

Woodland City Council Meeting
City Hall, Council Chambers
300 First Street
Woodland, California

**SPECIAL/STUDY SESSION MEETING
MINUTES**

JANUARY 27, 2009

6:00 P.M.

CALL TO ORDER

At 6:01 p.m. Vice Mayor Pimentel called the special study session meeting of the Council to order.

PLEDGE OF ALLEGIANCE

Vice Mayor Pimentel invited all in attendance to join in the Pledge of Allegiance led by Dan Gentry.

ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, Martie Dote, William Marble, Jeff Monroe, Artemio Pimentel

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Mark Deven, Andrew Morris, Sue Vannucci, Greg Meyer, Carey Sullivan, Barry Munowitch, Dan Gentry, Doug Baxter, Mark Hierholzer, Brent Meyer, Mark Cocke, Paul Siegel, Tod Reddish, Eric Zane, Mark Dennis, Diana Ayon, Dick Donnelly, Mike Robinson

COUNCIL/STAFF COMMENTS

Council Member Monroe indicated he had attended the 3 X 2 X 2 and the Woodland Joint Unified School District discussed the need for a fence between Whitehead Elementary School and Fern Park for safety purposes; street lights at



First and Hayes Streets, the Spring Lake School site and the closure of Willow Spring and Grafton Schools.

CONSENT CALENDAR

Vice Mayor Pimentel removed the following item from the Consent Calendar for discussion.

SALARY RANGE INCREASE – PARKS AND RECREATION DIRECTOR AND CHIEF OF POLICE

Marlene Rumsey is a senior and asked that this raise not be given. The raise being proposed for these two people is more than most people make in a year.

Enid Williams does not feel these increases are warranted. In 2009 it will be a very bad year for all of us. Businesses will be closing, jobs will be lost, and the City will not get the income to cover their costs.

Council Member Monroe said he had asked to pull this item from Consent and has a problem with the timing of this item.

City Manager Deven said this is a salary range adjustment based upon the Individual Compensation Adjustment (ICA) whereby Senior Management are evaluated based upon performance criteria. They may receive a salary increase based upon such performance or could receive a salary decrease. These two individuals have not had a salary adjustment since July 1, 2007. All other City employees have received salary adjustments each year. There will likely be no further salary increases in the next year at minimum. We have been trying to cut costs and minimize service level cuts. We have frozen about 50 positions but have met all of our Memorandum of Understanding commitments. All employees would be affected, not just these two.

Mayor Davies asked if the benchmarks for the Management are the same of the other unit benchmarks and City Manager Deven indicated to the affirmative. Mayor Davies asked about the employee organizations and where their salaries were placed in comparison to the benchmarks. City Manager Deven said the other employee salary ranges are in the mid-range of the benchmark comparisons. The proposed increases are to the ranges only. The staff is placed within that range based upon their performance.



All other bargaining unit employees have received between 3% and 6% over the last two years as a cost of living increase.

Mayor Davies moved and Council Member Dote seconded that the salary ranges for the Police Chief and the Parks and Recreation Director be adjusted 7% and 4% respectively. Council Member Marble asked for an explanation as to why these two adjustments were held to this time and not done with the other Senior Managers. City Manager Deven indicated that the Senior Management salary, benefits and working issues had been under an adopted Resolution that expired on June 30, 2008. We are moving all of our Senior Managers toward individual agreements. He had asked for year end reports from each of the staff and the process was completed in November, 2008. All recommended increases in ICA's based upon their performance were within the current ranges except for these two individuals. The market study was done and finalized recently. Council Member Marble indicated these two individuals are extremely valuable employees but the impression is that this is not a good time for this to happen.

Council Member Marble moved via a counter motion and Council Member Monroe seconded to table this item for a couple of months. Mayor Davies said he may support this counter motion if it is time specific and more information is provided. Council Member Marble asked what impact the other employees will see to balance the budget. He wants to see all of the Senior Management salaries and how they compare to other Cities. City Manager Deven said the second Tuesday in May is when the 2009-10 budget will be presented to Council. A list of reduction strategies will come before them at that time. We are looking at \$2.4 million in further cuts and freezing all employee increases.

