

In order to issue your building permit as soon as possible, identify the type of construction project that is being applied for and provide all of the necessary submittal requirements. **We will not be able to accept incomplete applications. Please submit all required drawings/plans to scale.** If there are any questions please ask.

RESIDENTIAL BUILDING PERMIT SUBMITTAL REQUIREMENTS

BUILDING:

- ❑ 4 Sets of plans, including:
 - ❑ Architectural Plans & Elevations
 - ❑ Structural Plans
- ❑ 2 Sets of Energy Calculations – Title 24
- ❑ 2 Sets of Truss Calculations
- ❑ 1 Plan showing any trees currently present (identify type of tree) with proposed construction superimposed identifying the distance from tree to development.

PUBLIC WORKS:

- ❑ Site Plan showing existing and proposed driveways, fire hydrants, streetlights, PG&E or PacBell boxes, sewer and water laterals, and existing trees in or near the public right-of-way.

FIRE DEPARTMENT:

- ❑ Pertinent Information required in NFPA 13-D or R.
- ❑ Hydraulic Calculations.
- ❑ Pump Manufacturer data, gallonage and pressure information (non-public water only).
- ❑ Site Plan (including information as to current Fire Protection Status Sprinklered or Non-Sprinklered).
- ❑ Point of Compass, cross streets.

*Design review may be necessary ask a Planner for more info.

COMMERCIAL BUILDING PERMIT SUBMITTAL REQUIREMENTS

BUILDING:

- ❑ 6 Sets of plans, including:
 - ❑ Architectural Plans & Elevations
 - ❑ Structural Plans
- ❑ 2 Sets of Energy Calculations – Title 24
- ❑ 2 Sets of Geo Technical Reports
- ❑ 2 Sets of Truss Calculations
- ❑ 1 Plan showing any trees currently present (identify type of tree) with proposed construction superimposed identifying the distance from tree to development.

PUBLIC WORKS:

- ❑ Site Plan showing existing and proposed driveways, fire hydrants, streetlights, PG&E or PacBell boxes, sewer and water laterals, and existing trees in or near the public right-of-way.
- ❑ Grading & drainage plan.
- ❑ Industrial wastewater discharge permit or completed application.

FIRE DEPARTMENT:

- ❑ Pertinent Information required in NFPA 13 Chapter 8.
- ❑ Hydraulic Calculations.
- ❑ Seismic Bracing Plans & Calculations (when required by NFPA 13).
- ❑ Pump Manufacturer data, gallonage, pressure, and pump house information as required in NFPA 20 (when required).

*Design review may be necessary ask a Planner for more info.

SWIMMING POOL BUILDING PERMIT SUBMITTAL REQUIREMENTS

- ❑ Site Plan showing proposed route for equipment accessing pool location from the public right-of-way.

ACCESSORY STRUCTURE BUILDING PERMIT SUBMITTAL REQUIREMENTS

- ❑ Same requirements as identified for Residential Building Permit Submittal Requirements

NOTE: DESIGN REVIEW IS NECESSARY FOR ALL ACCESSORY STRUCTURES ASK A PLANNER FOR A STAFF LEVEL DESIGN REVIEW PACKET.

Required Submittal Information for Projects that Occur within the Flood Zone

In addition to the required submittal materials for each project type, projects that occur within the flood zone also require that you submit a market value assessment of your property. This is available from the Yolo County Assessor's Office. Their phone number is (530) 666-8135. If you should have any questions, please ask the Floodplain Administrator or Chief Building Official