



City of Woodland

MEMORANDUM

DATE: January 26, 2011
TO: Mark Hedington, Woodland City Employees' Association President
FROM: Amy Buck, Human Resources Manager
SUBJECT: MOU Side Letter of Agreement – Mechanic Series

This memorandum serves to memorialize our agreement regarding changes to the Mechanic Series based on the City meeting and conferring with the Association on December 7, 2010.

- 1) The proposed changes to the job descriptions (referred to as 2011 job descriptions) will apply to those hired after December 7, 2010.
- 2) License and certification requirements will be grandfathered for employees holding any of the Mechanic series classifications on or before December 7, 2010, only for their current classification and will be based on the 2010 job descriptions.
- 3) Employees currently in a Mechanic series classification must meet the 2011 license and certification requirements when applying for a new position within the Mechanic series; however, they will not need to maintain the ASE certifications if they are placed in a new classification.
- 4) Employees promoted to a higher level classification may request a non-disciplinary demotion consistent with the City Personnel Rules Section 12.2.1 within one year of being placed in the higher level classification and will be able to demote to their previous position, even if the position has been eliminated.

AGREED TO THIS DATE:

1/26/11

FOR THE CITY OF WOODLAND

Amy Buck

Amy Buck, Human Resources Manager

FOR THE WOODLAND
CITY EMPLOYEES ASSOCIATION

Mark Hedington

Mark Hedington, Woodland City Employees'
Association President