Council Chambers 300 First Street Woodland, California

February 5, 1991

The Woodland City Council met in closed session from 6:45 p.m. until 7:35 p.m. to discuss a personnel matter and pending litigation. The regular session was then convened at 7:35 p.m.

PLEDGE OF ALLEGIANCE:

Mayor Holman invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Holman, Crescione, Flory, Sandy, Timothy

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Murphy, Tribbett, Ruggiero, Moutinho, Golnik,

Martin, Olson, Neblett

MINUTES:

On motion of Council Member Sandy, seconded by Council Member Timothy and carried by unanimous vote, the City Council approved the minutes of the regular meeting of November 20, 1990, as prepared.

On motion of Council Member Flory, seconded by Council Member Crescione and carried by the following vote, the City Council approved the minutes of the adjourned meeting of November 27, 1990, as prepared:

AYES: COUNCIL MEMBERS: Crescione, Flory, Holman

NOES: COUNCIL MEMBERS: None

ABSTAINED: COUNCIL MEMBERS: Sandy, Timothy

On motion of Council Member Sandy, seconded by Council Member Flory and carried by the following vote, the City Council approved the minutes of the adjourned meeting of January 22, 1991, as prepared:

AYES: COUNCIL MEMBERS: Crescione, Flory, Sandy, Holman

NOES: COUNCIL MEMBERS: None

ABSTAINED: COUNCIL MEMBERS: Timothy

On motion of Council Member Flory, seconded by Council Member Sandy and carried by unanimous vote, the City Council approved the minutes of the adjourned meeting of January 29, 1991, as prepared.

COMMUNICATIONS:

- 1. From the State Department of Alcoholic Beverage Control a copy of an application was received for an on sale beer and wine license for El Tex Mex, 329 College Street, Woodland (a person to person transfer). No Council action was necessary.
- 2. From Finance Director Peter Woodruff a memo was received advising that claims paid for accounts payable and payroll totalled \$1,851,761.15 for the month of October 1990 and totalled \$2,939,207.90 for the month of November 1990. No Council action was necessary.
- 3. From Captane P. Thomson, Director of Yolo County Mental Health Services, a letter was received in support of a grant application filed by the Sexual Assault and Domestic Violence Center. No Council action was necessary.
- 4. From Pam Grigsby Jones a letter was received submitting her resignation as a member of the Child Care Commission.

On motion of Council Member Flory, seconded by Council Member Timothy and carried by unanimous vote, the City Council accepted the resignation of Pam Grigsby Jones as a member of the Child Care Commission and directed staff to send a letter of appreciation.

5. From the law firm of Jensen and Roggeveen a claim against the City was received on behalf of Joyce Canevari in the amount of \$100,000.00. The claim stated that Ms. Canevari was injured on October 6, 1990, when she stepped in a hole at the soccer field located at the northeast corner of West El Dorado and County Road 98. The City's insurance representative recommended that Council reject the claim.

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by unanimous vote, the City Council rejected the claim filed against the City by Joyce Canevari and referred the claim to the City's insurance representative.

6. From Nicole Celeste Miles, 300 Mariposa Avenue, Woodland, a claim against the City was received in the amount of \$4,537.99. The claim involved a vehicle accident which occurred on January 7, 1991 at the intersection of Kentucky Avenue and College Street. The City's insurance representative recommended that Council reject the claim.

On motion of Council Member Flory, seconded by Council Member Sandy and carried by unanimous vote, the City Council rejected the claim filed against the City by Nicole Celeste Miles and referred the claim to the City's insurance representative.

7. From Assemblywoman Bev Hansen a letter was received in response to the City's letter regarding the new booking fees and charges for property tax administration authorized by SB 2557. No Council action was necessary.

COMMITTEE REPORTS:

