



TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA: City Council Regular Meeting  
DATE: November 19, 2019  
ITEM #: I.19.  
SUBJECT: Community Development Block Consolidated Plan: 2020 – 2024

**RECOMMENDATION FOR ACTION:** Staff recommends that the City Council: 1) receive a staff report on the process and outreach efforts for the 2020 – 2024 Community Development Block Grant (CDBG) Consolidated Plan; 2) provide staff with initial comments on funding priorities for the upcoming Consolidated Plan period; and 3) adopt Resolution No. \_\_\_\_\_, reallocating \$3,000 in existing CDBG funds and approving the following funding increases for the FY20 CDBG program: \$500 each for Empower Yolo Shelter Services, Yolo Community Care Continuum New Dimensions Supported Housing, and Meals on Wheels Yolo County and \$1,500 for Yolo Wayfarer Center Emergency Shelter.

**Staff Contract:** Dan Sokolow, Senior Planner – (530) 661-5927, dan.sokolow@cityofwoodland.org

**Fiscal Impact:**

There is no impact to the General Fund. The City may use up to 20 percent of its annual CDBG entitlement funding plus any CDBG Program Income (repaid CDBG loans) for administration and planning-related costs while existing CDBG funds are proposed for reallocation.

**Background:**

***CDBG Five-Year Consolidated Plan***

Every five years, the Department of Housing and Urban Development (HUD) requires cities and counties that receive CDBG funding on an annual basis, known as “entitlement” jurisdictions, to adopt a new five-year Consolidated Plan, which identifies a jurisdiction’s overall housing and community development needs and provides a strategy to address those needs. CDBG funds must be used to provide affordable housing and services for vulnerable and lower-income persons and to eliminate conditions of blight from the community. The Consolidated Plan is a five-year strategic planning document and it also establishes a short-term investment plan that outlines the intended use of CDBG, HOME (HOME Investment Partnership), and ESG (Emergency Shelter Grant) entitlement funds in a one-year Action Plan, the first year of the Consolidated Plan. Currently, the City receives CDBG funds on an annual basis as an entitlement jurisdiction. The City’s 2015-2019 Consolidated Plan, was adopted by the City Council on May 19, 2015 and is now due to be updated.

The Consolidated Plan consists of four parts: **(1) Introduction** - Describes the purpose of the plan, identifies the lead agency, describes the citizen participation process, and the public comments received on the Draft Consolidated Plan. **(2) Housing and Community Development Needs Assessment** - This section contains statistical and analytical information that provides an overall picture of the City's housing and community development needs. The housing section describes market conditions and housing needs, the nature and extent of homelessness and the needs of special populations. Other community development needs are also presented. **(3) Housing and Community Development Strategic Plan** - This section is the cornerstone of the Consolidated Plan, the implementation plan for the City. The Housing and Community Development Strategic Plan describes the anticipated needs within the City based on the Needs Assessment, and outlines priority

housing and community development strategies and programs to address priority needs. **(4) Action Plan, One-Year Use of Funds** - This section describes the actions the City plans to undertake in Program Year 2020-2024 to address priority needs identified in the Strategic Plan section of the Consolidated Plan.

## **Discussion:**

### **1. CDBG Five-Year Consolidated Plan**

#### ***Public Engagement***

Public engagement is one of the most important steps in the Consolidated Plan process because it allows community residents and service providers a way to highlight the areas of the community that have the most pressing needs for funding. Input from residents and service providers will play a significant role in determining where CDBG funds will be allocated over the course of the next five years.

#### ***Surveys***

Resident surveys in English and Spanish will be made available to Woodland residents in order to gather data regarding the areas in which the community has the greatest need. Emphasis will be placed on the participation of low-income and otherwise disadvantaged individuals as well as those living in multi-family affordable housing developments.

In order to garner a high degree of participation, surveys will be made available in several ways. The survey will be made available via the City of Woodland website, and a link to the survey will be included on the City of Woodland Facebook page for the Community Services Department. A separate service provider survey will be distributed to Woodland-based service providers as well as service providers that provide services in Woodland but are based outside of the City. Resident surveys will be also distributed to service providers for use by their clients. Residents and service providers will be able to return surveys in person, through mail, and as an email attachment. Copies of the resident surveys will be available at the Woodland Community and Senior Center, the Woodland Public Library, and the Woodland City Hall.

#### ***Community Meetings***

Four to six community meetings will be held to present the current CDBG funding priorities and discuss with residents funding priorities for the 2020-2024 Consolidated Plan. Residents will have opportunities to ask questions about the CDBG program and voice their concerns and desires on the future allocation of funding. Potentially, resident and service provider survey results received to date will be also reviewed.