Vice Mayor Pimentel said there is a motion to table this item for 60 days. City Manager Deven said this item will be scheduled to return to Council on February 17, 2009. Vice Mayor Pimentel said there is a motion to postpone this item and called for the question. Council concurred to postpone action on this item to February 17, 2009. Mayor Davies and Vice Mayor Pimentel voted to the negative.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried unanimously, Council approved the following Consent Calendar items as presented.



PROJECT 07-51 (08-08) PHASE I - WATER METER IMPLEMENTATION PLAN

Council Member Dote wants to add an option to average year rates as it might benefit the elderly or low income. Mayor Davies asked about the criteria to be used to waive irregularities in the bid. City Attorney Morris said we have the right to waive and this is a very minor irregularity and will not affect the cost.

Council approved the Meter Implementation Plan; waived the irregularity as minor and accepted Teichert's bid as responsive; authorized award of the Water Meter Implementation Phase I construction contract to Teichert Construction Company in the amount of \$1,324,319; authorized a contract contingency in the amount of \$600,000 for potential change orders.

PROJECT 08-67 – 2009 PROPOSITION 1B ROAD MAINTENANCE

Council approved the Plans and Specifications for the 2009 Proposition 1B Road Maintenance Project 08-67; authorized the bid advertisement.

RESOLUTION 4978 – UNDERGROUND UTILITY DISTRICT 16 REVISION

Council adopted Resolution 4978, "A Resolution Setting a Public Hearing to Consider Revising an Existing Underground Utility District Boundary", which exists along East Street to include a portion of Lemen Avenue.

REPORTS OF THE CITY MANAGER

CODE ENFORCEMENT

Chief Building Official Siegel said the current Code has been in place since 1976. He outlined the purpose of Code Enforcement and the value of the system.

Council Member Dote said the mobile food carts have become semi-permanent sites with tents, tables and chairs. Building Official Siegel said that Council had removed these mobile units from the Ordinance. When the housing boom ended, that became more stationary. Eighty percent of



their funding comes from the General Fund. The program purpose is not to generate revenue but to insure Code compliance for the safety of our citizens. Citation fines are to cover any abatement costs incurred by the City. The City must lien the property at times to collect the costs to abate. These fees could be increased but it must be done through legal means.

Council Member Monroe would like to increase these funds. If the staffing level were at should be it could be done. Building Official Siegel said an updated software could also increase the identification and collection of these fees.

Mayor Davies asked that staff look at the following to determine feasibility:

- (1) Lien against non-complaint properties through the property taxes such as is done with Waste Management liens;
- (2) Recouping of costs dealing with foreclosures that have become an eyesore or non-compliant; and
- (3) If the cost falls into the water arena, we may be able to tie it to an Enterprise Fund.

Vice Mayor Pimentel feels we need to look at other revenue sources. If additional monitoring needs to be done, as with the mobile vendors, we might have to bill them or have a fee on their license to recoup our costs.

WATER POLLUTION CONTROL FACILITY

Water Pollution Control Facility Superintendent Hierholzer said the Regional Water Quality Control Board is requiring more testing that will be very expensive, up to \$100,000 or more. Senior Civil Engineer Cocke said there is a substantial amount of work to be done.

Mayor Davies said it appears there are some rate implications. Engineer Cocke said he has been attempting to make that determination. We may need between \$1 and 1.5 million per year. Mayor Davies asked when he expects to have some more accurate idea of cost. The new regulations are being imposed upon us by the State permitting requirements. Engineer Cocke said the plan is to prevent the problems. Director Meyer say they are putting together a program, how much it will cost and how much will be funded.



Mayor Davies thanked staff for their excellent report and concurred with other Council Members to proceed on the same path currently in tract.

ADJOURNMENT

At 7:30 p.m. Vice Mayor Pimentel adjourned the special meeting of the Council.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk

Adopted by Council: June 29, 2010