

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting Minutes – August 19, 2019

Present: Ellen Burriss
Diane Adams
Maureen King
John Jackson
Greta Galindo, Library Services Director

- 1) Call to order
Diane Adams called the meeting to order at 3:30 p.m.
- 2) Welcome Visitors
None.
- 3) Public Comments
None.
- 4) Presentation: Guide to the Brown Act
Greta explained SOPs for email protocol, notice of meetings to public vs. closed sessions, meeting times and agendas.
- 5) Diane opened a discussion related to filling the open Board membership position.
- 6) Workshop: Library Director Annual Evaluation Process
 - a. New board members were familiarized with the evaluation process.
 - b. When evaluation results have been received, each Board member will report on one partner group's evaluation results.
 - c. Diane will email evaluation templates to new Board members for review and use.

The next BOT meeting will be September 9, 2019, at 3:30.

- 7) Adjournment
The meeting was adjourned at 4:18 p.m.

Respectfully submitted by Melinda Boyd