- 1. From Parks and Recreation Director John Suhr a report was received summarizing action taken by the Commission on Aging at its meeting of December 11, 1990. No Council action was necessary.
- 2. From Community Development Director Janet Ruggiero a report was received transmitting the minutes of the December 11, 1990 meeting of the Downtown Parking District Review Committee. No Council action was necessary.
- 3. From the Community Development Director a report was received transmitting the minutes of the December 13, 1990, January 10, 1991, and January 24, 1991 meetings of the Technical Advisory Committee of the Yolo County Transit Authority regarding the Congestion Management Program. No Council action was necessary.
- 4. From City Manager Kris Kristensen a report was received transmitting the minutes of the December 19, 1990 meeting of the Governing Board of the Yolo County Transit Authority. No Council action was necessary.
- 5. From Chief of Police Bob McDonell a report was received transmitting the minutes of the December 7 and December 21, 1990 meetings of the Governing Board of the Yolo County Communications Emergency Service Agency. No Council action was necessary.
- 6. Director of Public Works Ron Tribbett a report was received transmitting the minutes of the January 7, 1991 meeting of the Traffic Safety Commission. No Council action was necessary.
- 7. From the City Manager a report was received transmitting the minutes of the January 9, 1991 meeting of the Woodland Chamber of Commerce/City of Woodland 2 \times 2. No Council action was necessary.
- 8. From the City Manager a report was received advising of the recommendations of the 1991 Community Service Awards Nominating Committee made at their meeting on January 9, 1991.

On motion of Council Member Timothy, seconded by Council Member Flory and carried by unanimous vote, the City Council awarded the City of Woodland's 1991 Community Service Awards to Mabel Thomas, Henry Delp and Jim Cranston.

- 9. From the Parks and Recreation Director a report was received summarizing action taken by the Child Care Commission at its meeting of January 9, 1991. No Council action was necessary.
- 10. From the City Manager a report was received transmitting the minutes of the January 10, 1991 meeting of the City Solid Waste Committee. No Council action was necessary.
- 11. From the Community Development Director a report was received summarizing action taken by the Historical Preservation Commission at its meeting on January 10, 1991. No Council action was necessary.
- 12. From the Director of Public Works a report was received transmitting the minutes from the January 14, 1991 meeting of the Tree Commission. No Council action was necessary.
- 13. From the City Manager a report was received summarizing matters discussed at the January 16, 1991 County/City 2 x 2 meeting. No Council action was necessary.
- 14. From the Parks and Recreation Director a report was received summarizing action taken at the January 16, 1991 Parks and Recreation Commission meeting. No Council action was necessary.
- 15. From the Community Development Director a report was received summarizing action taken by the Planning Commission at its meeting on January 17, 1991, as follows:
 - a.Commission accepted the letter of withdrawal from Michael King on Tentative Parcel Map No. 3916 and rear yard variance for 726 Woodland Avenue.
 - b.Commission continued discussion on mixed use projects in the Industrial zone until February 7, 1991.
- 16. From the Community Development Director a report was received transmitting the minutes of the January 22, 1991 meeting of the Southeast Area Finance

Committee. No Council action was necessary.

17. From the Director of Public Works a report was received transmitting notes from the January 23, 1991 meeting of the Recycling Committee. No Council action was necessary.

PUBLIC COMMENT:

Mayor Holman introduced newly appointed City Attorney Bob Murphy of the law firm of Kronick, Moskovitz, Tiedemann & Girard.

HEARING - LOT FRONTAGE:

City Manager Kris Kristensen said the first public hearing scheduled is for the purpose of considering a Zoning Ordinance amendment to allow residential lot frontage to be measured at the 20-foot setback line instead of along the street right-of-way.

Community Development Director Janet Ruggiero gave the staff report.

Mayor Holman opened the public hearing, and there being no comments, the hearing was closed.

Ordinance No. 1184:

On motion of Council Member Flory, seconded by Council Member Crescione and carried by unanimous vote, the City Council introduced and read by title only Ordinance No. 1184 to amend Section 25-13-10 of the Zoning Ordinance as recommended by the Planning Commission to specify that:

FRONTAGE, LOT OR PARCEL. The portion of property that abuts one side of a public street which allows primary access to the property. The public street frontage for residential lots fronting on a curved street, or on a curved portion of a cul-de-sac street, shall be measured along a chord located twenty (20) feet from the edge of the street right-of-way, provided that the frontage at the street right-of-way is not less than forty feet. Two car garages shall be required for all units measuring the minimum lot width at the setback.

Findings:

- -- The project is consistent with the General Plan.
- --The Environmental Assessment has been certified.

- -- The proposed ordinance was recommended by the Planning Commission.
- -- The project is consistent with the Housing Element goals and policies:
- To encourage and assist the construction of a variety of housing types with varying densities and prices, and to provide a mix of housing types, densities and designs.
- --The project is consistent with the Housing Element's actions for development of housing to reduce housing costs by using various techniques as zero lot lines, cluster development, private streets, higher densities, mixed uses, parking and setback variations and other innovative approaches.

HEARING - ABANDONMENT OF STREET RIGHT-OF-WAY:

The City Manager said the second public hearing scheduled is for the purpose of considering abandonment of surplus street right-of-way in East Main Street Assessment District.

