

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting Minutes – June 17, 2019

Present: Karen Shepard
Ellen Burriss
Diane Adams
Greta Galindo, Library Services Director

Alison Borkowski
Alejandra Lopez
Maureen King
Gloria Rodriguez

- 1) Call to order
Diane Adams called the meeting to order at 3:32 p.m.
- 2) Welcome Visitors
Police Chief Luis Soler
- 3) Public Comments
None.
- 4) Police Chief Soler discussed how HOST addresses the homeless situation and explained enforcement's legal limitations in protecting the policies, staff, and patrons of the Library. Also discussed was the Library evaluation by the P.D. to pinpoint security weaknesses and strengths.
 - A. Greta will provide copies of the assessment results to the BOT including recommended changes:
 1. - Replace mosquito repellent device.
 2. - Door on the NE wall (trash door) needs to be updated.
 3. - Outdated entry system needs replacement, including the exterior door to the elevator.
 4. + Security guard is already in place.
 5. + Security cameras are ordered and will be installed as soon as possible. (\$11,000 cost)
 - B. Crime Prevention Through Environmental Design recommendations were discussed:
 1. Exterior landscaping needs to be trimmed.
 2. Trash should be picked up daily.
 3. Clean porch twice weekly.
 - C. Chief Soler discussed the criteria for 911 calls versus the non-emergency number.
Diane A. suggested increased training of staff to deal with potentially problem patrons.
- 5) Alison reported that the Friends will be taking the summer off.
- 6) Library Director's Report
 - A. Summer Reading is in full swing with the weekly Farmer's Market, lunches (40-100) every weekday for kids; six teens have been recruited to help out with the children.
 - B. Greta is in the process of choosing the new children's librarian.
 - C. The RFP for flooring will be addressed in August.
- 7) The new BOT members, Alejandra Lopez and Maureen King, introduced themselves to the Board.
- 8) Diane explained the process for Greta's annual evaluation and contract renewal.

The next BOT meeting will be August 12, 2019, at 3:30.

9) Adjournment

The meeting was adjourned at 4:42 p.m.

Respectfully submitted by Melinda Boyd