WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES, MEETING OF OCTOBER 21, 2010

The meeting was called to order by Board President Alain Traig at 4:05 PM.

Board members present: Tom Pavao, Alain Traig Staff: Heather Muller, Library Services Director Guests: Diane Adams, Friends of the Library Bobby Harris

I. Welcome Visitors: Diane Adams and Bobby Harris were welcomed to the meeting.

II. Public Comment: None

NOTE: IN THE ABSENCE OF A QUORUM, NO ACTIONS WERE TAKEN

III. Review of Agenda: The agenda was accepted as published.

IV. Approval of Minutes: deferred, pending presence of a quorum.

V. Communications:

- A. Ms. Muller had further phone conversation with Elisa Carvalho at LAFCO. LAFCO has a legal requirement to do a Municipal Review and Sphere of Influence study every five years, to assess services and needs. Preliminary results are now up on LAFCO's website.
- B. City Manager Mark Deven has approved the internal promotion of a Librarian II position to Librarian III, and has approved hiring a Children's Librarian I.
- C. City Councilmember Jeff Monroe has 1.) indicated interest in shifting some of the Measure E funds allocated to roads to Library expansion, and has some suggestions for further increasing open Library hours with our current complement of staff. We will try to meet with Councilmember Monroe to get more details.

VI. Old Business:

- A. Front Door Update: City funds are available and the purchase request for a new front door (\$3700) has been sent in.
- B. Library Services Director Goals: Ms. Muller submitted a timeline for achievement of the goals established for this fiscal year.

VII. New Business:

A. Library Special District exploration: Board member Bud Goding submitted a letter dated October 18, 2010 to Lindsey Beaver, an attorney, requesting consideration of volunteer legal assistance with the goal of establishing an independent Library Services District .It is unclear whether this letter has been sent yet. In view of Mr Goding's absence and lack of a quorum, discussion will be deferred to the next meeting.

VIII. Reports:

A. Director:

- 1. The "No Smoking" ordinance on the Library grounds has reportedly been revoked. We are awaiting official confirmation of this.
- 2. There has been some electrical sparking and smoking in the Computer Room, necessitating the shutdown of six computers while the problem gets resolved.

B. Board

1. Mr. Pavao reported that the Literacy Program has been awarded an additional, unexpected \$20,000 this year. Diana Dearmore, President of the Friends of Library, met with the Literacy Board to update them of the Friends' activities.

The meeting was adjourned at 4:50 PM

NEXT MEETING: THURSDAY, 18 NOVEMBER 2010, 4:00 PM

Submitted by Alain Traig