



# City of Woodland

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## SUSTAINABILITY ADVISORY COMMITTEE MEETING MINUTES - AUGUST 6, 2019

### 1. Call to Order

Meeting called to order at 6:00 p.m.

### 2. Roll Call

Present: Mark Aulman, Marcia Cary, Christine Casey, Liza Grandia, Catalina Munoz, Sara Schremmer, Robert Ullrey

Absent: Raul Tadle

Staff Present: Rosie Ledesma, Craig Locke, Ken Loman, Paul Navazio, Reyna Piñon, Sayetsi Sanchez

Guest Speakers: Kara Ueda, Best Best & Krieger

### 3. Welcome and introductions

Committee members introduced themselves, provided brief backgrounds, and stated their interest in participating on the Committee. Staff, guest speaker, and members of the public introduced themselves.

### 4. Review committee purpose and procedures

Ken Loman, Environmental Sustainability Manager, provided a brief background on the evolution of sustainability committees at the City of Woodland and reviewed the committee purpose as established in City Council Resolution No. 7236.

Kara Ueda, City Attorney, gave a presentation on Rosenberg's Rules of Order and the Brown Act in relation to committee procedures and answered questions from committee members.

*Related documents:*

[City Council Resolution 7236](#)

[Rosenberg's Rules of Order](#)

[Guide to the Brown Act](#)

### 5. Public comment

None.

### 6. Overview of City of Woodland structure, operations, and policy and legislative process

Paul Navazio, City Manager, discussed the City's view of sustainability as an issue that touches on everything that the City does. He highlighted that the Committee has the opportunity to shape what it chooses to focus on and what it wants to accomplish over time and that the Committee may act as a group to inform other groups in an advisory capacity.

The Committee members were encouraged to attend the Council study session on Sustainability at the August 20 City Council meeting for the chance to hear feedback from council members regarding the alignment of Council goals, staff work, and the role of the Sustainability Advisory Committee.

Staff provided an overview of two handouts provided at the meeting, including the City Council priority goals, and a summary of the 2035 Climate Action Plan.

*Related documents:*

[City Council Priority Goals 2019 – 2020](#)

[2035 Climate Action Plan Summary](#)

## **7. Select chairperson and vice chairperson**

On a motion by Mark Aulman, seconded by Liza Grandia, and carried unanimously on a 6-0-2 vote, Committee Members selected Christine Casey as Chairperson.

Ayes: Aulman, Cary, Grandia, Munoz, Schremmer, and Ullrey

Noes: None

Absent: Casey and Tadle

On a motion by Marcia Cary, seconded by Liza Grandia, and carried on a 6-0-2 vote, Committee Members selected Mark Aulman as Vice Chairperson.

Ayes: Cary, Casey, Grandia, Munoz, Schremmer, and Ullrey

Noes: None

Absent: Aulman and Tadle

## **8. Determine regular meeting schedule**

On a motion by Marcia Cary, seconded by Christine Casey, and carried unanimously on a 7-0-1 vote, Committee members determined that meetings will be 90 minutes long, will begin at 6:00 p.m., and will occur every second Wednesday of the month.

Ayes: Aulman, Cary, Casey, Grandia, Munoz, Schremmer, and Ullrey

Noes: None

Absent: Tadle

## **9. Discuss committee work plan and long-range calendar**

Staff requested that committee members email staff with a list of what they would like to learn in order to form the Committee's work plan. Committee members expressed interest in reviewing the 2035 Climate Action Plan (CAP) and assisting in assessing progress on CAP goals and in addressing any identified gaps in progress. The Committee agreed that they will develop the work plan over the next several meetings.

## **10. Ex officio member participation on Sustainability Advisory Committee**

The Committee discussed ex officio member participation. No action was taken.

## **11. Adjourn**

Meeting adjourned at 8:00 p.m.