

**LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
January 21, 2019**

Board members present: Diane Adams, Ellen Burriss, Gloria Rodriguez  
Absent: Karen Shepard  
Library Services Director: Greta Galindo  
Friends of the Woodland Public Library: Martha Scott

The meeting was called to order at 3:34 pm

- 1) No visitors/no public comment
- 2) The agenda was approved
- 3) Friends of the Library Report

Martha reported that the Friends now have 155 members. They made \$400 on their last book sale. Friends are considering raising book sale prices.  
Friends have a new Vice President, Michael Gangitano, who will manage this year's Big Day of Giving which will launch in early May.  
Martha plans to shorten the Friends' newsletter to mainly highlight upcoming events.  
Greta will sign a key out to Martha so she can have after hours access to the Library.

- 4) Annual Report

Greta presented a rough draft of the annual report. She will import into Adobe and send copies to everyone so we can proofread. The Board discussed content and areas to highlight at the February 19<sup>th</sup> City Council meeting.

- 5) Library Services Director Report

Screening interviews for the Library Tech III were held; ten candidates were interviewed and ranked. Greta will call back finalists for second interviews and hopes to have someone on the job by mid-February.

Computer room walls are down. We will schedule a 2 X 2 meeting in the next month to discuss next steps.

The Board will invite new City Council member Richard Lansberg to a meeting in the near future.

We will offer “Zip Books” at the Library, a program that is funded by the State Library. If the WPL doesn’t have a book on the shelf or available through the system, we will buy it for them on Amazon and they return it to the Library. “Link Plus” is a shared delivery system which expands the catalogue.

The BOT will work on our 2019 goals at the February workshop meeting.

The next meeting is Monday, February 4, 2019 at 3:30 pm

The meeting was adjourned at 4:25 pm

Respectfully submitted,

Diane Adams