Director of Public Works Ron Tribbett said in 1973 approximately 40 feet of street right-of-way along the East Main Street frontage of Wesco Truck and Trailer Sales (1960 West Main Street) was obtained by Yolo County from Sambucetti Land and Building Company. This right-of-way was transferred to the City of Woodland with the East Main Street annexation in 1982. Traffic studies for the East Main Street Assessment District determined a portion of this right-of-way is not needed for the East Main Street widening to accommodate projected future traffic. The City has agreed, as per a condition of an agreement between the City and Sambucetti Land and Building Company for the acquisition of real property west of Wesco Truck and Trailer sales executed June 28, 1990, to vacate this portion of right-of-way back to Wesco Truck and Trailer Sales provided a public utilities easement is established across the front 15 feet of the proposed vacation.

Mayor Holman opened the public hearing, and there being no comments, he closed the hearing.

Resolution No. 3591:

On motion of Council Member Timothy, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted Resolution No. 3591, a

Resolution of Vacation of Dedicated Street Right-of-way at 1960 East Main Street, APN 27-310-15.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Flory, seconded by Council Member Sandy and carried by unanimous vote, the City Council approved the following Consent Calendar items:

AUDIT MANAGEMENT LETTER FOR YEAR ENDED JUNE 30, 1990:

The City Council accepted the Management Letter for the Fiscal Year ended June 30, 1990, prepared by the audit firm of Boysol, Myers and Pon and approved the response to the Management Letter.

BID AWARD - BEAMER STREET TREATMENT PLANT DEMOLITION:

The City Council awarded the Beamer Street Treatment Plant Demolition, Project No. 90-07 to SuperStructures of Hayward, California, and authorized expenditures up to the amount of \$250,000.

BID REJECTION - LIBRARY COURTYARD ALTERATIONS:

The City Council rejected the sole bid from Refnes Construction of Sacramento in the amount of \$108,000 for the Library Courtyard Alterations, Project No. 91-01.

PURCHASE OF RUBBERIZED RAILROAD CROSSING MATERIAL:

The City Council authorized the purchase of rubberized railroad crossing material for the Gibson Road crossing.

SACRAMENTO AIRPORT AIRSPACE MANAGEMENT STUDY:

The City Council authorized the Mayor to sign joint letters with the Cities of Davis, West Sacramento, and the County of Yolo to area legislators concerning proposed changes to flight patterns at the Sacramento Metropolitan Airport.

COMPLETION OF DOWNTOWN IMPROVEMENT PROJECT:

The City Council accepted the Downtown Improvements Project No. 90-03 by Ghilotti Brothers Construction as complete; directed the City Clerk to file a Notice of Completion; and authorized the Mayor and City Manager to sign the Notice of Completion.

RENEWAL OF LANDSCAPE MAINTENANCE CONTRACT:

The City Council approved renewal of the one-year landscape maintenance contract with Machado Landscape Construction and Maintenance for the provision of landscape maintenance to the City Hall, Library, Library Parking Lot, Library Rose Garden, Municipal Services Center, Main Street Planters, Heritage Plaza, Annual Replacement for the Plaza, and the Daily Democrat Parking Lot.

VEHICLE PURCHASE FROM STATE:

The City Council authorized the purchase of one (1) sub-compact wagon to be purchased from the State of California, Office of Procurement, in the amount of \$12,323.86 (to be assigned to the Community Development Department).

BID CALL FOR NEW CITY EQUIPMENT:

The City Council authorized the calling for bids for three (3) tractor/mowers and one (1) multi-purpose turf utility vehicle.

REGULAR CALENDAR:

NEEDS ASSESSMENT STUDY FOR PLANNING AREA M (TAORMINO PROJECT):

On motion of Council Member Flory, seconded by Council Member Sandy and carried by the following vote, the City Council reaffirmed its action of November 21, 1989 to approve the preparation of a Needs Assessment Study for Planning Area M:

AYES: COUNCIL MEMBERS: Crescione, Flory, Sandy, Holman

NOES: COUNCIL MEMBERS: Timothy

On motion of Council Member Flory, seconded by Council Member Sandy and carried by unanimous vote, the City Council appointed Council Member Crescione to the consultant selection committee for the Needs Assessment Study for Planning Area M.

RECESS:

Council took a recess from 9:09 p.m. until 9:20 p.m.

