COMMITTEE REPRESENTATIVE:

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 3661 appointing the City Manager, or his designee, as the City representative to the Yolo County Waste Advisory Committee.

ADJOURNMENT:

At 9:28 p.m. t	ne	meeting	was ad	Ijourned	ı,
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City Clerk of the City of Woodland	