

## **MINUTES**

### **REGULAR SESSION**

**MARCH 16, 2010**

**6:00 P.M.**

#### CALL TO ORDER

Mayor Davies called the regular session of the City Council of the City of Woodland to order at 6:00 p.m.

#### ROLL CALL

COUNCIL MEMBERS PRESENT: Marlin Davies, Artemio Pimentel, Martie Dote, William Marble, Jeff Monroe

COUNCIL MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Mark Deven, Andrew Morris, Ana Gonzalez, Carey Sullivan, Tod Reddish, Greg Meyer, Sandra Briggs, Carey Sullivan, Marshall Echols, Cindy Norris

#### PLEDGE OF ALLEGIANCE

Mayor Davies invited all in attendance to join the Council in the Pledge of Allegiance.

#### COMMUNICATIONS - COMMITTEE REPORTS

Council received the minutes of the Library Board of Trustees meetings of January 21, 2010 and February 4, 2010.

#### PRESENTATIONS

##### ANNUAL REPORT FROM THE PLANNING COMMISSION

Council received a presentation from Commissioner Dave Sanders on the current and planned activities of the Planning Commission.



### GREENHOUSE GAS EMISSIONS INVENTORY

Council received a presentation from Conservation Coordinator Echols on the Green House Gas Emissions Inventory required by the State and an outline of the City's equipment large users of energy.

### PROCLAMATION - NATIONAL LIBRARY WEEK

Council proclaimed the week of April 11-17, 2010 as National Library Week. Council Member Marble presented the Proclamation to Library Services Director Briggs.

### CONSENT CALENDAR

On a motion by Vice Mayor Pimentel, seconded by Council Member Monroe and carried unanimously, Council adopted the following Consent Calendar items as presented:

#### MONTHLY STATUS REPORT - FIRE DEPARTMENT

Council received the Monthly Status Report from the Fire Department.

#### MONTHLY STATUS REPORT - PUBLIC WORKS DEPARTMENT

Council received the Monthly Status Report from Public Works.

#### RESOLUTION 5082 - INTERIM SPRING LAKE SPECIFIC PLAN INFRASTRUCTURE FEES

Council adopted Resolution 5082, an "Urgency Resolution of the City Council of the City of Woodland Making Findings and Extending the Previously Adopted Interim Spring Lake Infrastructure Fee Increase".

#### CITY TREASURER

Council appointed Finance Officer Kimberly McKinney as Treasurer of the City of Woodland.

#### PROCLAMATION - NATIONAL AGRICULTURE WEEK

Council proclaimed the week of March 14 through 20, 2010 as National Agriculture Week.



PUBLIC HEARING - COUNCIL

GENERAL PLAN ANNUAL PROGRESS REPORT

Planner Norris said the State requires updates to the General Plan on a regular basis, as well as, an annual report. There are six sections on which the report must be based: (1) regional housing needs and removal of governmental constraints; (2) agency initiated planning applications July 1, 2009 through June 30, 2010; (3) General Plan amendments; (4) priorities for land use decision making [financial implementation of the General Plan]; (5) other projects during the reporting period; and, (6) implementation program status review.

At 6:30 p.m., Mayor Davies opened the Public Hearing. With no comments heard, Mayor Davies closed the Public Hearing at 6:31 p.m.

On a motion by Council Member Monroe, seconded by Council Member Marble and carried unanimously, Council accepted the General Plan Annual Progress Report as required by the State of California; directed staff to forward the Report to the Governor’s Office of Planning and Research and the State Department of Housing and Community Development for filing.

REPORTS OF THE CITY MANAGER

2010 COMMUNITY SERVICE AWARD NOMINEES

Deputy City Clerk Gonzalez indicated that nominees for the 2010 Community Service Awards had been received as indicated and each Council Member should select one of the nominees as their recipient for the presentation of the award.

On a motion by Council Member Monroe, seconded by Council Member Dote and carried unanimously, Council approved the nominees and presenters for the Community Service Awards for 2010 as follows:

- Marilyn Kregel - Council Member Dote
- Anita Long - Council Member Monroe
- Larry Martinez - Mayor Davies
- Kathryn J. Hess Trott - Council Member Marble
- Woodland Rotary Club - All Council Members



## RECRUITMENT PERIODS AND INTERVIEW PANELS FOR BOARDS AND COMMISSIONS

City Manager Deven indicated that Council had requested changes to the processes for the Boards and Commissions within the City and had previously provided direction to the staff on those changes they wished to see in the process.

Some of the specifics for the fiscal year term July 1<sup>st</sup> through June 30<sup>th</sup>, the recruitment period would be January 1<sup>st</sup> through March 31<sup>st</sup>, with interviews from April 1<sup>st</sup> through May 31<sup>st</sup>, the appointment to be made at the June City Council meeting. Those Boards or Commissions with terms on the fiscal year cycle would be the Board of Building Appeals, the Planning Commission, the Historical Preservation Commission and the Library Board.

Those Board and Commissions on a calendar year term beginning January 1<sup>st</sup> through December 31<sup>st</sup>, the recruitment period would be July 1<sup>st</sup> through September 30<sup>th</sup> with interviews beginning October 1<sup>st</sup> through November 30<sup>th</sup> and appointment to be done at December City Council meeting. Those falling under this cycle are the Parks and Recreation Commission, the Personnel Board, the Traffic Safety Commission, the Commission on Aging and the Manufactured Homes Fair Practices Commission.

On a motion by Council Member Dote, seconded by Vice Mayor Pimentel and carried unanimously, Council approved the designation of recruitment periods and interview panels for Boards and Commissions; directed staff to return with modifications to the Municipal Code where necessary.

## WATER RATE ADVISORY COMMITTEE

Director Meyer said that with the Council approved water rate increase last November, part of the process was to include a wide variety of citizens in the process to disseminate information and educate the citizens on the mandates from the State that we must implement. To that end, a Water Rate Advisory Committee has been formed and Council is asked to make selections from the applications of interest received. The selection process suggested to facilitate appointment has been defined with each Council Member to select three applicants to serve on the Committee for a total of 15 members. The remaining spots and ten alternate positions are to be filled by staff.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried unanimously, Council approved the selection plan to form the Water Rate Advisory Committee.



ADJOURN

At 6:50 p.m. Mayor Davies adjourned the regular meeting of the Council.

Respect fully submitted,

SS: Susan L. Vannucci, Director of  
Administrative Services/City Clerk

Adopted by Council: November 2, 2010