BEAMER AND KENTUCKY ASSESSMENT DISTRICT:

On motion of Council Member Sandy, seconded by Council Member Flory and carried by unanimous vote, the City Council authorized the Director of Public Works to execute a contract for preparation of the Engineer's Report for the Beamer and Kentucky Assessment District and authorized expenditures up to \$305,000 for said contract.

OFFICE AUTOMATION ASSESSMENT REPORT:

Administrative Assistant Lynn Chancellor reported to Council that on August 7, 1990 Council rejected bids received for computer equipment and directed staff to retain a computer consultant to assess the City's word processing needs and to prepare an Information Master Plan.

John Arnstein of Warner Group, the consulting firm retained by the City, reported to Council on their recommendations regarding the City's office automation needs. He said they recommend the purchase of seventeen personal computers, nine laser printers, two dot matrix printers, word processing and spreadsheet software, maintenance and training.

Ms. Chancellor said this purchase would meet Phase One of the automation plan, and then the City would move into Phase Two, the Information Master Plan. She said staff anticipates coming back to Council in the next six to nine months with the Information Master Plan and within the next year with additional equipment needs.

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by unanimous vote, the City Council authorized staff to issue a request for proposal for Phase One of the City automation plan which includes the purchase of seventeen computers, nine laser printers, two dot matrix printers, software, maintenance and training.

PILOT CURBSIDE RECYCLING:

Mayor Holman announced that due to a conflict of interest he will not be

discussing or taking action on the proposed pilot curbside recycling program. Vice-Mayor Timothy led Council through discussion of this item.

On motion of Council Member Sandy, seconded by Council Member Crescione and carried by the following vote, the City Council approved the implementation of the first phase of the curbside recycling program and authorized the expenditure of \$1,500 from the General Fund contingency to cover the cost of the pilot program:

AYES: COUNCIL MEMBERS: Crescione, Flory, Sandy, Timothy

NOES: COUNCIL MEMBERS: None

ABSTAINED: COUNCIL MEMBERS: Holman

RECREATION DIVISION JOB SPECIFICATION CHANGES:

Recreation Superintendent Les Neblett explained to Council the proposed modifications of various Recreation Division job descriptions. Tom Stoffregen, a member of the City's Parks and Recreation Commission, was present at the meeting and responded to questions from Council.

After some discussion Council requested that the Parks and Recreation Commission review the proposed changes and report back to Council with their comments at the February 19, 1991 regular Council meeting.

4TH OF JULY CELEBRATION:

On motion of Council Member Flory, seconded by Council Member Timothy and carried by unanimous vote, the City Council allocated \$7,000 to support the 4th of July celebration for 1991.

COMMISSION INTERVIEWS:

On motion of Council Member Timothy, seconded by Council Member Flory and carried by unanimous vote, the City Council appointed Mayor Holman and Council Member Crescione to interview applicants for Historical Preservation, and appointed Council Member Sandy and Council Member Flory to interview applicants for Library Board.

FUTURE AGENDA ITEMS:

Council Member Timothy requested an update from staff on the water

situation. She also advised of the activities of the Yolo County Water Task Force and upcoming meeting on February 13, 1991 regarding the surface water project and joint efforts regarding the Tehama Colusa Canal. In addition she asked that Council schedule for the February 26, 1991 study session discussion of the Persian Gulf support group proposal to tie ribbons to lamp posts in the Downtown area.

ORDINANCE NO. 1182 - AUTOMATIC FIRE EXTINGUISHING SYSTEMS:

On motion of Council Member Crescione, seconded by Council Member Flory and carried by unanimous roll call vote, the City Council adopted and read by title only Ordinance No. 1182, "An Ordinance of the City of Woodland Amending Section 9A-6 to Chapter 9A of the Woodland Municipal Code, Providing for Automatic Fire Extinguishing Systems:"

AYES: COUNCIL MEMBERS: Crescione, Flory, Sandy, Timothy, Holman

NOES: COUNCIL MEMBERS: None

ORDINANCE NO. 1183 - FIREWORKS:

On motion of Council Member Timothy, seconded by Council Member Flory and carried by unanimous roll call vote, the City Council adopted and read by title only Ordinance No. 1183, "An Ordinance Amending Chapter 9A of the Code of the City of Woodland, California, 1955, Concerning the sale of Safe and Sane Fireworks:"

AYES: COUNCIL MEMBERS: Crescione, Flory, Sandy, Timothy, Holman

NOES: COUNCIL MEMBERS: None

ADJOURNMENT:

At 10:25 p.m. there being no further business, the meeting was adjourned.

City Clerk of the City of Woodland	