#### ***High Priority Needs from 2015-2019 Consolidated Plan with Funded Programs and Projects***

The current consolidated plan contains twelve high priority needs which are listed below and include funded programs and projects as well as the recipients of the program and project funding.

## **Public Facilities**

- **Public Facilities and improvements (general, including accessibility for physically disabled - ADA):** ADA Accessibility Program, City of Woodland; Re-roof, Yolo Family Services Agency; Affordable Housing Project – Interior Rehabilitation, Friends of the Mission; Re-roof/HVAC, Empower

Yolo; Scout Cabin ADA Ramp, Scouting Associates; Cottonwood Meadows Stairwell/Siding, New Hope Community Development Corporation; Walter's House HVAC Replacement, Friends of the Mission; On-Site Therapeutic Playground, CommuniCare Health Centers;

Cooling Tower, St. John's Retirement Village; Restrooms Rehabilitation, Yolo Wayfarer Center; Re-roof Building 515-516, St. John's Retirement Village; Safe Harbor Rehabilitation; Yolo Community Care Continuum; Library ADA Restrooms Upgrades, City of Woodland; ADA Restroom Building, Sacramento Valley Historical Railways; and Outdoor Wellness Space, CommuniCare Health Centers.

- **Youth Centers:** No activities funded.
- **Parks:** No activities funded.
- **Recreational Facilities:** No activities funded.
- **Rehabilitation of Single Family Homes:** No activities funded.
- **Rehabilitation Administration (single family rehabilitation program):** No activities funded.

#### **Public Services**

- **Emergency Food and Shelter for the Homeless and At-Risk Homeless:** Emergency Shelter Services, Yolo Wayfarer Center; New Dimensions Supported Housing, Yolo Community Care Continuum; Home Delivered Meals to Low Income Seniors, Meals on Wheels Yolo County; Shelter Services, Empower Yolo; Woodland Homeless Prevention Program, Short Term Emergency Aid Committee; MediCal and CalFresh Enrollment and Retention, Yolo County Children's Alliance; and Nourish Yolo Capacity Enhancement Project, Yolo Food Bank.
- **Youth Services:** Teen Success, Planned Parenthood Mar Monte.
- **Employment Training:** No activities funded.
- **Crime Awareness:** No activities funded.
- **Fair Housing Activities:** Fair Housing Hotline, Legal Services of Northern California.
- **Health Services:** Health Care for Uninsured Youth and Adults, CommuniCare Health Centers; Project Hope for Children, Northern California Children's Therapy Center; and MediCal and CalFresh Enrollment and Retention, Yolo County Children's Alliance.

#### **1. Analysis of Impediments to Fair Housing Choice**

The Sacramento Valley Fair Housing Collaborative which includes the City of Woodland is conducting a regional housing and economic opportunity study, Analysis of Impediments to Fair Housing Choice

(AI). An AI with goals specific to the City will be submitted with the City’s upcoming Consolidated Plan.

## 2. Reallocation of FY20 CDBG Funds

The FY20 CDBG Action Plan allocates \$3,000 in public service funds for Ark Preschool’s Nutrition Program. Ark Preschool notified the City in early November it will no longer be using the funds. As a result, \$3,000 is available for reallocation to other CDBG activities and staff recommends the following reallocations to activities that serve the food and shelter needs of the Woodland community.

- Empower Yolo Shelter Services - \$500 increase, total allocation of \$6,500.
- Yolo Community Care Continuum - \$500 increase, total allocation of \$8,000.
- Meals on Wheels Yolo County - \$500 increase, total allocation of \$9,000.
- Yolo Wayfarer Center Emergency Center - \$1,500 increase, total allocation of \$11,000.

### **Conclusion:**

Staff recommends that the City Council: 1) receive a staff report on the process and outreach efforts for the 2020 – 2024 Community Development Block Grant (CDBG) Consolidated Plan; 2) provide staff with initial comments on funding priorities for the upcoming Consolidated Plan period; and 3) adopt Resolution No. \_\_\_\_\_, reallocating \$3,000 in existing CDBG funds and approving the following funding increases for the FY20 CDBG program: \$500 each for Empower Yolo Shelter Services, Yolo Community Care Continuum New Dimensions Supported Housing, and Meals on Wheels Yolo County and \$1,500 for Yolo Wayfarer Center Emergency Shelter.

### **Public Contact:**

Posting	of	the	City	Council	agenda.
Prepared Senior		by:		Dan	Sokolow Planner
Reviewed CSD Director		by:		Christine	Engel



Paul Navazio  
City Manager

**Attachments:**

1. Nov 19, 2019 Reso